

Section 5.17: Student Activities Committee

Mission

To provide undergraduate and graduate students who have an interest in the IEEE Designated fields or related engineering professions with opportunities for educational, technical and professional development, emphasizing the value of continuing IEEE membership.

Membership

The Student Activities Committee Chair is appointed by the Region 10 Director.

Responsibilities

- i. Provide recommendations on overall policy and procedures regarding the IEEE Student Program, Student Services and other activities.
- ii. Provide to IEEE Student members, through programs and services, an awareness of the scope, opportunities, nature and responsibilities of the engineering profession.
- iii. Provide to IEEE Student members opportunities for involvement in the dynamics of the organization and inform students about IEEE activities.
- iv. Provide opportunities for educational, technical and professional development to IEEE Student members.

Roles (Job Specifications)

- i. To serve as the Region 10 Students Activities Committee Chair.
- ii. To support activities of Student Branches (including support to Student Branch Counselor) in Region 10.
- iii. Prepare annual budget for R10 SAC committee and execute the programs as per the budget allocation.
- iv. To organize major annual activities for students in Region 10 (see List of Major Annual Activities) and publicize all activities.
- v. To maintain students activities website for Region 10. (<http://sac.ieeer10.org/>)
- vi. To make recommendations to Region 10 Director in appointing Regional Student Representative.
- vii. To endorse and make recommendations to Region 10 Director the setting up of new Student Branches, branch chapters and affinity groups.

- viii. Prepare an Annual Report for Region 10 Excom Meeting
- ix. To attend MGA Students Activities Committee Meeting/s during the year- to discuss with other counterparts.
- x. Prepare Interim Reports for Meetings of MGA Students Activities Committee
- xi. To revise and circulate the Branch operations guide periodically to the student branches.

SAC coordination Committee

The SAC coordination committee may consist of the RSAC, RSR, Finance Coordinator, Outreach Committee, Meeting Coordinators, Website Coordinators, Paper Contest Coordinator, Project Coordinators (maximum 4), Designers and Petition Coordinators from across Region 10 selected by the RSAC in consultation with the R10 Director.

List of Major Annual Activities

(More information can be obtained from Region 10 Students Website: <http://sac.ieeer10.org/>)

Events/contests coordinated by R10

Student Contests/Projects/Events

Post Graduate Paper Contest
Student Branch Website Contest
Undergraduate Project Video Contest

R10 SAC Outstanding Volunteer Award
R10 SAC Outstanding Student Volunteer Award
R10 SAC Outstanding Student Branch Award

Exemplary Student Branch Award
Larry K. Wilson Award
Outstanding Branch Counselor and Branch Chapter Advisor Award
The Darrel Chong Student Activity Award

SYW Mini-Workshops

S-PAC: Student Professional Awareness Conference
S-PAVe: Student Professional Awareness Ventures

Handing Over Procedures

The new SAC Chair should meet with the past SAC Chair to discuss the current activities that have been organized for the year along with the deadlines.

Note:

Operations Manual for Section Student Activities Committee Chair (SAC) and Student Representatives (SSR) can be found at <https://www.ieeer10.org/section-student-activities/>