



IEEE New South Wales Section

202nd Executive Committee Meeting

A meeting of the IEEE Executive Committee will be held as indicated below:

Date:	Monday, 06 March 2006
Time:	7:00 pm – 9:00pm
Place:	Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20

The entrance is off Westbourne Avenue St Leonards, running east off the Pacific Highway. Enter via the staff gate, advise security guard over the intercom that you are attending an IEEE meeting in A-block. Enter Block A behind the cafeteria building.

**AGENDA
Draft Resolutions**

**Agenda
Page Nos**

APOLOGIES

Apologies will be received by David Tien, Secretary, via email dtien@csu.edu.au or phone/SMS 04 05 212 291.

***1. STARRING OF ITEMS**

The Secretary will receive requests for the starring of additional items.

2. MINUTES OF PREVIOUS MEETING

to adopt the minutes of the 201st Executive Committee Meeting held on Monday, 06th February, 2006 as a correct record.

3. BUSINESS ARISING FROM THE MINUTES AND ACTIONS REQUIRED

Action 17/2005 *The Chair would like to give more financial freedom to Chapters – formula will be discussed.*

4. CORRESPONDENCE

5. TREASURER'S REPORT

6. CHAIRMAN'S FORUM

7. CIRCUIT REPORT

8. COMMITTEE REPORTS

- 8.1 FELLOW SEARCH
- 8.2 MEMBERSHIP DEVELOPMENT
- 8.3 PROFESSIONAL ACTIVITIES

- 8.4 EDUCATIONAL ACTIVITIES
- 8.5 STUDENT ACTIVITIES
- 8.6 AWARDS AND RECOGNITION
- 8.7 NOMINATIONS
- 8.8 HISTORIAN

9. AFFINITY GROUPS

- 9.1 GOLD AFFINITY GROUP
- 9.2 LIFE MEMBER ACTIVITIES

10. CHAPTER REPORTS

- 10.1 COMPUTER
- 10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES
- 10.3 COMMUNICATIONS/SIGNAL PROCESSING
- 10.4 POWER ENGINEERING
- 10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
- 10.6 LEOS

11. CONFERENCES

- 11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications) [Section's financial involvement: 10K].
- 11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION SYSTEMS & 4TH WORKSHOP IN THE INTERNET, TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial involvement].
- 11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007) [no financial involvement].
- 11.4 Conference support request from CSU, IT FUTURES: SOCIAL AND CULTURAL CONTEXTS (ITFOC2007) [no financial involvement].

12. OTHER BUSINESS

Financial request: to attend R10 – from David Tien.

13. URGENT BUSINESS

Members wishing to introduce items of urgent business should discuss the items with the Secretary or Presiding Officer prior to the meeting.

14. NEXT MEETING

The next meeting of the IEEE Executive Committee will be held on Monday 06 March 2006, at Northern Sydney Institute of TAFE, Gore Hill Campus, Room AG20. The agenda closing date is 5pm on the last working day before the meeting.

IEEE EXECUTIVE COMMITTEE DISTRIBUTION LIST FOR AGENDAS

IEEE NSW SECTION EXECUTIVE COMMITTEE

Current Membership 19

QUORUM 7

MEMBERS

Graeme Gwilliam	Chair
David Burger	Vice Chair
David Tien	Secretary
Ian Boyd	Treasurer / Professional Activities
Stephanie Boyd	Chair Computer Chapter / Student Activities
Karu Esselle	Educational Activities
Eddie Fong	Circuit Editor
Walter Lachs	Fellow Search
Lakshmi Narasimhan	Corresponding Member
Bruce Poon	Membership Development
Faz Rahman	Power Elec/Indust. Elec/Indust. Applic Chapter Chair
Sam Reisenfeld	Comms/SigProc Chapter Chair
John Robinson	PES Chapter Treasurer
Ananda Sanagavarapu	Member
Graham Town	Chair AP/MTT
Jim Vasseleu	Awards and Recognition/Life Members
Sampath S. Windsor	Gold Affinity Group Chair
Ramutis Zakarevicius	Historian
Tony Zaglas	Chair Power Engineering



IEEE New South Wales Section

201st Executive Committee Meeting

Minutes of the 201st Executive Committee Meeting, Monday, 06 February 2006, Room AG20, North Sydney TAFE, St Leonards, NSW 2065.

PRESENT

Graeme Gwilliam	Chair / Presiding Officer
David Burger	Vice Chair
David Tien	Secretary
Eddie Fong	Circuit Editor
Jim Vasseleu	Awards and Recognition/Life Members
Ramutis Zakarevicius	Historian
John Robinson	PES Chapter Treasurer
Tony Zaglas	Chair Power Engineering
Walter Lachs	Fellow Search
Filita Barker	Invited visitor

APOLOGIES

Ian Boyd	Treasurer / Professional Activities
Stephanie Boyd	Chair Computer Chapter / Student Activities
Trevor Bird	Nominations / Presiding Officer
Sam Reisenfeld	Comms/SigProc Chapter Chair
Karu Esselle	Educational Activities
Bruce Poon	Membership Development
Faz Rahman	Power Elec/Indust. Elec/Indust. Applic Chapter Chair
Ananda Sanagavarapu	Member
Sampath S. Windsor	Gold Affinity Group Chair

OPENING

The Presiding Officer opened the meeting at 7:06 pm.

1. STARRING OF ITEMS
2. BUSINESS ARISING FROM THE MINUTES

The IEEE NSW Section Executive Committee agreed that the minutes of the previous Executive Committee Meeting were a correct record. Moved Jim Vasseleu, 2nd Tony Zaglas, carried.

3. MINUTES OF PREVIOUS MEETING

Action 15/2005 ***Ian Boyd and John Robinson to establish formal communication with Anthony Lees regarding his obligation to produce an audited account for the PICA conference. [Completed]***

Action 16/2005 ***Ian Boyd and John Robinson to write to Anthony Lees and give him 3 months time to produce an audited account for the PICA conference.***

Anthony Lees will finish the auditing of the past accounts, the results will come in a matter of weeks. [Completed]

4. CORRESPONDENCE

5. TREASURER'S REPORT

Details of the budget were circulated by Zak on behalf of Ian Boyd.

Acceptance of Treasurer's report: moved David Tien, 2nd, John Robinson, carried.

6. CHAIRMAN'S FORUM

- *Status of Tripartite Agreement: There is no agreement to the agreement at this stage, the old agreement has expired.*
- *We will look at the prioritise list during the next meeting.*
- *The visit by RAB and TAB was very successful.*
- *The Chair would like to give more financial freedom to Chapters by tracking their unspent budget and carry it into successive years.*
- *Call for interests for Section members to attend this year's R10 meeting.*
- *There is an urgent need to create a Senior Member Allocations co-ordinator to facilitate members' upgrade request.*

7. CIRCUIT REPORT

- *The deadline for the next Circuit is coming Friday (10 Feb, 2006). Please contact Eddie to add details into the coming Circuit.*

8. COMMITTEE REPORTS

- 8.1 FELLOW SEARCH [Walter]
- 8.2 MEMBERSHIP DEVELOPMENT [Bruce Poon]
- 8.3 PROFESSIONAL ACTIVITIES [Ian]
- 8.4 EDUCATIONAL ACTIVITIES [Kuru]
- 8.5 STUDENT ACTIVITIES [TBA -]
- 8.6 AWARDS AND RECOGNITION [Jim]
- 8.7 NOMINATIONS [Jim]
- 8.8 HISTORIAN [David B/Zak]

9. AFFINITY GROUPS

- 9.1 GOLD AFFINITY GROUP[TBA]
- 9.2 LIFE MEMBER ACTIVITIES[Jim]

10. CHAPTER REPORTS

- 10.1 COMPUTER [TBA]
- 10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES[]
- 10.3 COMMUNICATIONS/SIGNAL PROCESSING
- 10.4 POWER ENGINEERING
- 10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
- 10.6 CIRCUITS AND SYSTEMS/SOLID STATE CIRCUITS

There hasn't been any expression of interests from the members to take the role of Chair and to form a committee. The Chapter will be closed.

- 10.7 LEOS

The new chapter is in the process of forming a committee.

11. CONFERENCES

- 11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications)
[Section's financial involvement: 10K].
- 11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION
SYSTEMS & 4TH WORKSHOP IN THE INTERNET,
TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial
involvement].
- 11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007)
[no financial involvement].

12. OTHER BUSINESS

13. FOR YOUR INFORMATION

14. URGENT BUSINESS

Request from Sam Reisenfeld received: (1) Robert M. Gray (Stanford Univ) (23-28 March 2006), The NSW Section to Share local airfare, pay for local accommodation, meals, and car rental. (Digital Speech and the Internet Protocol, A Survey of Quantization) Total request: \$925 (calculation submitted via email). (2) Distinguished Lecture by Prof C.C. Jay Kuo (Multimedia Signal Processing), 5-8 April 2006, total request: US\$750.

Committee decided to support the above requests in principal, but stated that there is a need to have a support formula in the future. Moved Walter Lachs, 2nd David Tien, carried.

15. NEXT MEETING

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CLOSURE

There being no further business, the Presiding Officer declared the meeting closed at 21:40.