



IEEE New South Wales Section

203rd Executive Committee Meeting

A meeting of the IEEE Executive Committee will be held as indicated below:

Date:	Monday, 03 April 2006
Time:	7:00 pm – 9:00pm
Place:	Northern Sydney Institute of TAFE, Gore Hill Campus, Room CG15 [please note the room change]

The entrance is off Westbourne Avenue St Leonards, running east off the Pacific Highway. Enter via the staff gate, advise security guard over the intercom that you are attending an IEEE meeting in A-block. Enter Block A behind the cafeteria building.

AGENDA Draft Resolutions

Agenda Page Nos

APOLOGIES

Apologies will be received by David Tien, Secretary, via email dtien@csu.edu.au or phone/SMS 04 05 212 291.

*1. STARRING OF ITEMS

The Secretary will receive requests for the starring of additional items.

2. MINUTES OF PREVIOUS MEETING

to adopt the minutes of the 202nd Executive Committee Meeting held on Monday, 06th March, 2006 as a correct record.

3. BUSINESS ARISING FROM THE MINUTES AND ACTIONS REQUIRED

Action 18/2006 *Eddie Fong has requested fund to purchase software – this will be discussed at the meeting.*

Action 19/2006 *The Chairman will find out during the R10 meeting if we can have Ms Filita Barker (a student member at the moment) serve on the Section Committee.*

Action 20/2006 *Jim Vasseleu will contact David Burger to identify the Chapter Committee members and pass this information to David Tien.*

4. CORRESPONDENCE

5. TREASURER'S REPORT

6. CHAIRMAN'S FORUM

7. CIRCUIT REPORT

8. COMMITTEE REPORTS

- 8.1 FELLOW SEARCH
- 8.2 MEMBERSHIP DEVELOPMENT
- 8.3 PROFESSIONAL ACTIVITIES
- 8.4 EDUCATIONAL ACTIVITIES
- 8.5 STUDENT ACTIVITIES
- 8.6 AWARDS AND RECOGNITION
- 8.7 NOMINATIONS
- 8.8 HISTORIAN
- 8.9 WEB MASTER

9. AFFINITY GROUPS

- 9.1 GOLD AFFINITY GROUP
- 9.2 LIFE MEMBER ACTIVITIES

10. CHAPTER REPORTS

- 10.1 COMPUTER
- 10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES
- 10.3 COMMUNICATIONS/SIGNAL PROCESSING
- 10.4 POWER ENGINEERING
- 10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
- 10.6 LEOS

11. CONFERENCES

- 11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications)
[Section's financial involvement: 10K].
- 11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION SYSTEMS & 4TH WORKSHOP IN THE INTERNET, TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial involvement].
- 11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007) [no financial involvement].
- 11.4 Rectify the Conference support request from the previous meeting CSU, IT FUTURES: SOCIAL AND CULTURAL CONTEXTS (ITFOC2007) [no financial involvement].

12. OTHER BUSINESS

13. URGENT BUSINESS

Members wishing to introduce items of urgent business should discuss the items with the Secretary or Presiding Officer prior to the meeting.

14. NEXT MEETING

The next meeting of the IEEE Executive Committee will be held on Monday 1 May 2006, at Northern Sydney Institute of TAFE, Gore Hill Campus, **Room CG15 (please note the room change)**. The agenda closing date is 5pm on the last working day before the meeting.

IEEE EXECUTIVE COMMITTEE DISTRIBUTION LIST FOR AGENDAS

IEEE NSW SECTION EXECUTIVE COMMITTEE

Current Membership 19

QUORUM 7

MEMBERS

Graeme Gwilliam	Chair
David Burger	Vice Chair
David Tien	Secretary
Ian Boyd	Treasurer / Professional Activities
Karu Esselle	Educational Activities
Eddie Fong	Circuit Editor
Walter Lachs	Fellow Search
Rob Menegon	Web Master
Lakshmi Narasimhan	Corresponding Member
Philip Ogunbona	Corresponding Member
Bruce Poon	Membership Development
Faz Rahman	Power Elec/Indust. Elec/Indust. Applic Chapter Chair
Sam Reisenfeld	Comms/SigProc Chapter Chair
John Robinson	PES Chapter Treasurer
Ananda Sanagavarapu	Member
Graham Town	Chair AP/MTT
Jim Vasseleu	Awards and Recognition/Life Members
Ramutis Zakarevicius	Historian
Tony Zaglas	Chair Power Engineering



IEEE New South Wales Section

202nd Executive Committee Meeting

Minutes of the 202nd Executive Committee Meeting, Monday, 06 March 2006, Room AG20, North Sydney TAFE, St Leonards, NSW 2065.

PRESENT

Graeme Gwilliam	Chair / Presiding Officer
David Tien	Secretary
Jim Vasseleu	Awards and Recognition/Life Members
John Robinson	PES Chapter Treasurer
Tony Zaglas	Chair Power Engineering
Walter Lachs	Fellow Search
Rob Menegon	Web Master

APOLOGIES

Ian Boyd	Treasurer / Professional Activities
David Burger	Vice Chair
Eddie Fong	Circuit Editor
Sam Reisenfeld	Comms/SigProc Chapter Chair
Karu Esselle	Educational Activities
Bruce Poon	Membership Development
Faz Rahman	Power Elec/Indust. Elec/Indust. Applic Chapter Chair
Ananda Sanagavarapu	Member
Filita Barker	Invited visitor
Ramutis Zakarevicius	Historian
Graham Town	Chair AP/MTT

OPENING

The Presiding Officer opened the meeting at 7:19 pm.

1. STARRING OF ITEMS
2. BUSINESS ARISING FROM THE MINUTES

The IEEE NSW Section Executive Committee agreed that the minutes of the previous Executive Committee Meeting were a correct record. Moved Jim Vasseleu, 2nd Tony Zaglas, carried.

3. MINUTES OF PREVIOUS MEETING
4. CORRESPONDENCE

The IEEE NSW Section Executive Committee agreed that the minutes of the previous Executive Committee Meeting were a correct record. Moved Jim Vasseleu, 2nd Tony Zaglas, carried.

5. TREASURER'S REPORT

Ian Boyd and he made the following points:

- *The Sections financial position has not changed significantly since the last*

report.

- *The Treasurer does not believe there are any outstanding actions for him.*
- *Please discuss in the meeting the filling of the remaining 3 slots in the joint lecture program. The vacant dates are 8 June, 24 August and 26 Oct.*
- *We have an IEEE sponsored joint lecture on 23 March. I encourage you all to attend.*

Acceptance of Treasurer's report: moved David Tien, 2nd, John Robinson, carried.

6. CHAIRMAN'S FORUM

- *The Chairman would like to know if there is any matters to be pursued at the coming R10 meeting. (1) Due to her previous active contributions, the Section would like to have Ms Filita Barker to be full member and serve on the Section Committee.*
- *The Standard Australia has requested that the newly elected members must not be someone who is associated with the organisation. The Chairman would like to see IEEE as the nomination body. The issue will be discussed at the R10 meeting and reported by the Chairman.*

Walter Lachs left at this point (7:58pm).

- *Status of Tripartite Agreement: Sir John will come in April to Australia to sort the outstanding issues out. The new organisation will be called Institutions of Engineering and Technology (IET).*

Acceptance of Chairman's report: moved David Tien, 2nd, John Robinson, carried.

7. CIRCUIT REPORT

Eddie is unable to attend the next meeting on 6 March 2006 evening and he forwarded the following report:

I need you to bring out the issue of buying a copy of the Adobe writer SW for IEEE NSW Section to use by the WebMaster or Circuit Editor. The reason arises due to March 2006 Circuit conversion from Word to pdf file. It also changes the pages from 6 to 7 or 8 pages. So, if I do not have the writer and convert it to form the layout that I want to achieve before it goes for publications. Then it will waste a lot of my time, Ian and David B.'s whom has kindly assist me to convert the file to pdf file.

This issue will be discussed next meeting.

The R10 meeting: I have made booking for SIA and Thai Airway for the cheapest fare of \$1313 plus travel insurance at about \$99 for the trip. I will stay at Chiang Mai with Graeme and leave on 29 March 2006. As this flight passby Singapore, I will be taking my own little break on the way back and stop over at Singapore for a couple of days. The accommodation at Chiang Mai has booked thru' IEEE Singapore.

8. COMMITTEE REPORTS

- 8.1 FELLOW SEARCH [walter]
- 8.2 MEMBERSHIP DEVELOPMENT [bruce poon]
- 8.3 PROFESSIONAL ACTIVITIES [Ian]
- 8.4 EDUCATIONAL ACTIVITIES [Kuru]
- 8.5 STUDENT ACTIVITIES [TBA -]
- 8.6 AWARDS AND RECOGNITION [Jim]
- 8.7 NOMINATIONS [Jim]
- 8.8 HISTORIAN [David B/Zak]
- 8.9 Web Master [Rob Menegon]

- *Rob will update the website – GOLD, student resources, free membership, etc.*
- *Most of the information reg Chapters, such as Committee members, are out of date.*

The web master, Rob, has requested to have all the relevant information to be sent to him and he will format the webpage.

9. AFFINITY GROUPS

- 9.1 GOLD AFFINITY GROUP[TBA]
- 9.2 LIFE MEMBER ACTIVITIES[Jim]

10. CHAPTER REPORTS

- 10.1 COMPUTER [TBA]
- 10.2 ANTENNAS & PROPAGATION / MICROWAVE THEORY & TECHNIQUES[]
- 10.3 COMMUNICATIONS/SIGNAL PROCESSING
- 10.4 POWER ENGINEERING [Tony Zaglas]
- 10.5 POWER ELECTRONICS / INDUSTRIAL APPLICATIONS / INDUSTRIAL ELECTRONICS
- 10.6 LEOS

The new chapter is in the process of forming a committee.

11. CONFERENCES

- 11.1 AuS WIRELESS'06 (Broadband and Ultra Wideband Communications) [Section's financial involvement: 10K].
- 11.2 8TH INTERNATIONAL SYMPOSIUM ON DSP AND COMMUNICATION SYSTEMS & 4TH WORKSHOP IN THE INTERNET, TELECOMMUNICATIONS AND SIGNAL PROCESSING [no financial involvement].
- 11.3 INTERNATIONAL CONFERENCE ON IT AND APPLICATIONS (ICITA2007) [no financial involvement].
- 11.4 Conference support request from CSU, IT FUTURES: SOCIAL AND CULTURAL CONTEXTS (ITFOC2007) [no financial involvement].

The Committee has given the in principle approval to the request and the decision will be formally during the next meeting..

12. OTHER BUSINESS

The IEEE NSW Section Executive Committee agreed that the Section will provide full financial support to Eddie Fong to attend the coming R10 meeting.. Moved Jim Vasseleu, 2nd Tony Zaglas, carried.

The IEEE NSW Section Executive Committee agreed that the Section will provide 50% financial support or \$1500, which ever is lower, to David Tien as the Section Secretary to attend the coming R10 meeting. Moved Jim Vasseleu, 2nd Bob Menegon / Tony Zaglas, carried.

13. FOR YOUR INFORMATION

14. URGENT BUSINESS

15. NEXT MEETING

The next meeting of the IEEE Executive Committee will be held on Monday 3 April 2006, at 7.00pm Northern Sydney Institute of TAFE, Gore Hill Campus, Room CG15.

CLOSURE

There being no further business, the Presiding Officer declared the meeting closed at 22:10.