

**MINUTES OF 2009 1st IEEE SINGAPORE SECTION GENERAL COMMITTEE MEETING
HELD ON 12 FEBRUARY 2009 (THURSDAY), 7:00 PM AT SUNTEC SINGAPORE
INTERNATIONAL CONVENTION & EXHIBITION CENTRE**

PRESENT:

Section Chairman	So Ping Lam
Section Vice Chairman	Don Mahinda Vilathgamuwa
Section Secretary	Lekha Chaisorn
Section Treasurer	Rajnish Gupta
Section - Immediate Past Chairman	Lalit K Goel
Section Committee Member	Bi Guoan
Section Committee Member	Arokiaswami Alphones
Section Committee Member	Zeng Yonghong
Section Committee Member	Darrel Chong
Section Committee Member	Sahoo Sanjib Kumar
Circuits and Systems Chapter Chairman	Chau Lap Pui
Communications Chapter Chairman	Ho Hooi Chee
Computational Intelligence Chapter Chairman	Ong Yew Soon
Computer Chapter Chairman	Tham Jo Yew
Consumer Electronics Chapter Chairman	Nicholas Vun
Education Chapter Chairman	Lee Kar Heng
Electromagnetic Compatibility Chapter Chairman	Liu Enxiao
Engineering in Medicine and Biology Chapter Vice Chairman	Zhang Cishen
Engineering Management Chapter Vice Chairman	Wu Zhang
Engineering Management Chapter Treasurer	Ng Szu Hui
Industrial Electronics Chapter Chairman	Luo Fang Lin
IA/PE Joint Chapter Treasurer	Leong Fai Choy
Lasers and Electro-Optics Chapter Vice Chairman	Sun Xiaowei
Magnetics Chapter Chairman	Thomas Liew
MTT/AP Joint Chapter Chairman	Shen Zhongxiang
Nanotechnology Chapter Secretary	Eric Chen
Oceanic Engineering Chapter Chairman	Pallayil Venugopalan
Power and Energy Chapter Secretary	Tan Teck Lee
Robotics & Automation Chapter Chairman	Wang Dan Wei
Solid-State Circuits Chapter Chairman	Xu Yong Ping
Systems, Man and Cybernetics Chapter Chairman	Lin Hai
Vehicular Technology Chapter Chairman	Liang Ying Chang
Vehicular Technology Chapter Secretary	Winston Ho
Women in Engineering Affinity Group Chairperson	Pina Marziliano

BY INVITATION:

Singapore Section Past Chairman	Sanjib K Panda
RFIT 2009 General Chairman	Ng Geok Ing
APSCC 2009 Committee	Victor Foo
APSCC 2009 Committee	Zhou Luying
APSCC 2009 Committee	Xu Shao
APSCC 2009 Committee	Ngoh Leh Heng
APSCC 2009 Committee	Teo Hock Hai
Student Branch - NUS	Ramesh Krishnan
Student Branch - NUS	Yam Weijie
Student Branch - NTU	Saumyadeep Datta

IN ATTENDANCE:

Section Secretariat	Jasmine Leong
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<p>b.</p> <p>4.5</p> <p>a.</p> <p>b.</p> <p>c.</p>	<p>The General Chair is Prof Lalit K. Goel, Organizing Chair is Prof Tseng King Jet and the Finance Chair is Prof So Ping Lam. The Technical Committee is requesting the Chapter Chairs to volunteer as paper reviewers or recommend someone from their Chapters.</p> <p><u>Fake Paper and Reviewer</u></p> <p>IEEE has become aware of conferences receiving fake papers. Two separate occasions were reported. In the first case, the conference committee accepted a fake paper for publication. In the second case, a fake reviewer was included in the technical paper review process.</p> <p>The current decision taken by IEEE is: In instances where fake papers or reviewers are found, IEEE will temporarily suspend the conference sponsorship, i.e. all references to IEEE must be removed from all forms of publicity including the IEEE Xplore.</p> <p>To ensure the quality of the conferences proceedings, all conference committees are to:</p> <ul style="list-style-type: none"> - comply with the peer review processes - review the full text of all papers submitted, do not rely on abstracts only - contact IEEE Conference Business Services immediately if any evidence of questionable content is discovered 	<p>ALL TO NOTE</p>
<p>5)</p> <p>5.1</p> <p>5.2</p>	<p>VICE CHAIRMAN'S REPORT</p> <p>Three special duties assigned to the Vice Chairman's portfolio this year are:</p> <ul style="list-style-type: none"> - Coordinator of Affinity Groups i.e. GOLD and WIE - Review documents that are related to Section and Chapter operations, including IEEE By-Laws. - Coordinator of the AGM <p>An additional role of the Vice Chairman is to look into the master contract for appointing secretariat service providers for all IEEE Singapore Section conferences.</p>	<p>Mahinda</p>
<p>6)</p> <p>6.1</p> <p>a.</p> <p>b.</p> <p>c.</p> <p>6.2</p> <p>a.</p> <p>b.</p> <p>c.</p> <p>d.</p> <p>6.3</p> <p>6.4</p>	<p>SECRETARY'S REPORT</p> <p><u>Update from AGM 2008 Election Results</u></p> <p>The following Chapters and Affinity Groups (except GOLD) that did not meet the 50% nomination rule during the AGM, had elected or the existing officers will continue in office:</p> <ul style="list-style-type: none"> ➤ Education Chapter ➤ Magnetics Chapter ➤ Oceanic Engineering Chapter ➤ GOLD Affinity Group ➤ WIE Affinity Group <p>The details of each Chapter's Committee (including Co-opted Members) were shown in the slides presented during the meeting. The list of the entire Chapter's Office Bearers will be submitted to IEEE HQ by the end of February 2009.</p> <p>The issue where an Affinity Group Chairman's IEEE membership had lapsed in 2008 and was discovered just before the last AGM was raised. To avoid this kind of situation happening again, all the Chapter and AG Chairs were reminded to renew their membership.</p> <p><u>Chapter and Affinity Group Rebates</u></p> <ul style="list-style-type: none"> - US\$200 for each Chapter and/or Affinity Group meeting minimum requirements. - Minimum Requirements: <ul style="list-style-type: none"> • Chapters: To maintain a membership of not fewer than ten members, other than Student and to hold and report not less than two meetings in the technical category per year. • Affinity Groups: To maintain a membership of not fewer than six members, other than Students and to hold and report not less than two meetings per year: <p>All Chapters or Affinity Groups reporting 6 or more meetings of a technical nature shall receive an additional bonus of US\$75.</p> <p>All meetings for year 2008 must be reported to IEEE HQ and Section Secretariat using the L31 form by 20 February 2009. The L31 form can be accessed through the following website: http://www.ieee.org/L31</p> <p>All the IEEE Singapore Section, Chapter and AG activities reported via L31 were shown to all present.</p> <p>It was highlighted that the system for L31 report is not very user-friendly. It is very time-consuming if someone wants to extract a summary of their Chapter's activities. It was suggested that the Chairman mention this at the Region 10 meeting to request IEEE HQ to look into this or update the system.</p> <p><u>Membership Data</u></p> <p>Chapter Chairs can access their member's list and the contact information for any person in their chapter through the SAMIEEE website: http://www.ieee.org/samieee.</p>	<p>Lekha / Jasmine</p> <p>ALL TO NOTE</p> <p>PL So</p>

6.5	<p><u>Course on How to Submit L31 Form and Access SAMIEEE</u> A course will be conducted in March for all the Chapter and AG Chairs and/or their representatives.</p>													
<p>7) 7.1 a.</p>	<p>TREASURER'S REPORT <u>Proposed Budget for 2009</u> The Treasurer went through the proposed budget with the committee. The following is the summary: Total Revenue = S\$82,412.50 Total Expenditure = S\$74,100.00 Surplus from 2009 Section Basic Operations = S\$8,312.50</p> <p>b. It was noted that the proposed budget of S\$23,000 for the AGM 2009 is too low. Leong Fai Choy proposed and the meeting agreed that the budget for the 2009 AGM should be increased to S\$25,000.</p> <p>c. As one Chapter had done with their surplus, the following are some activities Chapters can organize to give back to their members: - sponsor events organized by the Polytechnics - organize get-togethers for members at for example, an old folks' home - sponsor members who are active in conference committees to attend overseas conferences - help students to pay student membership fees to attract more IEEE members - sponsor Student Branch activities</p> <p>7.2 <u>2008 L50 Financial Report</u> The Chapter Chairs were requested to remind their Treasurers to submit their Chapter's 2008 Financial Report for the period of 1 January 2008 to 31 December 2008 by 20 February 2009.</p> <p>7.3 <u>Bank Accounts</u> a. The Treasurer reported that there are 22 bank accounts with the DBS Bank (1 for Section and 21 for the Chapters). b. There are currently 28 accounts with the OCBC Bank (1 for Section and another 27 for the conferences). The waiver of service charge is applicable for accounts with balance of \$10,000 and above. c. There are no bank accounts for the Affinity Groups but their expenses for any activity are taken care of by the Section.</p> <p>7.4 <u>Proposal to Open Bank Accounts</u> a. Engineering in Medicine and Biology Chapter The proposal to open a Chapter bank account was presented by Zhang Cishen, the EMB Chapter Vice-Chairman. After the presentation and much deliberation by the members, the proposal (with S\$1,000 grant/gift from the Section and another S\$2,000 loan if activities justify) was put to vote with the following results: "Yes" to open the bank account for the EMB Chapter = 20 "No" = 0 Hence, the bank account "IEEE Singapore EMB Chapter" with the DBS Bank will be opened with the following authorized signatories: <table data-bbox="354 1768 776 1862"> <tr> <td>Xu Jian Xin</td> <td>Chair</td> </tr> <tr> <td>Zhang Cishen</td> <td>Vice-Chair</td> </tr> <tr> <td>Le Minh Thinh</td> <td>Treasurer</td> </tr> </table> </p> <p>b. Vehicular Technology Chapter The proposal to open a Chapter bank account was presented by Liang Ying Chang, the VT Chapter Chairman. After the presentation and much deliberation by the members, the proposal (with S\$1,000 grant/gift from the Section and another S\$2,000 loan if activities justify) was put to vote with the following results: "Yes" to open the bank account for the EMBS Chapter = 16 "No" = 0 Hence, the bank account "IEEE Singapore VT Chapter" with the DBS Bank will be opened with the following authorized signatories: <table data-bbox="354 2260 776 2354"> <tr> <td>Liang Ying Chang</td> <td>Chair</td> </tr> <tr> <td>Sun Sumei</td> <td>Vice-Chair</td> </tr> <tr> <td>Chew Yong Huat</td> <td>Treasurer</td> </tr> </table> </p> <p>The Chapter has about S\$5,000 held in the Section's bank account, generated from some past activities. The amount will be confirmed and credited into the Chapter's bank account once it is opened.</p>	Xu Jian Xin	Chair	Zhang Cishen	Vice-Chair	Le Minh Thinh	Treasurer	Liang Ying Chang	Chair	Sun Sumei	Vice-Chair	Chew Yong Huat	Treasurer	<p>Mahinda</p>
Xu Jian Xin	Chair													
Zhang Cishen	Vice-Chair													
Le Minh Thinh	Treasurer													
Liang Ying Chang	Chair													
Sun Sumei	Vice-Chair													
Chew Yong Huat	Treasurer													

<p>8) 8.1</p>	<p>PROFESSIONAL ACTIVITIES/MEMBERSHIP DEVELOPMENT CHAIR'S REPORT Prof. Arokiaswami Alphones reported the recruitment plans as follows:</p> <ul style="list-style-type: none"> - Aggressively promote IEEE membership during technical conferences. Distribute IEEE membership applications to conference attendees or encourage them to apply online. - Announce and provide information on the Member-Get-A-Member and Student-Get-A-Student Programs at Section, Student Branch and Chapter meetings. - Use the Conference Membership Recruitment Program to offer a free Society membership to anyone who joins IEEE at a conference. - Share positive IEEE experiences with your colleagues during professional meetings. This will show potential members what IEEE means to you. - Visit the Polytechnics, industries and motivate the engineers to be in the IEEE folder (few slides for those presentations follow next). <p>8.2 The presentation on the benefits of IEEE membership, the status of membership in the different countries and by region as well as the list of Society membership were shown during the meeting.</p>	
<p>9) 9.1</p>	<p>E-COMMUNICATION CHAIR'S REPORT <u>Broadcasts</u></p> <ul style="list-style-type: none"> - Two broadcasts carried out per month, one at the beginning and another in the middle of the month. - Please send your announcements to me (email: elesahoo@nus.edu.sg) at least 3 days before a scheduled broadcast. - No attachments and graphics should be sent. Only text will be added to broadcast. - You may also consider sending employment opportunities in your company/organization via broadcasts. <p>9.2 <u>Website</u></p> <ul style="list-style-type: none"> - You can provide the website address of chapter sponsored conferences to be linked with the Section website conference page. - You may consider posting employment opportunities in your company/organization in our online job site. 	<p>ALLTO NOTE</p>
<p>10) 10.1</p>	<p>AWARDS & RECOGNITION CHAIR'S REPORT The Singapore Section presents two awards annually: the Best Chapter Award and the Outstanding Volunteer Award. So far, the Outstanding Volunteer Award has been presented only to Prof Sanjib K Panda and Prof Xie Min.</p>	
<p>10.2</p>	<p>Jasmine will email to all the Chapter Chairs the slides on the objectives of the Awards, the eligibility criteria, the nomination procedure as well as the judging criteria and process.</p>	<p>Jasmine</p>
<p>11) 11.1</p>	<p>STUDENT ACTIVITIES Darrel Chong reported on the student activities in the different regions as well as the Student Branch activities in Singapore.</p>	
<p>11.2</p>	<p>He then reported on the organisation of the IEEE 125th Anniversary R10 Student Congress to be held from 16 to 19 July 2009 in Singapore at the NUS. The objectives and background of the Congress was presented followed by the projected expenditure and income.</p>	
<p>11.3</p>	<p>With a projected expenditure of S\$23,000 over income, a sponsorship total of S\$11,500 will seek from the Section and Chapters. The Student Branch will approach companies for the other S\$11,500 sponsorship.</p>	
<p>12) 12.1</p>	<p>CHAPTERS' AND AFFINITY GROUPS' REPORTS <u>Circuits & Systems Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <ol style="list-style-type: none"> 1. Technical Talks: 4 2. IEEE Distinguished Lectures: 1 3. Workshops / Short Courses / Conferences: 2 4. Social Events: 1 5. Others 	
<p>12.2</p>	<p><u>Communications Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <ol style="list-style-type: none"> 1. Technical Talks: 4-6 2. IEEE Distinguished Lectures: 1-2 3. Workshops / Short Courses / Conferences: 1 4. Social Events: 1 5. Committee Meetings: 3-4 	

12.3	<p><u>Computational Intelligence Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <p>1. Technical Talks & IEEE Distinguished Lectures:</p> <ul style="list-style-type: none"> - Professor Don Wunsch, Missouri University of Science & Technology, Mary K. Finley Missouri Distinguished Professor, IEEE Fellow - Professor Fuchun Sun, Department of Computer Science and Technology, Tsinghua University, China - Professor Jacek M. Zurada, University of Louisville, S. T. Fife Alumni Professor, IEEE Fellow - Professor Una-May O'Reilly, Principal Research Scientist, MIT Computer Science and Artificial Intelligence Lab (CSAIL), MIT, U.S.A. - Professor Janusz A. Starzyk, Russ College of Engineering and Technology, Ohio University, U.S.A. <p>2. Workshops / Seminars</p> <ul style="list-style-type: none"> - Planned workshop on Computational Intelligence: Proposed Chair Nanyang Professor Jacek M. Zurada, University of Louisville, S. T. Fife Alumni Professor, IEEE Fellow, and/or Visiting Professor Don Wunsch, Missouri University of Science & Technology, Mary K. Finley Missouri Distinguished Professor, IEEE Fellow. <p>3. Conferences</p> <ul style="list-style-type: none"> - Planned International Conference on Computational Intelligence in 2010. 	
12.4	<p><u>Computer Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <p>1. Technical Talks:</p> <ul style="list-style-type: none"> - Prof. Sheila Hemami's (Editor-in-Chief, IEEE Trans on Multimedia) - 3 talks on Feb 10 & 11 (co-organizing with I²R and IEEE WIE Singapore) <p>2. IEEE Distinguished Lectures:</p> <ul style="list-style-type: none"> - No confirmed plans yet <p>3. Workshops / Short Courses / Conferences</p> <ul style="list-style-type: none"> - Sponsorship, IEEE Asia-Pacific Services Computing Conference (APSCC '09) [Dec. 7-11] - Sponsorship, Information Security Seminar (at Temasek Polytechnics) [April '09] - Programming or Nokia-Trolltech Qt Software Workshop (1-day, chargeable) - Monthly Technology Sharing Sessions (at ITE) <p>4. Social/Family Events:</p> <ul style="list-style-type: none"> - Family Day: BBQ / Zoo / Birdpark / Treetop (possibly with IEEE WIE) [Jun '09] - Movie Screening <p>5. Other non-technical talks/seminars:</p> <ul style="list-style-type: none"> - Handwriting & Color Analysis - Personal Grooming - Dee-Jay Scratcher - Digital Camera / Photography [Jun '09] 	
12.5	<p><u>Consumer Electronics Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <p>1. Technical Talks: To organise in conjunction with APESER 2009 conference.</p> <p>2. IEEE Distinguished Lectures: To invite overseas speaker(s).</p> <p>3. Workshops / Short Courses / Conferences: Our 3rd IWDTV is to be held in KL this year with MICC'09.</p> <p>4. Social Events: No plan yet.</p> <p>5. Others: To form a new student CE chapter.</p>	
12.6	<p><u>Control Systems Chapter</u> ACTIVITIES IN 2009</p> <p>1. Administrative Meetings (1): 06 Jan 2009</p> <p>2. Seminars (1): 08 Jan, System Identification Using Set-Valued Output Observations, Prof Ji-Feng Zhang</p> <p>PLAN OF ACTIVITIES IN 2009</p> <p>1. Conference: ICCA2009, Dec 2009, New Zealand</p> <p>2. The 5th Postgraduate Student Workshop in Control and Automation (Sept 2009)</p> <p>3. IEEE Distinguished Lectures</p> <p>4. Technical Seminars</p> <p>5. Member Activities (2)</p>	
12.7	<p><u>Education Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <p>1. Technical Talks: 1</p> <p>2. IEEE Distinguished Lectures: 1</p> <p>3. Workshops / Short Courses / Conferences: 1 (Technical Co-Sponsor of CDIO 2009)</p> <p>4. Social Events: 1</p> <p>5. Others: will update</p>	

12.8	<p><u>Electromagnetic Compatibility Chapter</u> PLANNED ACTIVITIES FOR 2009 1. Technical Talks: >10 2. IEEE Distinguished Lectures: 1 3. Workshops / Short Courses / Conferences: workshop (1)/ conference (1) 4. Social Events: 1 or 2 5. Others</p>	
12.9	<p><u>Engineering in Medicine & Biology Chapter</u> ACTIVITIES DONE IN 2009 1. Technical Talks & Seminars - I2R-IEEEEMB-PREMIA Co-organized Seminar: Current Concepts and Future Directions in Virtual Colonoscopy Computer-Aided Detection, by Ron Summers, Jan 13, 2009, Fusionopolis - CIC-IEEE EMB Co-organized Seminar: Brain-Computer Interface: Overview and a Case Study, by Guan Chuntai, January 22, 2009, NUS 2. Conferences - Technical Co-sponsor: i-CREAtE 2009, 23-25 April 2009, Singapore PLANNED ACTIVITIES FOR 2009 1. Technical Talks & IEEE Distinguished Lectures - Several seminars to be organized jointly by chapter and other organizations such as I2R, NUS, NTU - Professor He Bin, EMBS president, University of Chicago, IEEE Distinguished lecturer and IEEE Fellow 2. Conferences - Exploring the possible joint organization with IES, and bring EMB society</p>	
12.10	<p><u>Engineering Management Chapter</u> PLANNED ACTIVITIES FOR 2009 1. Technical Talks: - Plan to host 6 – 8 Talks 2. IEEE Distinguished Lectures: - Plan to host 1 or 2 Distinguished Lectures 3. Workshops / Short Courses / Conferences - Plan to hold 1 International Conference (IEEM 2009 during December 2009 at Hong Kong) (This event would include some short courses & workshops) 4. Social Events: - Plan to hold 2 – Mainly for new member networking, student helpers 5. Others - Conference planning meetings, conference budget planning, logistics, finalising Advisory Committee members, paper submissions In connection with the International Conference to be organised by our Chapter.</p>	
12.11	<p><u>Industrial Electronics Chapter</u> PLANNED ACTIVITIES FOR 2009 1. Technical Talks: 10-15 2. IEEE Distinguished Lectures: 2-3 3. Workshops / Short Courses / Conferences: 2 4. Social Events: 2-3 5. Others: to attract new members.</p>	
12.12	<p><u>Industrial Applications / Power Electronics Joint Chapter</u> PLANNED ACTIVITIES FOR 2009 1. Technical Talks: - New Developments of Wireless Battery Charging Platform (Prof Ron Hui) - Sustainable Lighting Technology (Prof Ron Hui) 2. IEEE Distinguished Lectures: <i>planning in progress</i> 3. Workshops / Short Courses / Conferences - Power Electronics and Drive Systems (PEDS) in Taipei in Nov 2009, co-organized with NTUST 4. Social Events: <i>planning in progress</i> 5. Others: Endowment Funds for NTU, NUS</p>	
12.13	<p><u>Lasers & Electro-Optics Chapter</u> PLANNED ACTIVITIES FOR 2009 1. Technical Talks: 11 2. IEEE Distinguished Lectures: 3</p>	

	<p>3. Workshops / Short Courses / Conferences: 0 4. Social Events: 1-2</p>	
12.14	<p><u>Magnetics Chapter</u> Activities So far</p> <ul style="list-style-type: none"> - DL talk – Prof. Kannan M. Krishnan, “<i>Biomedical nanomagnetism : A spin through new possibilities</i>” <p>Planned Activities for 2009</p> <ul style="list-style-type: none"> - DL Talks – 2-3 - Seminars – 6-8 - Bowling or other social activities – TBD - Courses – TBD 	
12.15	<p><u>Microwave Theory and Techniques / Antennas and Propagation Joint Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <ol style="list-style-type: none"> 1. Technical Talks: 20 2. IEEE Distinguished Lectures: 2 3. Workshops: 1 (for Graduate Students) 4. Conferences: 2 (APMC 2009 and RFIT 2009) 5. Social Events: 2 (one will be held in conjunction with the Banquet of APMC 2009) 6. Others 	
12.16	<p><u>Nanotechnology Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <ol style="list-style-type: none"> 1. Technical Talks: <ul style="list-style-type: none"> • At least 4 Technical Talks • Potential Speakers: Prof Federico Capasso (Harvard University), Prof Yang Peidong (University of California, Berkeley), Prof Labunov (Belarusian State University), etc. 2. Conferences: <ul style="list-style-type: none"> • Preparation for the 3rd IEEE International NanoElectronics Conference (INEC) to be held in City University of Hong Kong from 03 to 08 Jan 2010. 3. Social Events: <ul style="list-style-type: none"> • 1 Dinner Gathering for ExCo Members and Spouses 	
12.17	<p><u>Oceanic Engineering Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <ol style="list-style-type: none"> 1. Technical Meetings (4) 2. General Body Meetings (2) 3. Membership Campaign 4. Technical Seminars (2) 5. Invited Talks (2) 6. ‘Industry- nite’ 7. Acoustics workshop (1) 8. Conference on underwater systems 2010 and Oceans 2014 in collaboration with USYS – follow up. 	
12.18	<p><u>Power & Energy Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <ol style="list-style-type: none"> 1. Technical Talks: 10 2. IEEE Distinguished Lectures: 2 3. Workshops / Short Courses / Conferences: 1 <ul style="list-style-type: none"> • Post-graduate student Workshop (PhD, MEng, MSc) 4. Social Events: 3 <ul style="list-style-type: none"> • Social outing for members and their families; Committee dinner; 25th Anniversary Celebration dinner 5. Community Service Activities: 2 <ul style="list-style-type: none"> • New initiative to get involved in community service to help the needy/under-privileged 6. Student Support Activities: 3 <ul style="list-style-type: none"> • New initiative to actively support student-led activities that promote greater environmental awareness among the youth 7. Conference Support Grant scheme 	
12.19	<p><u>Reliability/Components Packaging and Manufacturing Technology/Electron Devices Joint Chapter</u> ACTIVITIES DONE IN 2009</p> <ol style="list-style-type: none"> 1. Technical Talk: Dr Francis Benistant, Chartered Semiconductor Manufacturing Ltd, Singapore “TCAD Support for Semiconductor Manufacturing”, 16 January 2009 at NTU 2. First Chapter ExCo meeting held on 19 January 2009 <p>PLANNED ACTIVITIES FOR 2009</p> <ol style="list-style-type: none"> 1. Flagship conferences <ul style="list-style-type: none"> - EPTC 2009 - IPFA 2009 2. Technical Talks and DL Lectures <ul style="list-style-type: none"> - 1 talk in each area/quarter 	

	<p>- Total = 12 talks</p> <p>3. Short Courses - One course in each area - Total = 3</p> <p>3. Wimmact funded by EDS & Chapter</p>	
12.20	<p><u>Robotics & Automation Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <p>1. Technical Talks: 5 2. IEEE Distinguished Lectures: 0 3. Workshops / Short Courses / Conferences 0 4. Social Events: 2 5. Others</p>	
12.21	<p><u>Signal Processing Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <p>1. Technical Talks:</p> <ul style="list-style-type: none"> • “Human Motion Analysis and Representation in Video Media,” Professor Yuncai LIU, Distinguished Professor of Changjiang Scholarship and Honor Professor of the Shanghai Jiao Tong University. [4 Feb 2009] • “Intelligent Methods for Autonomous Car Crash Analysis,” Professor Annamaria R. Varkonyi-Koczy, Budapest University of Technology and Economics, Hungary. [30 Jan 2009] • many more to come ... <p>2. IEEE Distinguished Lectures:</p> <ul style="list-style-type: none"> • One is being planned and to be confirmed in due course. <p>3. Workshops / Short Courses / Conferences:</p> <ul style="list-style-type: none"> • Tutorial workshop: “Cognitive Radio Networks,” Dr Liang Ying Chang, Institute for Infocomm Research. • The sixth International Conferences on Information, Communications and Signal Processing (ICICS2009), Macau, December 2009. [Technical Co-Sponsor] <p>4. Social Events:</p> <ul style="list-style-type: none"> • Nil at this point in time <p>5. Others: Nil at this point in time.</p>	
12.22	<p><u>Solid-State Circuits Chapter</u> No report.</p>	
12.23	<p><u>Systems, Man and Cybernetics Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <p>1. Technical Talks:10-15 planned 2. IEEE Distinguished Lectures: None so far 3. Workshops: One Graduate Student Workshop 4. Social Events: Two-three social events for all chapter members and families, e.g., movie screening, flyer, etc. 5. Others</p>	
12.24	<p><u>Vehicular Technology Chapter</u> PLANNED ACTIVITIES FOR 2009</p> <p>1. Technical Talks:10 2. IEEE Distinguished Lectures: 3. Workshops / Short Courses / Conferences 4. Social Events: 1 5. Others</p>	
12.25	<p><u>Graduates of the Last Decade Affinity Group</u> No report.</p>	
12.26	<p><u>Women In Engineering Affinity Group</u> PLANNED ACTIVITIES FOR 2009</p> <ul style="list-style-type: none"> • Jan. 8th Election of new committee • Feb. 10-11 Technical Talk by Sheila S. Hemami, Cornell University (co-organized IEEE SG Computer Chapter, WIE, I²R, A*STAR) • March 8th International Woman’s Day Kranji Farm Excursion • April Technical Talk by WIE in one specific area (tbd) • May WIE Mother’s Day social talk • June Wine and cheese IEEE member networking session • July WIE Member Viewers Choice (Movie Projection) • August Membership promotion at IEEE ACL conference • September Technical talks by WIE in one specific area (tbd) 	

	<ul style="list-style-type: none"> • October Children's Day event • November R10 TENCON 2009 : 1/2 day Tutorial • December Family Day BBQ <p>GOALS FOR 2009</p> <ul style="list-style-type: none"> • Creation of Website (work in progress, to go live end Feb 2009) • Creation of bi-yearly Newsletter (2008 Term 2 Newsletter in final stages) • Increase participation from the IEEE Chapter members in WIE activities • Increase the number of technical talks by WIE so as to create a platform for possible joint research collaborations • Increase the number of members in WIE by organising fun activities 	
13)	ANY OTHER BUSINESS	
13.1	<p><u>IEEE 125th Anniversary</u></p> <p>The Chairman encouraged everyone to be part of the IEEE 125th Anniversary celebration, which could at the same time promote IEEE membership.</p>	
13.2.	With a note of thanks, the Chairman concluded the meeting at 10:35pm.	

Minutes prepared by Secretariat: Jasmine Leong

Vetted by Secretary: Dr Lekha Chaisorn

Approved by Chairman: Prof So Ping Lam