

IEEE Pittsburgh Section
Executive Committee Meeting Minutes
Thursday January 19, 2006
5:30 pm
Point Park University, Pittsburgh, PA

Members in attendance:

| | |
|-------------------------------------|---------------------------|
| Dionise, TomEaton - 724-779-5864 | ThomasJDionise@eaton.com |
| Novotny, Andy - 412-351-4954 | andrewnovotny@ieee.org |
| Oliver, Mike - 814-763-3211 | emi@majr.com |
| Rydholm, Andrew - 412-261-3200 x281 | andrew_rydholm@yahoo.com |
| Sen, Kal CW - 724-696-1611 | senkk@ieee.org |
| Sprang, Ralph - 412-635-2663 | rsprang@ieee.org |
| Urso, Chuck LLI - 412-338-4871 | cvurso@ieee.org |
| Vaglia, Dave Wsthse - 412-374-6513 | davevaglia@ieee.org |
| Kumnick, Jerry DQE LT | |
| Cochrane, Jace | jacejc@pghmail.com |
| Twigg, John | jtwigg@ascent-systems.com |
| Hagerty, Harry | hhagerty@ieee.org |
| Cox, Phil | |
| Kalasky, Joe | j.a.kalasky@ieee.org |

1. Dave Vagila (DV) opens meeting, presents copies of proposed budget and agenda. A motion passed to approve this meeting's agenda.
2. The minutes from the previous EXCOM meeting (held 12-15-05) were reviewed and approved. HH motions approval and KS seconds. Motion passed.
3. DV reviewed the most recent comments to the bylaws. These bylaws have been submitted to the RAB for comment and approval. The following is the input received from the RAB: Without prior authorization of RAB and/or the IEEE Executive Committee, Section funds can be used only for normal operations of the Section. Those activities, which fall outside of normal operations, include donations, establishment of scholarship funds, and investment of funds outside of the IEEE Investment Program. The RAB also requested a definition of the position (of) Director. John Twigg (JT) and Tom Dionise (TD) agreed to submit a definition. The intent is to have a final approved (bylaw) document for this section. TD also stated that student book scholarships could be funded by other means such as region 2 student activities.

4. Officer Reports:

a) Chair – Dave Vaglia - DV reviewed the proposed budget. Deficit spending is indicated in the proposed 2006 IEEE Pittsburgh budget. The proposed budget results in deficit spending. A discussion was held on a balanced budget. The members present voted to allow a deficit for the year. Note: the section is committed to a \$250.00 book scholarship for this year (to the University of Pittsburgh, Greensburg campus). This commitment was made prior to adopting the present bylaws. Some modifications to the proposed budget were made during the meeting. DV states that he will publish a final budget reflecting these modifications. DV asks that the new expense form be uploaded by Andy to the Pittsburgh web page.

b) Vice-Chair – John Twigg - JT stated that he had arranged for Ron Hira to come to Pittsburgh and have a joint breakfast meeting with the Pittsburgh High Technology Council. Several members agreed that this was excellent publicity for the IEEE. JT requested \$1,000.00 to \$1,500.00 to hold this joint meeting (and \$2,000.00 for the society meetings for 2006). TD asked if there is an agreement to share any potential profits from this. JT will report back on that issue. A discussion took place on conferences that may be held in the region. JT agreed as vice-chair to monitor the IEEE conference announcements. This is done for potential collaboration and profit sharing.

c) Secretary – Chuck Urso - Chuck reviewed the L31's submitted this year. He prepared a report indicating which L31's may be missing. Chuck also indicated that some PACE L31's were misfiled as section L31's. It should be noted that these are supposed to be filed as section L31's and are therefore not misfiled. Any members with non-filed L31's were asked to please do so this week. Chuck will review the IEEE L31 list for an update within 7 days of this meeting (requested by Dave).

d) Treasurer – Harry Hagerty/Audit Committee Report

An Additional Rebate of \$1737 was noted. A vote was taken on accepting report/ budget (Harry motions, Jace seconds). The proposed budget was accepted. Harry stated that DV should file the L 50 for 2005. DV agreed and is in the process of doing this.

e) Upper-Mon Subsection - no report at this time.

f) Immediate Past Chair – Kal Sen - Kal is preparing the Best Section Submittal - he will ask for input once his draft is completed.

1. Chapter Reports:

a) Communications – Phil Cox (PC) - PC stated that Prashant Krishnamurthy has stepped down as chairman. PC will be assuming these

duties. PC stated that there are other ways to raise section funds. Tutorials are one method mentioned. DV requested that chapter chairs recommend tutorial for this year. PC has several meetings planned for this year. He also stated that he has been successful in maintaining a low dollar cost per meeting. PC asked DV to adjust his 2006 budget down to \$100.00.

b) Computer – John Twigg (see vice chair item above for John's report).

- b) Industry Applications/Power – Charles Urso - CU stated that the application to join IAS/PES as a combined chapter was ready. He presented this application at the meeting. DV agreed to sign and forward to IEEE headquarters. CU has made arrangements for a speaker to present in March. The cost will be about \$2500.00. CU has pre-advertised and received enough verbals to make this cost justifiable (self-sustaining). CU will now inform the presenter to make travel arrangements. CU will also submit the PES High Performance Chapter application. PES gives additional rebate to all active chapters who submit this.
- c) Magnetics – Gamping Ju - no report at this time.
- e) Robotics – Guy Nicoletti - no report at this time.
- f) Signal Processing – Heung-No Lee - no report at this time.
- g) Engineering in Medicine and Biology – Zhi-Hong Mao - no report at this time.
- h) Electromagnetic Compatibility – Mike Oliver - Mike asks that his budget be adjusted to \$750.00. He indicated he had several meetings planned.

2. Committee Reports:

- a) PACE – Joe Kalasky - Joe provides the following report:

1. *Meeting Topic ideas from a Member , Chancy Hopper*

- a. *MBA Strategy*
- b. *Transition to Manager (& Vice Versa)*
- c. *Personal Finance*
- d. *Resume Peer Review and Development*

2. *My suggestion: Duquesne University Law School at Night.*

3. *First Meeting March or April*

4. *IEEE-USA Leadership Workshop (St. Louis) March 3-5.*

- a. *I have complete funding through IEEE – USA HQ and Region 2. Reservations Complete.*
- b. *We could and should send one more. Since I have funding and if another goes, that person should go in my role as Pittsburgh Section Rep.*
- c. *I clarified financing with Region 2 PACE Chair Bill Walsh*

5. *My L31's are filed correctly – as Section Meetings*

6. *Request of Local Member Rob Sobek – Needs names of local Senior Members so he can apply for SM.*

Rob.Sobek@L-3com.com

msobek@telerama.com

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(412) 967 7831

End of PACE report.

b) Life Member – Bob Grimes/Wally Raisanen - no report at this time.

c) GOLD – Andrew Rydholm - no report at this time.

d) Bulletin

Manual Mailings - Recently the required annual mailing of the IEEE bulletin took place. Jace indicated that she included a survey with this mailing. The survey asked members via what method they preferred to receive the bulletin. A few members requested hard copy (US Mail) delivery of the bulletin. Jace has complied with these member's request and continues to mail their bulletins.

3. New Business:

Tesla's 150th Birthday - Jace informed the members of the upcoming birthday of Nicoli Tesla. She indicated that a movement was taking place to name that date after this famous engineer. Jace also indicated that a letter from the Pittsburgh IEEE was requested. This letter will be directed to the President of Serbia and Montenegro. The letter will suggest a street be named after George Westinghouse in recognition of the considerable Tesla/Westinghouse partnership. The suggested street would be a cross street on Nicoli Tesla Street. Dave said he would try to get the president of Westinghouse to sign the letter.

History Dinner - Chuck said he had contacted Stan Horowitz to speak at this meeting. Stan indicated he would but he could not commit for certain at this time. Also the IEEE organizer from years past was asked to organize this dinner as well (by Dave).

4. Next Mtg. – 6:00 PM, February 16, 2006 at Point Park University, Pittsburgh.

THIS IS THE WRITERS INTERPRETATION OF THE MIEETING. IF YOU HAVE ANY COMMENTS PLEASE FORWARD THEM TO DAVE VAGILA BY FEBRUARY 5TH.

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

| | | |
|-----------------------------------|---------|-----------|
| Previous Balance: | | 41,742.19 |
| Checks and Payments | 7 Items | -2,463.62 |
| Deposits and Other Credits | 4 Items | 2,463.80 |
| Service Charge | 0 Items | 0.00 |
| Interest Eamed | 0 Items | 0.00 |
| Ending Balance of Bank Statement: | | 41,742.37 |

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

| | | |
|-----------------------------------|---------|-----------|
| Cleared Balance: | | 41,742.37 |
| Checks and Payments | 7 Items | -1,912.74 |
| Deposits and Other Credits | 0 Items | 0.00 |
| Register Balance as of 2/12/2006: | | 39,829.63 |
| Checks and Payments | 0 Items | 0.00 |
| Deposits and Other Credits | 0 Items | 0.00 |
| Register Ending Balance: | | 39,829.63 |

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Checking - Wachovia
2/12/2006

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Uncleared Transaction Detail up to 2/12/2006

| Date | Num | Payee | Memo | Category | Clr | Amount |
|--|------|----------------------|----------------------------|--------------------------|-----|-----------|
| Uncleared Checks and Payments | | | | | | |
| 4/30/2004 | 1249 | Upper Mon SUBsection | Upper Mon portion of ro... | IEEE Support:Robotic ... | | -1,000.00 |
| 2/12/2006 | 6087 | Kal Sen | | Chapt.&Society:EMCS | | -78.68 |
| 2/12/2006 | 6088 | Chuck Urso | | Chapt.&Society:combi... | | -35.00 |
| 2/12/2006 | 6089 | Michael J. Oliver | | Chapt.&Society:EMCS | | -390.39 |
| 2/12/2006 | 6090 | David Vaglia | 10/25 IAS/PES AdCom ... | Chapt.&Society:EMCS | | -220.03 |
| 2/12/2006 | 6091 | Kal Sen | 1/25/06 meeting food | Chapt.&Society:combi... | | -141.63 |
| 2/12/2006 | 6092 | Kal Sen | 1/24/06 meeting food | Committees:Consultan... | | -47.01 |
| Total Uncleared Checks and Payments | | | | 7 Items | | -1,912.74 |
| Uncleared Deposits and Other Credits | | | | | | |
| Total Uncleared Deposits and Other Credits | | | | 0 Items | | 0.00 |
| Total Uncleared Transactions | | | | 7 Items | | -1,912.74 |