

IEEE Pittsburgh Section  
Executive Committee Meeting Minutes  
Monday, February 16, 2006  
5:30 pm  
Point Park University, Pittsburgh, PA

Members in attendance:

Dionise, Tom	Eaton	724-779-5864	thomasjdionise@eaton.com
Novotny, Andy		412-351-4954	andrewnovotny@ieee.org
Sen, Kal	CW	724-696-1611	senkk@ieee.org
Sprang, Ralph		412-635-2663	rsprang@ieee.org
Urso, Chuck	LLI	412-338-4871	cvurso@ieee.org
Vaglia, Dave	Wsthse	412-374-6513	davevaglia@ieee.org
Cochrane, Jace		412-390-0718	jacejc@pghmail.com
Twigg, John		412-975-4444	jtwigg@ascent-systems.com
Hagerty, Harry		412-492-0943x226	hhagerty@ieee.org
Kalasky, Joe		724-838-6492	j.a.kalasky@ieee.org

1. Dave Vaglia (DV) opens meeting, presents copies of proposed agenda. A motion passed to approve this meeting's agenda.
2. The revised minutes from the previous EXCOM meeting (held 1-19-06) were reviewed and approved.

1. Officer Reports:

a) Chair – Dave Vaglia

1. Region 2 meeting – Dave and Joe Kalasky went to the region 2 meeting in Baltimore on February 4<sup>th</sup> and 5<sup>th</sup>, 2006. Tom Tulia presided and discussed RAB and strategic planning. The past director discussed policy 10 and awards recognitions. The region 2 award was discussed. Several other sections were not aware of this award. Pittsburgh Section told the Region 2 Chair and Chair elect that we will be submitting an application for the Region 2 Best Section Award. Kal Sen has prepared the submittal and has passed it around the ExCom for comments. Dave Vaglia will complete the application and will submit. Beginning in 2007 there will be a \$2 increase in all Region 2 members' dues. This \$2 will go to the Region's treasury.
2. Congressional visits – Our Section would like to send two members to the 2006 Science, Engineering & Technology Congressional Visits Day, to be held on 28-29 March 2006 in Washington, D.C. This yearly effort helps deliver the message that federally funded research secures the nation's future. If you would like to attend this event, please call Dave Vaglia. Notes: Joe Kalasky may not attend this year. John Twigg is

interested in attending. Barry Ives (Upper Mon Subsection) has requested funding to go. Pgh Section will pay for Barry's expenses.

3. Chapter, Group and Section Chairs and Leads – Please fill out the web based L31 forms throughout the year, so there is not a concern about timely submittal for our rebate. Also, please submit a short report on Chapter activities (shown below). . Note that in most cases, this report is normally what was needed to publicize the meeting in the Bulletin, and to complete the L31 report. **Pictures of the event are encouraged as they can be put up on our website for our members to view.**

This information should be completed and sent to the Section Secretary (Chuck Urso, [cURSO@ieee.org](mailto:cURSO@ieee.org) and [curso@llitechnologies.com](mailto:curso@llitechnologies.com) ) shortly after your meeting. This is needed to report our section activities to Region 2  
NOTE: COPY CHUCK ON THE BOTTOM OF YOUR L31 REPORT IN THE SPACE PROVIDED (self-explanatory when you are looking at the report form). THIS EMAIL COPY WILL SATISFY ITEMS 1 THROUGH 6 INDICATED HERE.

1. Chapter
2. Meeting Type
3. Title of presentation or purpose of meeting
4. Speaker or presenter
5. Date and time
6. Place
7. Abstract or summary of meeting
8. Brief bio of the speaker or presenter
9. Photos and other info you care to submit!

b) Vice-Chair – John Twigg - Bylaws - The following is the input received from the RAB: Without prior authorization of RAB and/or the IEEE Executive Committee, Section funds can be used only for normal operations of the Section. Those activities, which fall outside of normal operations, include donations, establishment of scholarship funds, and investment of funds outside of the IEEE Investment Program. The RAB also requested a definition of the position (of) Director. John Twigg (JT) agreed to submit a definition. The intent is to have a final approved (bylaw) document for this section.

Conferences – John researched these and sent a list of upcoming events to senior officers and to Jace for the bulletin. Dave asked John to check into conferences on a not-less-than quarterly schedule. John agrees.

c) Secretary – Chuck Urso

1. L31 Reports – CU must confirm with IEEE what is the drop dead or final submission dates for L31's. Kal asked CU to confirm 84 L31's were submitted for last year.
2. Officer Confirmation for 2006 – CU provided the confirmation report from IEEE. A copy is attached to these minutes.
3. History Dinner - CU said Stan Horowitz agreed to speak at this meeting. Chuck spoke to Tom McDermott (412-650-8491, t.mcdermott@ieee.org), after the meeting. Tom agrees to handle menu coordination. Chuck will submit bio to Jace.

d) Treasurer – Harry Haggerty

1. Audit Report – the audit report is almost complete at this time. Harry will submit to Kal and Dave for review and signoff. The report will then be distributed to the Pgh. Section ExCom for review and approval. This should take place before submitting the audit report to IEEE HQ.
2. Treasurer's report – Harry provided a bank reconciliation statement. This is included in these minutes
3. Submittal of 2005 Year Summary Financial Report – L 50 – Dave is completing the L50 and estimates it will be done by February 24, the deadline for the extra rebate.

e) Upper-Mon Subsection – Dimitris Korakakis – Dave gave a brief report indicating Upper Mon had several meetings scheduled for 2006.

f) Immediate Past Chair – Kal Sen – Kal mailed the February Bulletin to 10 members who indicated they preferred the hard copy and may not have been receiving the electronic version. Kal agrees to continue to do this. Kal provided all officers a copy of his best section application and asked for comments prior to his submission (immediate need).

2. Chapter Reports:

- a) Communications – Phil Cox - Phil informed Dave of the Feb 24 meeting and directs all members to the bulletin for further information.
- b) Computer – John Twigg -  
2/18 – Robot Car Race  
The Robot Car Race was held this Saturday, Feb 18. Gerry sent me an email stating that we have 13 teams this year. We also have 25 students attending from Pitt Johnstown and 3 students from Geneva College to help the 8<sup>th</sup> grade students to build and program their cars during the contest. This is the Computer Society's February event and we're always looking for ExCom members to stop by. I have contacted both Pitt and CMU who will be sponsoring the event and providing \$200 toward offsetting the event's cost. (Tom Dionise asked me whether it was also co-sponsored by the Robotics Society and I thought it wasn't, but perhaps in the first year or two only.)

Upcoming Computer Society meetings include:

3/22 Application Modernization

4/20 Outsourcing America – Dr. Ron Hira (Might be moved to May as a breakfast briefing with the Pittsburgh Technology Council – yet to be decided).

John would also like to receive input and education from PES (Kal Sen and Chuck Urso) on holding tutorials in the Computer Society. We have a couple ideas for a tutorial including Auditing your IT Systems. Chuck sent John the IEEE contact for CEU (Continuing Education Units) applications on Feb 19, 2006.

- c) Engineering in Medicine and Biology – Zhi-Hong Mao – Report included in the agenda.
  - d) Electromagnetic Compatibility – Mike Oliver – No report at this time.
  - c) Industry Applications/Power – Charles Urso
    - Joining of IAS/PES – the application to join these sections has been submitted by Chuck/ Dave.
    - Engineer of the Year for 2005 – A presentation will be made at the history dinner. Kal has agreed to prepare a brief bio.
    - Chuck has submitted the PES High Performance Chapter application and the PES web contest application.
    - Tesla's 150<sup>th</sup> Birthday - a letter from the Pittsburgh IEEE was sent by Chuck/ Dave to the Tesla Memorial Society of New York. The letter suggests a street be named after George Westinghouse in recognition of the considerable Tesla/ Westinghouse partnership.
  - d) Magnetics – Gamping Ju - no report at this time.
  - e) Robotics – Guy Nicoletti – Report included in the agenda. A suggestion was made to have the Greensburg EXCOM meeting double as the Robotics meeting as there is a presentation.
  - f) Signal Processing – Heung-No Lee - no report at this time.
3. Committee Reports:
- a) Bulletin – Jace Cochrane – Jace indicated the March deadline was February 20, by midnight. She has the PES tutorial information, the computer information and the history dinner information. Jace recommends that if a member reports they are not receiving the bulletin, not to have them contact Jace because she cannot add them to the mailing list. They need to contact IEEE HQ and make sure IEEE HQ has them in the Pittsburgh Section and has their current email address.
  - b) Consultant's Network – George, Peter, or Karl
    - Please report on progress on paperwork submittal to obtain official IEEE recognition.
    - NOTE: Karl was not at the meeting but is requested to follow up on this paperwork.
  - c) Membership Development – Karl Mueller – No Report from Karl. However, Joe Kalasky reported that industry outreaches are needed as we are losing penetration. Karl should schedule at least one industry outreach. Karl should also report on Senior member promotions/ applications.

d) PACE – Joe Kalasky - Professional Activities Committee – Joe Kalasky, Chair

The next offering from Professional Activities will be the April 18 meeting on the benefits of engineers becoming attorneys. The speaker will be Joseph P. Campion, Jr. the Director of Admissions for Duquesne University Law School. Mr. Campion will address the competitive edge that one has with a degree in engineering complemented with a law degree. The presentation will be held in auditorium at 1175 Benedum Hall at University of Pittsburgh. This meeting will be joint with the GOLD Committee (Andrew Rydholm)

The May meeting will focus on Engineers entering MBA programs. It will also be joint with the GOLD Committee. GOLD Chair Andrew Rydholm is handling the arrangements.

Joe also reported that he (Joe) is a member of the IEEE ethics committee. Joe briefly described the IEEE voluntary code of ethics.

e)Publicity – Tom Dionise -

Joint Professional Association meetings – Tom reported a successful joint meeting (joint with AFE and AEE). This was held on Feb 13, 2006. Chuck will file the L31 for PES on this. Tom stated that there further interest from these other groups for having future joint meetings. Tom and Chuck will follow up. NOTE: these two groups primarily overlap the PES/IAS society.

Carnegie Science Center National Engineers Week – Tom described the program and the assignments for this. Tom reported that Gerry Kumnik determined we did not have a site license, and that he purchased a site license.

Volunteers were discussed for the upcoming SciTech fair. Tom to provide additional information.

f) Student Activities – Ralph Sprang – Dave mentioned that Geneva University would like to get more active. Ralph to follow up.

4. Affinity Groups

a) Life Member – Bob Grimes/Wally Raisanen – no report at this time

b) GOLD – Andrew Rydholm – Joe stated that he is working with Andrew to develop this year's programs. Joe had information on the CMU MBA presentation (see PACE notes above for details).

5. New Business:

History Dinner – Tom McDermott – (see PES/IAS notes above for details on this).

Next Mtg. – 6:00 PM, March 16, 2006 at University of Pittsburgh, Greensburg Campus