

IEEE Pittsburgh Section
Executive Committee Meeting Minutes - **Final Version**
Thursday, July 20, 2006 at Panera Bread, 3401 Boulevard of the Allies
Pittsburgh PA

Members in attendance (X):

X Brooks, Robert	412-767-2400x3506	rbrooks@medrad.com
<u>Cioletti, Joe</u>	<u>724-516-3897</u>	<u>joesph@cioletti.com</u>
X Cochrane, Jace	412-390-0718	jacejc@pghmail.com
<u>Cox, Phil</u>	<u>724-443-0566</u>	<u>p.e.cox@ieee.org</u>
<u>Crawford, George</u>		<u>Gwc2@psu.edu</u>
X Dionise, Tom	724-779-5864	thomasjdionise@eaton.com
<u>Grimes, Robert</u>		<u>r.d.grimes@ieee.org</u>
<u>Hagerty, Harry</u>	<u>412-492-0943x226</u>	<u>hhagerty@ieee.org</u>
<u>Ju, Ganping</u>		<u>Ganping.ju@seagate.com</u>
<u>Kalasky, Joe</u>	<u>724-838-6492</u>	<u>j.kalasky@ieee.org</u>
<u>Korakakis, Dimitris</u>		<u>Dimitris.Korakakis@mail.wvu.edu</u>
<u>Kumnick, Jerry DQE LT</u>	<u>412-487-1430</u>	<u>kumnik@computer.org</u>
<u>Lee, Heung-No</u>		<u>hnlee@engr.pitt.edu</u>
<u>Mantzouridis, Peter</u>		<u>coolpetros1@yahoo.com</u>
X Mao, Zhi-Hong	412-624-9674	maozh@engr.pitt.edu
<u>Muller, Karl</u>		<u>karlmuller@compuserve.com</u>
<u>Nicoletti, Guy</u>		<u>Nicolett+@pitt.edu</u>
X Novotny, Andy	412-351-4954	andrewnovotny@ieee.org
<u>Oliver, Mike</u>	<u>814-763-3211</u>	<u>emi@majr.com</u>
<u>Raisanen, Wally</u>		<u>wraisanen@ieee.org</u>
<u>Rydholm, Andrew</u>	<u>412-261-3200 x281</u>	<u>andrew_rydholm@yahoo.com</u>
X Sen, Kal	724-696-1611	senkk@ieee.org
X Sprang, Ralph	412-624-9694	rsprang@ieee.org
X Stone, Ron	nnn-nnn-nnnn	rstone@bodymedia.com
X Twigg, John	412-795-4444	jtwillg@ascent-systems.com
X Urso, Chuck	412-338-4871	curso@ieee.org
X Vaglia, Dave	412-374-6513	davevaglia@ieee.org
<u>Valentine, Ray</u>		

1. Dave Vaglia opens meeting and presents agenda. A motion passed to approve this meeting's agenda.
2. The minutes from the previous EXCOM meeting (held 6-15-06) were reviewed and approved.
3. Officer Reports:
 - a) Chair – Dave Vaglia

Dave Vaglia discussed the following:

1. Pittsburgh Section won Region 2 Large Section Award for 2005. Dave Vaglia and Kal Sen will provide additional details as they become available.
2. IEEE Pittsburgh Hosted IEEE-USA President Ralph Wyndrum. Dave Vaglia and John Twigg (with others) gave Ralph a tour of several sites on July 18 & 19, 2006. (See also Vice Chair notes below.) Dave Vaglia provided tours and luncheon meeting at the Westinghouse Energy Center, followed by a

demonstration of the Eaton Power Quality Lab sponsored by Tom Dionise. Dinner was held with core members of the Vision 20/10 team. Additional activities are listed under John Twigg (Vice Chair) below.

3. The IEEE Pittsburgh Section PES/IAS sponsored a Joint meeting with ACE (American Coaster Enthusiasts www.AmericanCoasterEnthusiasts.Org) This meeting had one of the largest recorded turnouts in the past 3 years for PES/IAS at 54 attendees. A Chinese buffet was provided for the guests.
4. September Picnic – There are no volunteers yet to host this event. This event has evolved into a Gateway Clipper dinner cruise. Ralph Sprang has agreed to contact the vendor and begin arrangements. Further discussion will be needed such as amount of IEEE Pittsburgh subsidy, etc. The date is tentatively set for September 16, 2006.

b) Vice Chair - John Twigg (combined Vice Chair and Computer Society report)

1. (Carried forward from previous minutes): John Twigg is to provide a copy of the bylaws to Chuck Urso. Chuck Urso is to distribute to EXCOM members for review/ comment.
2. (Carried forward from previous minutes): There is a need for staffing (of the Vision 20/10 initiative). John Twigg asks all EXCOM members to consider helping. He is shooting for several committees with about 8 people each. They plan on meeting the third Wednesday of each month.
3. (Carried forward from previous minutes): A suggestion was made to draft a letter to the University of Pittsburgh regarding the outsourcing center that U-Pitt has proposed. John Twigg will draft a letter for review.
4. John Twigg described the visit by IEEE-USA President Ralph Wyndrum. See notes above also. Ralph's list of activities also included:
 - Pittsburgh Supercomputing Center meeting with the Executive Director Beverly Clayton
 - Pittsburgh Technology Council for interview by Jonathan Kersting, Editor of TEQ magazine
 - Meeting with Brain Gain Team member Phil Lichtenfels. The Brain Gain Team is made up of PA academic institution advisors whose goal is to stop the erosion in enrollments of students majoring in IT curriculums.
 - Meetings at the Software Engineering Institute (SEI) with Linda Schooer, the Executive Director of Training, and Richard Cox, the Executive Director of Licensing and Partnering.
 - SEI Program meeting - The grand finale event of Dr. Wyndrum's visit. Dr. Wyndrum spoke on the "Status and Future of Engineering in the US Today". His talk addressed how U.S. engineers can succeed in the new global environment in which technology has opened up challenges and opportunities for engineers worldwide.
5. John Twigg is discussing a sound bite for education. The bite will be an advertisement of future considerations for students.
6. John Twigg will be asking IEEE-USA for some funding (a discretionary amount). John Twigg will let IEEE-USA know that Vision 20/10 is aligned with Ralph Wyndrum's 4 point initiative. John Twigg will prepare a descriptive breakdown of how these funds will be spent. Kal Sen is to work with John on wording of letter/request for funding.
7. John Twigg discussed the University of Pittsburgh's high-end outsourcing plan. This was also discussed with Ralph Wyndrum. Ralph Wyndrum suggested pursuing dialog with University of Pittsburgh.

c) Secretary – Chuck Urso:

1. (Carried forward from previous minutes): Chuck Urso reports that he has reviewed the L31's. Most groups came through with the required L31's.
 2. Chuck Urso is beginning to convert minutes to PDF's. Dave Vaglia noted that several still had "preliminary" marked on them. Chuck Urso can no longer make PDF's at work (Dave Vaglia will do conversions).
 3. Seta Bogosyan of the IEEE IES has contacted Dave Vaglia regarding setting up a joint chapter with IES. The proposed chapter would be PES/IES/IAS. Chuck Urso will begin contacting local members. The plan by the Pittsburgh Section is that IES members must participate in planning activities if the PES/IAS/IES is to be worthwhile.
 4. Chuck Urso / PES/IAS ADCOM to pursue a meeting with the optics center of U-Penn. A January meeting is planned for this. No detailed planning has taken place yet.
 5. See item 3.b)1 above regarding bylaws.
 6. Chuck Urso to contact GE Energy regarding a possible meeting (wind turbines are the proposed subject).
 7. Chuck Urso attended the PES General meeting in Montreal. Chuck Urso attended the chapter chairs meeting on Saturday, June 17. Chuck Urso will provide some important training information to the EXCOM.
 8. PES/IAS has planned meetings for August, September, October and November. An ADCOM meeting is scheduled for September.
- d) Treasurer – Harry Hagerty (HH):
1. Report lost in email system, will be sent out to EXCOM members later
- e) Kal Sen - Past Chair:
1. Kal Sen mailed bulletins out to 10 non-email members. These went a bit late this time.
 2. (Carried forward from previous minutes): Kal Sen is coordinating the Fundamentals of Engineering review course in partnership with PSU. Joe DeSalvo is teaching it. There are 35 paid students. The course is on class number 8 of 36.
 3. Kal Sen presented his plan for a PE review course with the same instructor.
 4. Dave Vaglia will follow up with Region 2 about Pittsburgh's prize for being the best large section. This puts Pittsburgh in the running for best international section.
 5. Kal Sen stated that the nominations for 2007 ExCom were nearing completion. He expects to have a full slate of candidates by August. The tentative slate is as follows: Chair – Ralph Sprang/Joe Kalasky (Note that Joe Kalasky has stepped down from the Nominating Committee to be considered for the Chair Position. Elena Schrieber is filling the vacant nominating committee position as agreed to when the committee was first formed). Vice-Chair – John Twigg; Treasurer – Harry Hagerty; Secretary – Joe Cioletti.
 6. Kal proposed purchase of a laptop Computer for Bulletin Editor with Adobe Acrobat PDF software, cost about \$1,000. Jace Cochrane asks that this decision be postponed 30 days.
- f) Upper-Mon Subsection – No report

4. Chapter Reports:

- a) Communications – Phil Cox - The ComSoc chapter is still trying to arrange a talk by someone from Verizon, but the details have not been worked out yet. It will probably take place in Sept. when more people will be at the school. The talk will be on their fiber to the home services (FiOS).

- c) Industry Applications/Power – Charles Urso See 3.c above.
 - d) Magnetics – Gamping Ju – Absent, No report
 - e) Robotics – Guy Nicoletti – Absent, No report
(Carried Forward): Guy Nicoletti, Robotics Chair has met with EMB to plan for a joint activity concerning Robotics in Medicine and Biology
 - f) Signal Processing – Heung-No Lee – Absent, No report
 - g) Engineering in Medicine and Biology – Bob Brooks/Zhi-Hong Mao
 1. BB is working to get a local member, Andy Schwarz, named an IEEE EMBS Distinguished Lecturer. Dr. Mao says the chairman of EMBS is helping.
 2. CECity.com's Simone Carr was contacted for possible technical meeting. However, it does not appear to be a good fit.
 3. EMBS is discussing a tutorial.
 - h) Electromagnetic Compatibility – Mike Oliver
Mike has a mid-September meeting on standards harmonization planned.
4. Affinity Reports:
- i) GOLD – Andrew Rydholm –
Andrew is having a joint meeting on August 8th with the Professional Activities group. Still looking into organizing an activity of the fun variety. Recent best idea is a tour local breweries. Andrew Rydholm
 - a) Consultant's Network – Peter Mantzouridis/ George Crawford – no report
 - b) Life Member – Bob Grimes & Wally Raisanen
Please take my name off the distribution list. I am moving to Harriman, TN on August 1. Best of luck to you and the crew ... Wally Raisanen.
5. Committee Reports:
- a) PACE – Joe Kalasky - no report
Joe is having a joint meeting on August 8th with the GOLD group.
 - b) Bulletin – Jace Cochrane
 1. A Word edition of the July bulletin was issued to members recently because the Jace's trio of PDF converters were away at the same time. Future issues of the bulletin will be PDF, as they have been for some time.
 2. Jace says 2200+ members received the bulletin last month. This number has been gradually increasing since March 2006.
 3. First payment for advertising in the bulletin has been received this year - \$65.00.
 - (c) Website – Andy Novotny -
 1. Andy will be placing a counter to count members downloading the bulletin. Ralph will help with the technical end of this.
 2. Andy will upload Ralph Wyndrum's presentation & new pictures of recent events .
 - d) Membership Development – Karl Muller – no report

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e) Publicity – Tom Dionise – No report

f) Student Activities – Ralph Sprang –

1. Ralph is planning student activities, a possible cookout. Ralph is to contact John Paserba again to check on support.
2. Joe DeSalvo was suggested as a possible speaker for students on engineering ethics.

6. New Business: - None

7. Next Mtg. – 6:00 PM, August 24, 2006 at Panera Bread, 3401 Boulevard of the Allies, in Oakland,

Attachments: None