

Oct. 2009 Executive Committee Agenda and Minutes

Hampton Roads Section IEEE

Location: Muhlbauer plant, Newport News, Virginia

Following a tour and dinner hosted by Muhlbauer, the Excomm Meeting was called to order at approx 8:30PM, Oct. 15, 2009 by James Bolitho, Chair.

1. *Approve minutes from September ExComm* Mike Cooper
  - *Since Mike Cooper was unable to attend the Sept. meeting, minutes were written by Bill Clayton and distributed via e-mail.*
  - *Approval of the minutes was deferred to the next meeting.*
  
2. *Treasurer's Report* Jason Naramore
  - Budget Update and Report*
  - *Jason Naramore presented an updated budget projection through April 2010.*
  - *Recent bills included charges for the Section's post office box and bulk mail account.*
  - *Bill Clayton urged the Section to try to hold the meal costs for the upcoming November meeting to the amount collected from attendees.*
  - Account Add/Drops*
  
3. *2009 Program* Greg Hodges
  - Meeting Schedule*
  - Fall Schedule*

<i>Oct</i>	<i>Muhlbauer</i>	<i>Gerald Stenwasswe</i>	<i>Muhlbauer</i>
<i>Nov</i>	<i>Student Papers</i>	<i>Anton Riedl</i>	<i>FCPI-Norfolk/VaBeach</i>
<i>Dec</i>	<i>EXCOMM</i>	<i>Greg Hodges</i>	<i>Jennifer Ammentorp home</i>
  
4. *Educational Activities* Steve Walk, Dawn Ostenberg

*(Not present)*
  
5. *Face Chair, Professional Activities* Mike McBeth
  
6. *Student Activities* Anton Riedl
  - *It was stated that there was particular interest among ODU and Hampton University students in the Section's upcoming Student Papers Competition in Nov.*
  - *The Section's goal is to have 6 to 8 contestants.*

*What student activities are planned?*

CNU *Anton Riedl* [riedl@pcs.cun.edu](mailto:riedl@pcs.cun.edu)

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|--|------|------------------|--|
|  | ECPI | Dr. Wael Ibrahim | <a href="mailto:wibrahim@ecpi.edu">wibrahim@ecpi.edu</a>             |
|  | HU   | Dr. Jagasivamani | <a href="mailto:jagasiva@cox.net">jagasiva@cox.net</a>               |
|  | NSU  | Muni Sulaiman    | <a href="mailto:MMSULAIMAN@netscape.net">MMSULAIMAN@netscape.net</a> |
|  | ODU  | Dimitrie Popescu | <a href="mailto:D.Popescu@ODU.EDU">D.Popescu@ODU.EDU</a>             |
7. Awards Chair Open
  8. Photonics Chapter Amin Dharamsi
  9. PES Chapter Jennifer Ammentorp
    - PES November 10 meeting to be at the Town Point Club in Norfolk with the topic "Practical Lessons in Wind Farm Collector Systems and Interconnections" by Wanda Reder a Distinguished Lecturer of IEEE and PES.
    - Bill Clayton to issue an e-notice about the meeting.
    - Additional publicity is being pursued by contacts to the Virginian-Pilot and Daily Press newspapers and radio stations.
    - Cost of the November meeting is estimated to be at least \$1600.
    - The PES Chapter has a current treasury balance of \$470.
  10. Computer Chapter Linda Vahalla
  11. Education Chapter
  12. Newsletter Bill Labelle
    - Employment Advertising
    - Bill Labelle reported that:
      - The Section has 1700 members, approx 50% of whom are considered active.
      - The newsletter is currently mailed to 700 members. E-mail addresses are available for 630 of them.
      - Therefore, it's possible to achieve cost savings by mailing paper copies of the newsletter to just the remaining 75-100 members without known e-mail addresses.
      - In that case, newsletter costs would drop to \$170 month.
  13. IEEE - Hampton Roads 50<sup>th</sup> Anniversary James Bolitho
    - Formation of Ad Hoc committee - Report to ExComm
    - Chapter History
  14. Sponsorship packages POC?
  15. Life Member Affinity Group Bert Aaron 112 active Life Members
  16. Officer Nominations Past Chair
    - Nominations for Section officers for next year are being taken by Kurt Clemente, Past Chair.
  17. Green Job Alliance

18. Oceans 2012

POC?

- The Section is having discussions with the Marine Technology Society (MTS) about jointly hosting the OCEANS 2012 conference. The MTS currently has 14 members.

19. Virginia Council

*With no further business, the meeting was adjourned by James Bolitho, Chair.*

*Respectfully submitted,*

*Mike Cooper*

*Secretary*