

Attending

Mr. David Eaton - Chair
Dr. Dale Harrell - Vice Chair (teleconference)
Mr. Jeremy Wyatt - Past Chair
Mr. Jeff Miller – Incoming Treasurer, Secretary
Mr. Doug Cross – Incoming Secretary
Dr. Maqsood Mohammed – Educational Outreach Chair (teleconference)
Mr. Sean Sylvester – Incoming GOLD Chair (teleconference)
Mrs. Paulette January – Newsletter editor/Webmaster
Mr. Jeff Gibson – Incoming UWF Student Chapter Chair

Not Attending

Mr. Rick Sanchez – Treasurer
Mr. Rob Riley – Computer and Communications Society Chair
Mrs. Betty Carden – Incoming Women In Engineering Chair
Mr. Tony Rodriguez – FWB Student Chapter Chair

Topics

1. March meeting will be presentations by the outstanding entrants to the FWB and Pensacola Science Fair.
2. 2006 Science Fair awards will be identical to last year and must be prepared ahead of presentation time.
3. Newsletter articles must be submitted to Mrs. Paulette January by December 30th.
4. Newsletter will be published and distributed by January 4th.
5. Mr. Jeff Miller, Mr. Rick Sanchez, Mr. Jeremy Wyatt and Mr. David Eaton will meet prior to January 19th to review the NWF IEEE accounts and sign over responsibility to the incoming Treasurer.
6. Dr. Dale Harrell, Mr. Sean Sylvester, Mr. Jeff Gibson and the FWB Student Branch Chair are to meet prior to January 31st to discuss non-participation/isolation issues and remedies.
7. Mr. Jeff Gibson and Ms. Laura Solari will discuss implementing an SPAC for 2006. Afterwards, Mr. Gibson is to meet with Mr. Sean Sylvester to discuss Section's involvement in the SPAC
8. Tours of the IHMC, International Paper, Air Products, Solutia plant will be investigated for 2006 field trips.
9. FE refresher/preparation course in conjunction with the local FES and GERC will be explored.
10. Web-based video hosting of section meetings and FE refresher course will be explored.
11. Teacher in Service Program.

Action Items

- Mr. David Eaton
 - Contact GERC regarding hosting of FE refresher/preparation course – 12/16

- Prepare newsletter article for 2006 Quarter Wave I – 12/30
- Arrange hotel stay for Mr. Grogan's Feb. presentation – 01/10
- Provide Mrs. January with the mailing addresses of our membership – 01/02
- Contact IHMC regarding possible field trip in 2006 – 01/15
- Dr. Dale Harrell
 - Contact Pensacola Science Fair coordinator regarding dates, awards, and presentation to NWF IEEE by outstanding entrants – 01/15
 - Submit to ExCom the date of the Pensacola Science Fair – 01/15
 - Check availability of secondary distance learning classroom for FE refresher/preparation course Spring Semester – 12/16
 - Contact Gulf Power regarding possible field trip to Power Research Lab in 2006 – 01/15
- Mr. Jeremy Wyatt
 - Research web-based video hosting for Section meetings and FE refresher/preparation course – 01/15
- Mr. Jeff Miller
 - Establish date for turnover of accounts – 01/19
 - Coordinate with Dr. Mohammed and Dr. Harrell regarding distribution of awards for 2006 Science Fair winners – 01/20
- Mr. Doug Cross
 - Submit minutes from 12/13 ExCom meeting – 12/20
- Dr. Maqsood Mohammed
 - Contact FWB Science Fair coordinator regarding dates, awards, and presentation to NWF IEEE by outstanding entrants – 01/15
 - Submit to ExCom the date of the FWB Science Fair – 01/15
 - Prepare article for newsletter discussing our involvement in Educational Outreach Programs to include the upcoming science fairs – 12/30
 - Research prior instructors or facilitators of previously held FE refresher/preparation course – 01/30
 - Accumulate a list of resources--textbooks, study guides--currently available for FE refresher/preparation course – 01/30
 - Check into Teacher in Service and confirm funding from EAB. – 01/30
- Mr. Sean Sylvester
 - Prepare newsletter article introducing GOLD along with your goals/vision for 2006 Quarter Wave I – 12/30
 - Coordinate a face-to-face meeting with Dr. Dale Harrell, Mr. Jeff Gibson, and Mr. Tony Rodriguez regarding non-participation/isolation issues and remedies – 01/30
- Mrs. Paulette January
 - Prepare newsletter for distribution – 01/04
- Mrs. Betty Carden
 - Prepare newsletter article introducing WIE along with your goals/vision for 2006 Quarter Wave I – 12/30
- Mr. Rick Sanchez
 - Prepare accounts for transference – 12/31

- Mr. Rob Riley
 - Prepare newsletter article discussing your goals/vision for the CCS for 2006 Quarter Wave I – 12/30
- Mr. Jeff Gibson
 - Meet with Ms. Laura Solari regarding 2006 SPAC – 01/01
 - Contact Solutia? regarding possible field trip to their plant in 2006 – 01/15