

**Minutes of IEEE Virginia Council e-Conference Meeting  
December 9, 2000**

10:18:51 Call to Order - Sean Hayes

<u>Attendees:</u>	<u>Office</u>	<u>Section</u>
Sean Haynes	Vice-chair, Facilitator	Central VA
Bill Clayton	Treasurer, Awards, Webmaster	Hampton Roads
Wayne Galli	2001 Secretary	
Dave Geer	Secretary	VA Mtn
Dan Jackson	Bylaws	VA Mtn
Ralph Russell	Jamboree Chair,	
Bill LaBelle	Membership Chair	
Andrew Hargrove	Chair	Hampton Roads
John Cross	Girl Scout Project	

**Agenda :**

1. Secretary's Report Dave Geer.  
Minutes of June & September meetings were approved as distributed on November 18.
2. Treasurer's Report Wayne Galli.  
Treasurer's Report was sent Thursday, December 7 to the listserver. New officers were reminded to send signature cards to Maria Vuolo of the IEEE Financial Department. To be placed on the list are Grove, Sean, Bill Clayton, Dave Geer, and Wayne Galli.
3. Assessment from Sections.  
An assessment of \$125 per section was passed. Checks should be sent to Wayne Galli. The checks should be made to IEEE VA Council.
4. Bylaws currently on the server are out of date. Dan Jackson will send updated bylaws to Bill Clayton to post. Bylaws committee was not dissolved. Action was postponed until next meeting.
5. Scout Jamboree Report, Ralph Russell  
The Jambo report was issued on 6 December. Dave Geer, Dan Jackson and Bill Clayton did not receive copies. Sean agreed to fix the Virginia Council email list for the new people.

The Electronic kits are in production in Bastrop, Texas. Components have been purchased and a team is starting production. Al Mouton in Texas has submitted an expense account which I am reviewing for year 2000 expenses.

We have created an volunteer database using Microsoft Access to recruit and schedule volunteers. We are still trying to determine the exact number of volunteers needed.

George Hargrove in Charlotte, NC with Compaq is heading up our public relations effort. A meeting has been scheduled with him in Oxford, NC in January to coordinate. A basic web site is being developed to help the scouts learn more about the merit badges and IEEE.

The dates for the Jamboree are July 23 2001 to 31 July 2001.

Ralph will provide the URL for the Jambo website to Bill C. Bill will add a link to the VA Council website.

**Minutes of IEEE Virginia Council e-Conference Meeting  
December 9, 2000**

6. Girl Scout Project John Cross.  
Potential future use of the project was discussed.

Dan Jackson suggested that each Section contact the GS Council in its area with information about the project and find out if they are interested in a demonstration. for either a large group or just a troop.

John Cross noted that the sections would need volunteers, about one for each 5-10 scouts.

Dave Geer suggested that the bicycle would be a great demo for Engineers Week, either at a school or in a shopping mall. He promised to contact John after discussing the idea with the Virginia Mountain Section.

John plans to document the project with a user's manual.

7. Section Reports  
Section reports were accepted as submitted by email. Dave Geer did not receive reports other than the Mountain Section. He asked that the others be sent to him for Secretary's records.

8. Committee Reports

a. Awards - Bill Clayton

The question of continued participation by the Council in the Pletta and Crozet Awards was raised. Cost to the Council is \$150 per year, paid biannually. We are currently in arrears for 2001 & 2002. Considering the current shortage of funds, Dan Jackson moved we postponed consideration to the March VA Council meeting. The motion was seconded and carried.

b. Membership - Bill LaBelle

Membership report was sent Wednesday, December 6. It was accepted as sent. Bill asked for Sam Harris's phone number in order to contact him for access to the SAMIEEE list. Dave Geer provided it from the current roster.

c. Education Russell - Churchill. NO REPORT.

d. Government - Transfer to Virginia Coordinating Council

A motion to move the Government Committee and Legislative Liaison Committees to the Virginia Coordinating Council was made, seconded, and carried.

e. GOLD - Sean Haynes

Sean will send a report before the end of the month. He is working very hard to make sure the Professional Development Council is held in 2002. Right now he is trying to get the IEEE-USA board to commit to a conference to be held in Spring 2002. The largest problem the 2000 conference had was lack of prep time.

f. Leadership Training - Dan Jackson.

The Leadership Training Session is scheduled for 27 Jan at the Innsbrook Conference Center. We will send out more details later.

g. Report on Region 3 EXCOM, Bill Clayton

**Minutes of IEEE Virginia Council e-Conference Meeting  
December 9, 2000**

The proposal to fund the Vice Chairs of Region 3 Excom (Standing & Ad Hoc) Committees, and Vice Chairs of Areas & Councils to attend the Excom meetings associated with Southeastcon beginning 2001 was approved.

h. VA Council Website. Bill Clayton

The url is <http://ewh.ieee.org/r3/vc>. The site includes both the Virginia Council & Coordinating Council.

Dan Jackson suggested posting Secretary report and Committee reports. Section reports are not necessary. Only email addresses should be posted, unless individuals ask or agreed to have their phone numbers included. The idea of using a newsgroup to distribute reports was discussed and discarded as adding unnecessary complexity.

9. Virginia Coordinating Council did not meet for lack of a quorum.

10. Meeting was adjourned at 12:49:42. Next meeting is planned for Northern VA.

Respectfully submitted,

David H. Geer  
March 4, 2001

**From:** Dave Geer [d.geer@ieee.org]  
**Sent:** Saturday, November 18, 2000 4:04 PM  
**To:** r3-va-council@majordomo.ieee.org  
**Subject:** Secretary's Report, Sept 9,2000

Report on IEEE Virginia Council Meeting  
Thurman Room, Preston Library  
Virginia Military Institute, Lexington Virginia  
September 9, 2000

We did not have a quorum present and so were not able to act on any items officially. We did take straw votes of those present and on that basis we will make several recommendations to the full council.

Quorum members present: Dave Geer, Secretary, Sam Harris, Past Chair, Dan Jackson, VMS Chair, Sam Simmons, Hampton Roads Chair. Five are required for a quorum. Others present: Bill Clayton, Peter Callo, Tom Tullia, NoVA, Dave Livingston, host.

Recommendations:

- I. Scout Jamboree project - The group requested that Ralph Russell provide more frequent progress reports to the Virginia Council.
- II. Bylaws - The attendees recommend that the Bylaws, Draft 2, be submitted to the Virginia Council by e-mail for vote.

Comment:

The following steps are required:

1. Approval by the Council.
2. Ratification by the individual sections.
3. Review by Tracy Hawkins, Manager of Section/Chapter Support, Piscaway.
4. RAB approval.
5. Region 3 signoff by Dick Riddel

On behalf of Andy Hargrove, Dan Jackson Convened an electronic meeting to address approval of bylaws on September 24. Seven votes were cast in favor, with two abstentions. The meeting was adjourned on October 8. Dan requested that the Sections ratify the Bylaws before November 14 so that Grove can notify Tracy Hawkins in time to get this item on the RAB agenda for approval this year. Section Chairs were asked to notify Dan and Grove as soon as each section has ratified the Bylaws.

- III. Election procedure - Tracy Hawkins made no comment regarding the Virginia Council election process for officers. The attendees recommend that the Council affirm the process as listed in the Bylaws and at the first meeting in 2001 ratify the officers as elected.
- IV. Additional Signature on account. We recommend that the Chair, Vice-Chair and Treasurer be the signatures on the account.
- V. Augmenting the treasury - We recommend that the Council request \$125 from each of the four sections to provide operating funds for the Council and to provide funds to support the Council participation as a contributing member of the Virginia Engineering Awards committee.
- VI. Leadership Training - As all four sections elect officers to take office on January 1, we agreed that a Leadership Training session would be of greater benefit early in 2001, Jan or Feb.

After adjourning the VA Council meeting, Tom Tullia convened the VCC meeting. Suggestion was made to examine the benefit of moving some of the Virginia Council committees to function under the Virginia Coordinating Council. These would be the committees which are State wide in function such as Legislative Liaison, State Government Activities, K-12

Education. Committees which are only Region 3 oriented would not be affected. This is an item for discussion via email and at the next meeting.

Dan Jackson, Presiding officer  
VA Council, 9 Sept 2000 meeting

Dave Geer, Secretary  
VA Council  
November 13, 2000



**IEEE Institute of Electrical and Electronic Engineers**  
**Virginia Council**

**Virginia Council Treasurer Report**  
**7 December 2000**

- A. Several weeks ago, Bernie Matta and Mark Gill were able to get the financial records transferred. Subsequently, Mark was able to get the records to me.
- B. I have gained access (via the web) to our account. As of November 01, 2000 we have a balance of \$425.55.
- C. I have a letter from IEEE addressed to Bernie and dated September 12, 2000 stating that the 1999 Form L-50 Report was approved.
- D. Bank signature forms have been sent to Andrew Hargrove, Sean Haynes, Bill Clayton, and Dave Geer with instructions to fill them out and send the completed forms to Maria Vuolo at IEEE. I will check with Maria in a week or so to make sure everything has been approved and sent to Mellon Bank.
- E. I have obtained receipts from John Cross in regards to the Girl Scouts project totaling \$355.26.
- F. As soon as we have gotten confirmation that the new signatory authorities are in place we can plan on issuing John a check. This will, of course, reduce our balance to \$70.29.
- G. Plans need to be made to hand off the records to the new Treasurer since the term begins Jan. 01.
- H. We have not submitted any budget requests for the Region 3 2001 Budget.

A. Wayne Galli  
Treasurer, IEEE Virginia Council  
[galli@ieee.org](mailto:galli@ieee.org)  
<http://saturn.vcu.edu/~awgalli>

6 December 2000

10:25 AM EST

TO: Virginia Council  
**FROM: Daniel W. Jackson, Chair**  
Bylaws Committee

VIRGINIA COUNCIL BYLAWS COMMITTEE

Virginia Council Meeting

December 9, 2000

The revised Virginia Council Bylaws were approved by the Virginia Council Executive Committee in October 2000, and ratified by three quarters of the member Sections in November. The IEEE Regional Activities Board (RAB) approved the Virginia Council Bylaws at its November 17, 2000, meeting. The official copy will be retained by the Virginia Council Secretary. If anyone wishes an electronic copy please contact Daniel W. Jackson, [d.jackson@ieee.org](mailto:d.jackson@ieee.org).

Thanks to all who helped in getting this task completed in 2000. We are now able to start the 21<sup>st</sup> century with up to date Bylaws which fit our present needs. If any members of the Virginia Council have suggestions for improvements to the Bylaws please contact the Council Chair, Secretary, and the Bylaws Committee Chair.

Daniel W. Jackson, Chair  
Bylaws Committee  
IEEE Virginia Council

Volume 2000, Issue 2 6 December 2000

#### Public Relations

George Hargrove at Compaq in Charlotte, North Carolina is responsible for our Public Relations activities. A meeting will be scheduled in Raleigh during January 2001 to coordinate these activities.

#### Web Site

A basic project web site is being developed to provide Boy Scouts with detailed information on the Electricity and Electronics Merit Badges. Discussions are continuing with a potential corporate sponsor to obtain funding for an expanded web site.

#### Electricity Merit Badge

The National Scout Office has given the Electricity Merit Badge booth to another sponsor. While we have direct responsibility for the Electronics Merit Badge, we will incorporate some of the Electricity Merit Badge requirements in our instructional activities at the Jamboree.

#### Electronics Kits In Production

Al Mouton and his team in Bastrop, Texas have purchased components and are starting production of the kits.

#### Project Expenses

Al Mouton has submitted an expense account for project expenses, which is being reviewed by Ralph Russell. The goal is to have a portion of the project expenses paid during the year 2000.

#### Volunteer Database

Martha McCauley at Dominion Virginia Power has created a volunteer database using Microsoft Access. The database will be used in the recruitment and scheduling of volunteers during the Jamboree. John Castelvechi from Dominion Virginia Power will be responsible for recruiting the part-time staff needed for the project. The exact number of volunteers needed is still being determined. While volunteers can work just one day at the Jamboree, it is preferred that they volunteer for at least two days.

#### For More Information

Ralph W. Russell, II  
Post Office Box 29254  
Richmond, Virginia 23242  
USA  
804-741-9429  
[r.w.russell@ieee.org](mailto:r.w.russell@ieee.org)

From: John Cross [jcross@sentel.com]  
Sent: Thursday, October 26, 2000 9:13 AM  
To: r3-va-council@ieee.org; Tullia Tom  
Cc: lsimms@sentel.com; Neel Margaret D DLVA; Mearns David M DLVA; Allen Shawn E DLVA; Darden John L DLVA  
Subject: electricity demonstrator  
Everyone,

The Electricity Demonstrator got a work-out last Saturday, Oct 21 at the Va. Power building at Innsbrook Pavilion in west Richmond. There were about 113 girls and a few dozen leaders who participated in a joint GSUSA, Dominion, and IEEE operation. Dominion provided the facility, lunch, and a bag of goodies. The IEEE demonstrated how electric motors work, why utilities use transformers, the concepts of voltage, current, and power, and energy conversion. There are several pictures; see <http://www.geocities.com/itselectricpics/> and see bike1.jpg, bike2.jpg, and pdr1.jpg through pdr10.jpg, most of which show the IEEE VA Coordinating Council's Electricity Demonstrator.

The Electricity Demonstrator is a large capital investment for the IEEE in Virginia; we ought to keep it busy. Let me know of any section activities that would benefit from the use of the Electricity Demonstrator.

John Cross



Institute of Electrical and Electronic Engineers  
Virginia Council

**No Report on File**



Institute of Electrical and Electronic Engineers  
Virginia Council

**No Report on File**



Institute of Electrical and Electronic Engineers  
Virginia Council

**No Report on File**

6 Dec 2000

9:50 AM EST

TO: Virginia Council  
**FROM: Daniel W. Jackson, Chair**  
Virginia Mountain Section

VIRGINIA MOUNTAIN SECTION

Virginia Council Meeting

December 9, 2000

Since the last formal Virginia Council meeting the Virginia Mountain Section has held four meetings. The July meeting of the executive committee laid plans for the coming year. The September 21 Section meeting featured 1999 IEEE Past President Ken Laker who spoke on "21<sup>st</sup> Century IEEE - The Exemplary Global Engineering Society." Our October speaker was Jim Squires, assistant professor of EE at VMI, who spoke on "Engineering in Clinical Research: A Case Study." This was a presentation of an example of the interdisciplinary nature and team approach to biomedical engineering. In November, David Livingston, associate professor of EE at VMI, spoke on "An Introductory Overview of Computational Intelligence." Computational intelligence is the study of the use of certain models, such as neural networks and fuzzy logic, to analyze and synthesize machine intelligence. Both Jim and Dave are members of the local Section.

During 2000 the Virginia Mountain Section revised its Bylaws with great assistance provided by John Fennick. The revised Bylaws were approved by the IEEE Regional Activities Board at its November 17, 2000, meeting. Under the revised Bylaws all Virginia Mountain Section officers serve on a calendar year basis, as requested by IEEE Board of Directors. In line with this, the VMS elections were held in November. Dave Kingma will be the new Chair; Howard Moses, Vice Chair; and Mark Shepard, Secretary/Treasurer.

We rescued the Microwave Theory & Techniques/Electron Devices Chapter from being dissolved but as we were unable to get any nominees to chair the Power Engineering and Industry Applications Chapters these may be in danger now. As is the case in many Sections we have difficulty in getting members to volunteer to fill the various elected and appointed positions on the Section Executive Committee.

Daniel W. Jackson, Chair  
IEEE Virginia Mountain Section  
6 December 2000



Institute of Electrical and Electronic Engineers  
Virginia Council

**No Report on File**

**From:** Clayton, Bill [Clayton@jbc.jfcom.mil]  
**Sent:** Wednesday, December 06, 2000 1:42 AM  
**To:** Andrew Hargrove (E-mail)  
**Cc:** Region 3 Virginia Council (E-mail)  
**Subject:** Awards Committee Report - December 2000

Members of Virginia Council,

I have followed up on the Virginia Engineering Awards Committee. Below is the response I received. Apparently we have no formal charter. It seems that the VSPE really is the driving force behind it. While emotionally I support the concept of supporting these awards, I believe each section should consider if they see a value in continued support.

*Hi Bill:*

*I'm responding to your email of 10/23/00 about documentation from VSPE to verify IEEE's relationship with the VA Engineering Awards Committee. I understand you are in the process of updating your bylaws and wanted this information. I'm sorry for the delay in getting back to you...we were trying to find the original documents but have not been able to do so.*

*I have been here since July 1990 and from my recollection, Lou Guy, PE, was the person who spearheaded the group's organization. The committee was originally composed of one representative from IEEE, CEC/V, ASCE, ASME, VSPE, VSPE-PEE, VSPE-PEG. About 8 years ago with the demise of our practice divisions, we (VSPE) eliminated the representatives from the PEE and PEG sections. Each group had agreed to submit \$150 each year to cover the expenses, with VSPE handling all the administrative work since we were the only ones with staff*

*In 1991, the VEA decided to create the Pletta Award and Lou Guy solicited the engineering schools for contributions to pay for the creation and casting of the medallion used for the Pletta Award. I'm assuming similar contacts were made for the creation of the Crozet Award. As you know, the medallions are then encased in lucite and can be used as a very nice paperweight. Each year the committee solicits nominations for both the Crozet and the Pletta awards and picks a winner. Some years no winners were chosen, either because of the candidates or the lack of nominations.*

*I hope this answers your question about how the VA Engineering Awards Committee got started. We will continue to look for any paperwork that cements your relationship with this committee, but as I said earlier, IEEE has been involved since its inception and at least since July 1990 based on my files from that time period. I have copied Lou Guy on this email to see if he can add any additional information for you and for my files.*

*If you still have questions, please feel free to contact me at this email address or by phone at 804-730-6883.*

*Ms. Leigh M. Dicks  
Executive Director  
VA Society of Prof. Engineers  
9291 Laurel Grove Rd, Suite 10  
Mechanicsville, VA 23116-2969  
(804) 730-6883  
(804) 730-6850 FAX  
[LeighMD@aol.com](mailto:LeighMD@aol.com)*

The deadline for Region 3 awards has passed. Hopefully one of our sections had the time to recognize their good people. If not, get started for next year now.

Nominations for the Crozet and Pletta awards are will be due in the spring (1 April). I will be posting the application information on our web site. I expect to have that done by the end of January. I will also put links to the Region 3 awards manual and a screening matrix to help you look at the best award to recognize a particular individual or organization.

Thanks  
Bill Clayton  
JBC Suffolk VA  
SPAWARSYSCEN Charleston  
(757) 686-7090 Fax 638-4133  
DSN 668-7090

**IEEE Institute of Electrical and Electronic Engineers**  
**Virginia Council**



**Virginia Council Membership Report**  
**6 December 2000**

1. Current.

I contacted Vera Sharoff to inquire about access to all Virginia membership information. She informed me that Sam Harris already receives this data. I have made several attempts at contacting Sam Harris via email but have not had any response.

Since then I have acquired membership data from the Hampton Roads and Northern Virginia Sections. Membership totals for these two sections are shown in section 3 below. As expected, 60% of membership holds the M grade while less than 4% hold a SM grade.

2. Future.

I would like receive a copy of the membership data that Sam Harris is receiving from RAB. Either through direct copy or modification to the receiver of the data. It is my understanding that at present Sam receives a disk containing the member data. If this could be changed to a web access that both Sam and I can download the information when desired. The caveat to this is that one of us will need the others member number.

In lieu of this I request that each section forward a copy of their latest membership data, in CSV format, to me. It would be beneficial if the data is zipped prior to emailing. I have WinZip 8.0 which will accept ZIP, TAR, GZ, et al.

3. Membership Totals.

Gr	Central R30909	H Roads R30923	Northern R20149	Richmond R30959	Mountain R30965	Total	
A		117 9.16%	1045 10.88%			1162	10.68%
AF		136 10.65%	1292 13.45%			1428	13.12%
F		6 0.47%	52 0.54%			58	0.53%
LA		3 0.23%	12 0.12%			15	0.14%
LF		1 0.08%	28 0.29%			29	0.27%
LM		73 5.72%	307 3.20%			380	3.49%
LS		42 3.29%	175 1.82%			217	1.99%
M		710 55.60%	5853 60.92%			6563	60.30%
PM		13 1.02%	123 1.28%			136	1.25%
S		144 11.28%	339 3.53%			483	4.44%
SM		31 2.43%	368 3.83%			399	3.67%
--		1 0.08%	13 0.14%			14	0.13%
		1277	9607			10884	

William M. LaBelle, Jr.  
Membership, IEEE Virginia Council  
w.labelle@ieee.org

**From:** Dandoris55@aol.com  
**Sent:** Saturday, December 16, 2000 6:06 PM  
**To:** r3-va-council@ieee.org  
**Subject:** Re: Virginia Council Leadership Training

16 Dec 2000

5:40 PM EST

Bill,

Following is information about the Virginia Council Leadership Training Session which you might wish to add to the web page.

Section Chairs: Please pass this information on to all the officers, committee chairs, chapter officers, and prospective leaders in your section. The URL for the Leadership Training web page is:

<http://www.ewh.ieee.org/r3/vc/Agenda/Training.html>

#### VOLUNTEER TRAINING SESSION

All You Wanted To Know About The IEEE and More

On Saturday, January 27, 2001, the Virginia Council is sponsoring a training session at the Innsbrook Technical Center of Dominion (Virginia) Power, Richmond, VA, from 10:00 am until 4:00 pm. For directions click on "Directions to the Innsbrook Center."

Dan Jackson will be the presenter.

This session is for all interested members of IEEE but particularly active volunteers. All Council officers and committee chairs are urged to attend if they have not attended a previous Region 3 training workshop. Section officers including members-at-large of the executive committee, Chapter Chairs, and Committee Chairs are expected to attend if they have not attended a Region 3 training workshop previously. This particularly includes newly elected individuals. All other members as well who wish to learn more about the IEEE are encouraged to attend.

The objective of this training session is to familiarize officers and interested volunteers with the organizational structure of the IEEE including the Institute, Region, Area/Council, and Section. Also, we will review resources available to officers and other volunteers from the Institute, the Region, and the Areas/Councils. We aim the presentation especially toward Section officers as this is the critical point for local IEEE activities. (We do not teach basic management skills.)

There is no charge for the training session but there may be a small charge, \$5 to \$10, for lunch. Copies of the Training Manual will be provided by Region 3. We will need to have advance reservations so we can arrange for the correct number of lunches. If you think you might attend please contact Dan Jackson, Member, Region 3 Leadership Development Committee, [d.jackson@ieee.org](mailto:d.jackson@ieee.org), phone: 540-774-0484.

-----30-----

**From:** Clayton, Bill [Clayton@jbc.jfcom.mil]  
**Sent:** Sunday, December 10, 2000 2:02 PM  
**To:** Region 3 Virginia Council (E-mail)  
**Subject:** Report to Virginia Council on IEEE Region 3 Excom Meeting of 22 October 2000.

Report to Virginia Council on IEEE Region 3 Excom Meeting of 22 October 2000.

I had the honor and pleasure of represented the Virginia Council at the meeting. As a personal observation, anyone who has a chance to attend these types of meeting should jump at it. It was a genuine pleasure to meet so many engineers with varied backgrounds and experiences. A fun time was had by all. In addition to the information listed below in the unofficial minutes, I had the following observations and comments. 1. IEEE has a cooperative display program administered by Beverly Banks ([b.banks@ieee.org](mailto:b.banks@ieee.org)). They can provide hand out material, ranging from IEEE branded souvenir items to technical publications like transactions and proceedings. These items can be obtained at no cost to the section. The also have a few portable display booths, however these are hard to reserve. 2. IEEE Virginia Council branded items may be a way to raise money for the Council. Butch Shadwell indicated the IEEE store is responsive to preparing and stocking these types of items.

3. The Excom would like an update on the Jamboree at the next meeting (econference).

4. I briefed our status on several items. The Girl Scout project got a lot of interest. A number of representatives would be interested in the export package (material listing and any other associated documentation) when it is available. John Cross indicated it is not ready yet. 5. The proposal to fund the vice-chair from each area & council to the Excom @ SOUTHEASTCON was approved. This is intended to train the next chair and therefore if the vice-chair cannot attend that session, they may substitute another Excom at the director's discretion. 6. A complete listing of agenda items can be found at <<http://www.ewh.ieee.org/reg/3/excom/meetings/2000-10/>>. 7. The next conferences will be 15 Jan @ 9 PM for the pre-Excom e-conference and 20 Jan @ 10 - 4 for the Excom e-conference.

Respectfully Submitted  
Bill Clayton  
[w.clayton@ieee.org](mailto:w.clayton@ieee.org)

\*\*\*\*\* UNAPPROVED MINUTES\*\*\*\*\*

## IEEE Region 3 Excom Minutes, 22 October 2000, Myrtle Beach, SC

Director Riddle convened the Excom at 8:15am. Noting that all present had been at the caucus, he skipped introductions.

The Agenda was adopted and Consent Agenda was approved by the body.

### Consent Agenda

---

1. EXCOM approved the minutes of its April 2000 Meeting.
2. EXCOM received the reports listed in the Information Agenda.
3. EXCOM to recommended (to the 2001 Excom) approval of the Budget for 2001.
4. Region 3 EXCOM empowers it's Southcon representatives to take the necessary steps to close down Southcon.
5. Region 3 EXCOM empowers it's Southcon representatives to work with the Southcon Board make the best deal possible for the Southcon Service mark.

6. Region 3 EXCOM to fund Vice Chairs of Region 3 Excom (Standing & Ad Hoc) Committees, and Vice Chairs of Areas & Councils to attend the Excom meetings associated Southeastcon beginning 2001.
- 

N&A Chair Jim Beall reviewed the process followed by the nominating committee. All Region leaders were e-mailed a request for nominations. The nominating committee then reviewed the suggestions and was ready to report. The committee recommended Don Hill and William Harrison as candidates for Director-Elect 2002-3 and Delegate/Director 2004-5. There were no nominations from the floor. The Excom approved the slate. A ballot (soliciting approval of the slate of candidates) will be sent to the Region committee.

The Excom approved the following motion:

Whereas, the IEEE Region 3 Excom depends heavily on electronic communications, and

Whereas, Khanh Luu has distinguished himself in supporting Region 3 volunteer efforts by rapid assistance, innovative suggestions, and deploying new web server features,  
Be it resolved that ...

The IEEE Region 3 Excom recognizes Khanh Luu as an outstanding staff member at IEEE.

There was no old business.

There was no new business.

Lee Stogner gave out a handout on viruses. David Green reviewed the virus 'event' that occurred during the e-conference and noted that all members did the right thing by rejecting the file or deleting it without opening it.

Director Riddle announced that the next meeting will be a preExcom meeting on 15 January 2001 9pm EST and an Excom meeting on 20 January 2001 10am - 4pm EST.

Having completed it's business, Director Riddle adjourned the meeting at 8:40am.

Respectfully submitted,

David Green  
Region 3 Secretary