

IEEE Milwaukee Section 2009 Meeting Minutes

Minutes of IEEE Executive Meeting
January 14, 2009
Maxwell's Restaurant in Brookfield

Attendees:

Section Officers:

Ram Bhatia (*Chairperson*)
Carl Crawford (*Vice-Chairperson*)
Debra Longtin (*Secretary*)
Eric Waydick (*Treasurer*)

Chapter Chairs:

Larry Hause (*EMBS*)
Mark Juds (*Magnetics*)
Paul Tindall (*Power*)
Shrinivas Joshi (*AP/IM/ED/MTT*)

Section Directors and Others:

Justin Holder (*GOLD Chair*)
Sylvia Wrate (*Program Chair*)
Bill Henning (*Historical Chair*)

The meeting was called to order at 6:35 PM by Ram Bhatia.

The minutes of the December 2nd meeting were distributed and reviewed. Motion was made to approve the minutes, seconded and passed. Deb will send the minutes to Chuck for posting.

Eric presented the 2008 year end treasurer's report. The report was discussed. There is a small discrepancy between the books and the bank (\$98 in our favor), probably due to a check that was not cashed. Motion was made to approve the treasurer's report. Motion was seconded and passed.

The next order of business concerned the officers' roster. The roster has not been updated on the website since 2007. Ram passed out the roster for review and correction by the members so that we can get the website updated and file the officers' report with IEEE. After reviewing the roster, the following were reappointed by the board: Jim Blaha - director (expires the end of 2009), Paul Tindall - director (exp. 2010), Bob Molthen - director (exp. 2010), Glenn Wrate - director (exp. 2009). The group was not sure who the chair of the Women in Engineering Affinity group is, so Ram will contact Edina to find out. Shri will find out who the advisor of the UWM student chapter is and let Ram know within the next couple of days. Ram will then file the officers' report with IEEE. Ram will distribute the roster to the EC after it is finalized.

A discussion of other reporting requirements was held while reviewing the officers' roster. Ram will file the required section meeting reports. The chapter chairs are responsible for filing reports for their chapter meetings. These reports need to be filed soon in order to receive the proper rebates and bonus.

The next order of business was a discussion of the letters concerning proposed continuing education requirements for Professional Engineers. The IEEE Milwaukee Section was not formally notified of the proposal by WSPE nor asked for input. Information was received in a roundabout way from the Madison IEEE Section. The group discussed the topic at length and decided to form a committee to draft a letter responding to the proposal. Volunteers for the committee were solicited. Motion was made to form the committee, seconded and passed. Volunteers were also approved. Paul Tindall, Deb Longtin, and Justin Holder will be on the committee, and will form a response to be reviewed via e-mail by the Executive Board members. Any board members not at the meeting who wish to participate on the committee should contact one of the above committee members. The response letter needs to be mailed before the end of January, so time is of the essence. Paul will contact the Madison section to find out what their reasoning was in supporting the proposal.

The IEEE Annual Meeting will be in Salt Lake City from February 26th through March 1st this year. The group moved to have Justin attend as our representative. Justin will report back to us at the next meeting after his trip.

The 2008/2009 Winter Party was discussed next. After extensive research, Sylvia proposed a dinner at the Mitchell Park Conservatory (Domes) on March 14th, 2009. The Lego Land – Model Railroad Show will be in progress at the Domes at that time. She suggested an Italian buffet that comes with cookies. Sheet cakes were also proposed as an additional dessert. There will be a cash bar with free non-alcoholic drinks. Prices proposed were as follows: adults - \$20, children (5-16 years old) - \$10, IEEE student members - \$10, children under 5 free. A motion was made to accept Sylvia's proposal, seconded and passed. A question came up concerning the individual board member's liability with the serving of alcohol. IEEE does have cash bars at their functions, so it is probably not a concern, since they obviously sanction the practice. Ram will check into this matter further, check the IEEE bylaws for indemnification policies, etc. and report back to the group.

A discussion took place concerning having a "my IEEE" celebration/meeting/event this year for the IEEE 125th anniversary. By motions, a committee was formed to plan and present back to the board. This event could possibly be held jointly with Student night. The committee consists of Larry Hause, Shri Joshi, Eric Waydick, Ram Bhatia, Jim Blaha, and Sylvia. Any board members not at this meeting who wish to participate on the committee should contact Ram. The committee will report back to the Executive Board at the February board meeting.

Ram had a good suggestion for increasing awareness and participation in IEEE through meetings/tours at area companies. He suggested that we try to find some area companies who would allow us to hold a meeting on their premises, with them providing an overview of their company, a tour, or whatever they prefer. Either the IEEE section or the host company could provide refreshments. The IEEE section could have IEEE membership information available for any host employees not already members of IEEE, thus potentially boosting membership. The host company would be creating an awareness of their business, and potentially increase interest in employment at their company. It would be a win-win situation. This idea will be discussed in more detail at our next meeting. Ram challenged the executive board to look for companies to approach. Justin will explore the idea with his own employer, Cooper Power Systems.

The next Executive Committee meeting will be on February 24th at MSOE, followed by a section dinner meeting. Carl will be the speaker. It was suggested that we make sure we invite the IEEE student members to the section dinner meeting and that we provided them with a discounted price to encourage their attendance.

IEEE's V tools were discussed next. It was decided that the EC and the chapter chairs be trained on the tools so they can be used for setting up meetings, etc. Paul used V tools (with Chuck's help) for the PES meeting held on 1/15/09. Ram will follow up with Chuck.

The IEEE meeting in Washington DC was discussed briefly, but it was decided not to send anyone to represent the section.

The next order of business was the review of the Education Society Chapter petition received recently. Russ Meier of MSOE submitted the petition to form an Education Society chapter within the Milwaukee Section of IEEE. After a brief discussion, a motion was made to approve the petition. Motion carried.

The ESM banquet is on February 12th. The winners of the Future City will be announced at the meeting. A motion was made to purchase a table (seating for 10?) for the section at a cost of \$500. Motion approved. Justin volunteered to attend. Larry House and his wife will also attend, and Ram expressed interest. Mark Juds will be attending, since he convinced his company to sponsor a table. He could sit at his company table or at the IEEE table, depending on the availability of other IEEE volunteers. Justin will coordinate the attendee list.

The last item of business concerned the IEEE Milwaukee website and what can be posted there. Ram has received two requests recently from various individuals to post non-IEEE sponsored items. The current two requests were denied. An official policy needs to be developed on this issue before we allow any such postings. What type do we allow, what would we charge, how many could be posted concurrently, etc. are some of the questions to address. A motion was made to form a standing committee to deal with these types of "housekeeping" issues with the IEEE EC Board Vice-Chair as the head of the committee. Motion approved. Committee members will be solicited by Carl as needed.

Meeting adjourned at 9:07 PM.

Summary of To Do Items:

Deb – send last meeting minutes to Chuck for posting

Eric – file treasurer's report

Shri – find out who the UWM student section advisor is and send to Ram

Ram – contact Edina concerning identity of Women in Engineering chair

Ram – distribute updated officers' roster to the EC

Ram – file officers' report

Ram – file section meeting reports

Chapter Chairs – file chapter meeting reports

Ram – send updated officers' roster to Chuck for posting

Paul – contact IEEE Madison concerning PE requirements response

PE Continuing Education Committee – finalize response before end of January

Justin – go to Salt Lake City

Sylvia – book Winter Party

Ram – check with IEEE concerning alcohol liability

125th anniversary committee – plan event and present at February board meeting

Sylvia – plan student night – find best date, etc.

Justin – discuss potential IEEE meeting at Cooper with them

Ram – discuss V tools training with Chuck

Justin – coordinate ESM banquet attendance

IEEE Milwaukee, List of Meetings/ Activities, excluding Chapters Technical Meetings

2009- Proposed / Planned Meetings/ Social Events	Schedule	Comments
Section Executive Committee (EC) Meeting	Wed. Jan 14	
Region 4 meeting, Detroit	Jan. 23-25	Silvia Wrate will be participating
ESM banquet	Thurs, Feb. 12	IEEE table approved
Section meeting, Dinner speaker	Tues., Feb. 24	at MSOE. Dinner Speaker, Carl Crawford
IEEE Annual Meeting, Salt Lake City, Utah	Feb. 26- Mar. 1	Justin Holder, GOLD Chair, will be attending
Holiday Party- Spring Bash	Sat. March 14	At the Domes
EMC Seminar	Tues., April 21	Jim Blaha, chapter Chair
My IEEE Day (125 years celebrations)	TBD	Committee formed to plan the event
Student poster	TBD	Committee formed to plan the event
Spring Section meeting	TBD	To be held with the My IEEE meeting
IEEE Day	TBD	
Section Congress	TBD	
EC Meeting, September	TBD	
EC Meeting, November	TBD	
EC Meeting, Dec.- Dinner speaker	TBD	