

IEEE Milwaukee Section 2005 Meeting Minutes

Minutes of IEEE Executive Meeting
January 19th, 2005
At Maxwell's Restaurant

Attendees:

Section Officers: Robert Molthen, Tom Smith, Liz Whiting

Chapter Chairs: Jim Blaha (EMC), Hue Tran (Control Systems), Larry Hause (EMBS)

Section Directors and Other Chairs: Glenn Wrate, Bill Henning

Meeting was called to order at 6:18 PM by Bob Molthen.

Glenn Wrate reported that the Holiday Party was a success; there have been no complaints and all bills have been paid. Glenn informed the group that Sylvia Wrate was willing to organize the 2005 holiday party and opened the location for 2005 to discussion.

Jim Blaha suggests returning to the museum, but having the Streets of Old Milwaukee, European Village, and Betty Brin displays available.

Liz Whiting suggests that the party be held at a different time.

Bob Molthen proposes Sunday, December 4th at 4:00PM.

All agree on this time and place.

Jim Blaha notes that funds have been specifically put aside for the party and are available immediately. Jim motions that we provide whatever amount is needed to secure the location.

The motion is passed.

Bob Molthen brings up issue of reimbursement to **John Safar** for appetizers and drinks for meeting he held.

Larry Hause informs group that meeting was for Nation-wide Recruitment for Patent Office and they were looking to hire. He offers to present the issue to P.A.C.E. (Professional Activities Committee of Engineers) for reimbursement.

Glen Wrate states that since it was not previously approved that it should be sent to

P.A.C.E. for review before we review it again.

Larry Hause states that P.A.C.E. will only cover 50% if proposal is approved.

Group agrees 50% is more reasonable for us to cover.

Bob Molthen wanted to make very clear that in the future expenditures must be approved by this committee in advance or they will be at risk for dismissal.

All agreed with Bob that this was necessary.

Bob Molthen introduced new officers **Tom Smith** as Treasurer and **Liz Whiting** as Secretary.

Bob Molthen moves discussion towards correcting the roster and reviewing the chairs and board and the status of our chapters.

The Group reviewed each chair and each chapter and made appropriate changes where necessary. The important changes and issues needing to be addressed are listed below, other routine changes can be viewed in the attached Milwaukee Section IEEE Organizational Roster for 2005.

Glen Wrate questioned validity of Computer Chapter (chair: **John Safar**).

Larry Hause assured group the chapter was legit.

****Industrial Electronics/Industry Applications Chapter needs new Chair.****

Tom Smith suggests Mike Damiono.

Jim Blaha agrees and volunteers to contact him on the matter.

Hue Tran motions for deactivation of SMC chapter.

Motion passes.

Hue Tran proposes new Robotics chapter.

Larry Hause suggests combining Robotics with Control Systems chapter.

Hue Tran volunteers to look into possible co-chapter.

Group approves.

****Devices/Instruments and Measurement/Microwave Chapter needs new Chair.****

There is discussion as to whether or not this chapter is part of Joshi Shrinivas' Marquette group (AMIMEDMTT).

Larry Hause will contact Joshi to see what chapters are in his group.

Hue Tran brings up point that you cannot have several chapters with only one

chair and that an L-31 is needed for each society. He asks Larry to inform Joshi of this when he contacts him.

Larry Hause volunteers to investigate whether current chair of P.A.C.E. chapter, **Howard Haugstad**, will remain chair. If not, he stated he may take the position.

Bill Henning is currently the Historical chapter chair. He asked for the whereabouts of the historical records.

Jim Blaha thought they were being stored at MSOE and told Bill to contact **John Gassert** for more information. He also stated that if MSOE is storing/managing these records we should pay them \$100/yr to do this and that Bill, as the chair, is authorized to give this payment.

Jim Blaha redirected topic of discussion to funds for each chapter. He stated that there was \$400 left-over from 2004 for each group (\$200 from section mill and \$200 from national).

Larry Hause recalls that old minutes state \$600 and motioned that they be checked.

Jim Blaha motions that we carry over whatever is there from 2004 and then when a set amount is determined for 2005 simply add that to each chapter.

Both motions are passed.

Liz Whiting brings up discussion of WIE chapter funds. **Jim Blaha** assures her that the necessary funding for that chapter is available and sufficient.

Bob Molthen redirects discussion towards 2005 calendar.

Jim Blaha states his EMC Seminar will take place March 22nd.

Bob Molthen states section meetings will alternate evening and noon. Next meeting scheduled for February 15th at noon (location TBA). The Holiday Party will be on Sunday, December 4th at 4 PM.

Jim Blaha reports on section postcards and suggests we get them in the mail by the first week of February. The group agrees.

Glenn Wrate motions that Jim Blaha be appointed Publications Chair.

The motion passes.

Jim Blaha reports on Section Congress. We are in Region 4 and our region wants 100% Participation.

Larry Hause informs group that if all L-50s are turned in on time the region will cover 100% of trip expenses.

Hue Tran motioned that Jim apply to attend the Section Congress and that if we do not get our paper work in on time that the Milwaukee section cover the remainder of the cost.

The motion is passed.

Jim Blaha motions that we try to get **Edina Bajrektarevic** to go as well.

The motion is passed.

Jim Blaha handed out hardcopies of his slideshow presentation and summarized what he discussed. He stated that everyone at the conference was impressed with our section and the liason for region 4, Bob Puro, supported our efforts and offered his help in getting us appropriate funds. A major point Jim brought up was the push to jumpstart recruiting senior members. He volunteered to start work on this project immediately following his seminar (early April).

The group was supported this proposal and commended it.

Jim Blaha raised the question regarding the senior design project competiton.

Glen Wrate reminded the group that there is still no section chair.

****STUDENT CHAPTER CHAIR NEEDED****

The group agrees to make a large effort to find a chair for this group.

Bob Molthen inquires about money for senior projects.

Hue Tran states that MSOE gets most of money because other schools are not applying.

Glen Wrate suggests having students give presentations to chapter chair and committee for our support. Then that chapter will disperse funds to each senior project group accordingly.

Jim Blaha suggests posting an ad online for a Student Activities Chair.

All agree this is a good idea.

Final discussion: Accelerator Tour still on, date/time TBA.

The meeting adjourned at 8:37 PM.