

 **IEEE IEEE FOOTHILL SECTION EXCOM MINUTES FOR
12 February 2008**

The following minutes capture the highlights of the Foothill Section Executive Committee (EXCOM) Meeting held at the Magic Lamp Restaurant in Rancho Cucamonga, CA, CA on 12 February 2008.

I Administrative

Call to order, Quorum review, Approval of minutes and Agenda
The meeting was called to order by the Vice Chair, Mike Sedlar at 7:13 pm.

A quorum was present. Attendees included:
Vice Chair: Mike Sedlar, Treasurer: Keith Reno, SACChair: Lyle McCurdy, AP/MTT Chair: Frank Freyne, Cal Poly: Jerald Herder, LAC Rep: Art Sutton, Chuck Antoniak, Henry Wu, Tariq Qayyum, Ilir Proгри, Micaela Niemi, and Mano? (of CPPIEEE Chapter). Mike Sedlar agreed to take the minutes of the meeting.

Mike Sedlar presented the 11 December 2007 minutes. There was some discussion and a few amendments suggested. Art moved to accept the minutes as amended, Keith seconded, and the minutes were approved.

The agenda was reviewed and several items were added: Under Old Business; ICES Meeting and Under New Business: MATLAB Seminar proposal, MATHCOUNTS, Ring Ceremony

II Section Business Meeting (Topics Listed In Suggested Order of Priority)

- Status of Merit Badge day spring 2008

Micaela Reported that she has been in touch with Curley Puckett of the BSA Inland Empire Council. He is willing to post announcement flyers and provided a list of what to include on the flyer. He may provide other limited help, but will not take over the scheduling and coordination like he has done for UCR. Gerry has offered the help of Diane at the ECET offices to help with registration, etc.

The group agreed that we need to get something moving on this, so we picked a date: April 19th. Micaela agreed to get help from her officers to update the webpages. Mike Sedlar agreed to put together a flyer and send it to BSA. Art agreed to get confirmation on the "new" merit badge counselors. We plan to provide two sessions each for: Aviation, Computers, Drafting, Electricity, Electronics, Radio, and possibly Metalwork.

Mike sent out the merit badge day webpages for 2007 to everyone on Feb 13th for their review and use.

- Report from the Outstanding Student Award Committee
 - Criteria to determine what makes an Outstanding Student?
 - Award value?
 - Nominees and selection process?

Jerald, Lyle, and Chuck are the committee. They agreed to "meet" via email to hammer out the criteria, awards, and process. Time is of the essence so that we can notify the chapters to submit candidates, review the candidates, make the decisions, and make the awards all by the end of classes for this year.

- Next Seminar
 - A "How to" on the MyIEEE website?

The group was confused about this topic. Who requested it? Who would teach it? Further discussion is tabled until next month.

III Section and Committee Reports and New Business

- Committee reports

There were no committee reports.

- Student-Branch/Chapter reports and requests,
 - Swift CTS-08 Report

No report since there was no SWIFT representation at the meeting. Micaela remarked that the CPP IEEE Chapter will be helping SWIFT with WTS-08.

- Cal Poly Student Branch S-PAC Event

Will be held on April 26th at CPP Student Union. Frank suggested that this date be discussed with Steve Powell because of the possible conflict of student's time with WTS. The CPP students are inviting UCR and other student branches to participate. They need our help in identifying or getting companies to provide door prizes. Kim Montanaguya (?) R6 Student Coordinator will be a speaker. Anthony Mensiscus (?) and Tom Cylkowski will also be speakers.

- Cal State San Bernardino is looking to form a Student Branch any body with ideas or a means to help should contact Jamie Greer (email to follow)

They have a new EE program at Cal Sate SB. A minimum of 25 students are needed to start the program. Henry and Micaela have provided advice to Jamie already via email. There is a CD that explains the IEEE that might also help Jamie.

- LAC Liaison Report

Art and Ilir went to the last LAC meeting. They have a nice new website. The China Lake section is re-forming. The LAC is sponsoring a MATLAB seminar in March.

- Chapter Reports

AP/MTT—There may be some scholarships available from national IEEE chapters.

Circuits and Systems—No Report.

- Chairman's Report

- Region 6 OpCom Meeting; I will give a full report at the March meeting.
 - IEEE Member Profiles may have been corrupted
 - When the IEEE upgraded SAMEE some member's personal information was corrupted. Please login to the IEEE Web site and check your information, items lost include degree and or job history.
 - Dave Perry is asking that we remove his name from any of our emails distribution lists until he returns from Japan.

Everyone agreed to check their mailing lists.

- Art reminded everyone of the Sections Congress coming up soon. We need to know if Tom will be going.

IV. Old Business

- Funding for WTS2008

- Check for \$2,300 needs to be sent to Steve Powell
 - \$1000 from the Section
 - \$500 from the ComSoc Chapter
 - \$500 from the AP/MTT Chapter
 - \$300 from ComSoc HQ; funds directly deposited in to Section checking account.

Keith provided a check to Henry to give to Steve Powell.

- IECES Meeting Feb 19th....

Keith reported the the IECES dinner is next Tuesday, the 19th, at the University of Redlands. Reservations are due by Friday 2/15. Art moved that the section should guarantee the fee (\$25 per person) for any member who called in late for reservations and then did not show for the dinner. Tariq seconded and the motion was carried.

- CPP ECET Resolution

Tom was going to seek approval of the resolution from the Region 6 Director. Need closure on this.

V. New Business

➤ **MATLAB Seminar**

Ilir requested that the Section sponsor a MATLAB seminar similar to the one that the LAC is sponsoring. The cost for members would be \$599 and the seminar would last two days. A facility to host the seminar with computers and MATLAB licenses is also needed. Perhaps a local company or CAL Poly could host. There was a lot of discussion about the fees, licensing issues and what the benefits would be to Foothill sections. We requested that Ilir provide a more detailed proposal particularly covering the financial aspects of the seminar.

➤ **MATHCOUNTS Feb 23 at CPP**

Art reported that MATHCOUNTS is scheduled for Saturday 2/23 and judges and helpers are still needed. Be there if you can help!

➤ **Ring Ceremony**

Art reported on a Canadian custom of awarding a ring that was made from a famous bridge collapse in Canada to engineering graduates to remind them of the bridge and their commitment to people and safety. Something that IEEE could possibly sponsor as part of the graduation ceremonies. More to follow.

➤ **Mojave Windfarm Visit**

Art suggested that we setup a tour of the Mojave windfarm in the spring or early summer.

VI Administrative

Selection of next meeting time: March 11, 2008 at IHOP

Adjournment Meeting was adjourned at 9:05 pm

Recorded and submitted by:

Mike Sedlar

Vice Chair, IEEE Foothill Section 2007