



## San Francisco Executive Committee

Excom Meeting, January 4, 2005

### **Attendees**

Dan Sparks

Julian Ajello

Dave Roybal

Pauline Tapia

Seth Bromberger

Zach Nosker

Jim Lekas

Ray Holstead

Curt Irwin

George Mattathil

Meeting was called to order at 12:15 pm.

### **Review and Approval of Minutes**

The minutes of the November Excom meeting have been posted on the Section website. Excom members should review. Comments and revisions should be sent to Dan Sparks.

### **Treasurer's Report**

- Dan forwarded the Monthly Concentration Account statement for the period ending December 31. The ending balance was \$29,045.71.
- IEEE switched the Concentration Accounts from Mellon Bank to Wachovia Bank. All Sections and Chapters with a Concentration Account need to order new checks and destroy the old ones. There will be a period of overlap when the old checks will continue to be honored. Curt, who is Treasurer for GOLD thinks it is six months.

### **Chapter / Group Reports**

- IAS: Dave Roybal (2004 IAS Treasurer) reported he is the new chair and Finn Schenk (2004 IAS Chairman) is the Treasurer. Their slate of ADCOM officers includes Rick Miller (Vice Chairman), Sonny Siu (Membership), and George Puffett & Ray Holstead in Member-at-Large positions. IAS is planning January through May, September, and October meetings. Meetings will be held on the 4<sup>th</sup> Tuesday of the month.
- IAS: The January topic will be the IEEE Green Book. Speaker TBA. The meeting will be January 25 at Sinbad's. Dan has posted a meeting notice on the IAS website. Dan will post the flyer when it is finalized. Dan also posted the November 2004 presentation on Arc Flash Calculations by Rick Miller and George Puffett.
- IAS: Dave reported he received the rebate check from Council but there seemed to be some meetings missing. Jim said that was unintentional and the missing rebates should be paid.
- PES: 5. Dan Sparks reported for PES. Chuck Magee is the new chair. Siri Varadan (2004 Chair) has accepted a new job and has a new email address. Siri submitted the PES High Performing Chapter application in December.

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- PES: The IEEE PES General Meeting will be in San Francisco in June 2005. PES is looking for help from the Chapter. We hope to get more specifics from a meeting on Friday, January 7th.
- PES: PES had a December technical meeting. The topic was Future Car. The presentation was a video tape of a PBS documentary on the subject.
- GOLD: Curt Irwin remains Chairman of GOLD. All the 2004 Officers except Curt have moved or are no longer active. Curt has one contact in the North Bay who may be willing to help. Agilent seems to be downsizing so there may not be a lot of support left up there for GOLD. Curt is looking for volunteers to help. He plans to schedule three or four events this year.
- SFSU Student Branch: Zach Nosker reported for the Student Branch. Dan Sparks gave a presentation at their November meeting about advantages of IEEE membership.
- SFSU Student Branch: There are three Micromouse teams at SF State looking for funding. They all seem to have at least one IEEE member. The Micromouse budget is limited to \$500. Dan proposed budgeting \$1,500 for Micromouse with half paid out now and half later to give an incentive to finish. Jim suggested it would be nice to have a winner. He also noted that there might be a request for more funds to support the event in addition to the contestants. Since there is no budget yet, we did not vote the funds. Dan is going to prepare a budget using last year's actual expenses and including the \$1,500 for Micromouse. It will be proposed at the next meeting.
- Computer Society: Ted Hudacko has gotten very busy with his consulting business and there are no other ADCOM members to take over so the Computer Society is inactive at present. Dan and Seth will discuss future options for Computer Society at a later date.
- ComSoc: George Mattathil is the new chair of the Communications Society. He is giving a presentation to the IEEE Consultant's Group and will explore making it a joint event with Communications Society. George is having trouble taking over administration of the Yahoo mailing list compiled by Asim Rasheed. He plans to switch to the IEEE Listserv system. He wants to send a survey to COMSOC members to get suggested topics to help in scheduling meetings. He thinks he can boost interest by making the events both technical and networking. Dan mentioned that IEEE SCOOP has published articles on this subject and will forward the link to him.
- PACE: Pauline would like to schedule a PE review course for the spring. She needs a new venue. The last course was ten weeks and she thinks it should be condensed to five. Dan offered to help find a location. They decided to pursue a five-session spring course and/or a one-day mock exam that will be scored on the spot.
- PACE: Pauline submitted a reimbursement check to SF Section from SF PES for 2003 PE Review Course expenses. Seth will deposit.

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- SF BAC Council: Julian Ajello and Jim Lekas made the Council report. ECI has no reserves. To shut it down would require the owners to make up losses from their own reserves. Two accountants from IEEE went over the ECI books and recommended proceeding with the Spring Wescon show to try to bring it to a break even position. Current Council office and Grid expenses just about equal the amount of rebates for all three sections. This would leave nothing for chapter rebates. Paul Wesling has made progress toward getting the GRID to break even or make a profit by selling advertising but he is looking for feedback from members. Marilyn is looking for ways to generate outside revenue. One way is to charge for her services in helping set up IEEE conferences. We hope to be able to keep the council office and still pay rebates.

## 2005 IEEE SF Election

2005 Elections have been certified. Dan has updated the Excom roster on the Section website as well as the Chapters Adcom listings on their respective websites.

The officers for 2005 are:

Chair – Dan Sparks  
Vice Chair – Ted Hudacko  
Treasurer – Seth Bromberger  
Secretary – Asim Rasheed  
SF BAC Sr. Rep – Julian Ajello  
SF BAC Jr. Rep – Jim Lekas  
SF Section Director – George Puffett  
SF Section Educational Activities – Emery Fabri  
SF Section Member-at-Large – Ray Holstead  
SFSU Student Chapter Chair – Zach Nosker  
SFSU Student Chapter Advisor – Dr. Todor Cooklev  
PES – Chuck Magee  
IAS – Dave Roybal  
ComSoc – George Mattathil  
PACE – Pauline Tapia  
GOLD – Curt Irwin

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## New Business

- There will be an IEEE Board of Directors meeting in San Francisco February 15 – 20. Parts of the meeting will be open to members. Region 6 is scheduling a meeting at the same time and place. Section chairs and possibly other officers will be invited.
- Excom Meetings will be held on the first Tuesday of the month for Spring 2005.

The meeting adjourned at 1:30.

Next meeting is scheduled for February 1, 12:00 noon, at the Cammisa and Wipf office, 32 Page Street, SF.

Respectfully submitted,

*Julian Ajello and Dan Sparks*