

San Francisco PES ADCOM Meeting

Minutes

July 17, 2008

At the Offices of PG&E
245 Market St., Room 1402
San Francisco, CA

ADCOM Attendees

Julian Ajello	Davis Erwin
Madeleine Aldridge	Jon Eric Thalman
Frank Oppong	Anupama Pandey
Mike Sherwood	Sandra Ellis
John Joven	Dan Sparks

Jon Eric called the meeting to order at 12:05 PM. The previous meeting minutes were approved.

Treasurers Report - Wachovia Account Balance: \$5,820.70
- Washington Mutual Account Balance: \$1.00

Business and Action Item Updates

- **Update on SFPES Website Maintenance (Julian/Davis):**
 - IEEE had some issues with the website and some subscribers were dropped off from the mailing list. Chuck is trying to resolve the matter with the headquarter
 - Davis Erwin volunteered to help Chuck with website maintenance, etc.
- **Future Technical Presentations (All)**
 - AT&T Ballpark tour on August 14th.
 - No presentation planned for September since short course will be held in September.
 - Other topics could include:
 - Greenhouse gas – Julian to try to find speaker from CPUC
 - Ageing workforce
 - CRR by Roger Treinen
 - GIS
- **Short course – Smart Grid (Jon Eric)**
 - Jon Eric to follow up with speakers.
 - Planning to have 4-5 speakers.
 - There will be a panel discussion at the end that will cover all the topics
 - Julian to talk to Ted for Smart Meters.
 - Anu to check with Roger Treinen regarding his availability for MRTU topic
- **Summer Banquet:**
 - Anu to update the guest list.
 - Davis has created 5 paypals links. Julian/Jon Eric to request Chuck to add the links on IEEE website and resend the newsletter

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- The early bird to be extended by a week since the paypal links are not working yet. Anu to update the flyer
 - Dan to send the flyer to e-Grid for posting and distribution
 - Contact potential sponsors
 - Anu to contact Nexant and UISOL
 - Dan to contact ABB and Brightsource
 - Madeleine to contact eSolar
 - Mike/Jon Eric/Davis to contact different PG&E departments
 - Jon Eric will bring name tags, projector, and laptop for the Banquet presentation.
- ***Others –(All)***
 - Dan Sparks brought more laser pointer to be used as speakers' gifts.
 - Gift for Bob Stuart- Julian to check if wood pen would be available before the banquet.

Action Items

- 1.) Summer Banquet related listed above (Status – done)
- 2.) Gift for Bob Stuart
- 3.) Short course related
 - a. Jon Eric to follow up with speakers.
 - b. Anu to check with Roger Trenien regarding his availability for MRTU topic.
 - c. Julian to talk to Ted for Smart Meters.
- 4.) Anu to check with Roger Treinen for CRR technical presentation

The next ADCOM meeting will take place on 14th August 2008 from 12 noon – 1 pm.

Meeting Adjourned at 1:00pm

Respectfully Submitted by:
Anupama Pandey