

# CONNECT! Workshop Calendar

Drop-in Career Advising:  
8:30–4:30 daily

- All workshops are available on a first-come, first-served basis to registered CONNECT! members.
- Please sign in at the CONNECT! front desk 30 minutes prior to the start of the workshop.
- \* Advanced sign-up required; see the CONNECT! front desk

**NOTE:** *Ace the Interview* is a prerequisite for *Interview Practice*, *Presenting Accomplishments*, *Behavior-Based Interviewing* and *Negotiating the Offer*.

## December 2009

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>7</b> <b>Ace the Interview</b> 9:00–10:30 <hr/> <b>Real-Time Networking</b> 10:30–12:00 <hr/> <b>LinkedIn</b> 11:00–12:30 <hr/> <b>Career Exploration</b> 1:00–2:30 <hr/> <b>Job Application</b> 3:00–4:30	<b>8</b> <b>Interview Practice: PSR</b> 9:00–10:00 <hr/> <b>Communicating – day 1 *</b> 9:00–12:30 <hr/> <b>CONNECT! Library Orientation</b> 10:00–10:45 <hr/> <b>Networking</b> 12:30–2:00 <hr/> <b>Resume Facts</b> 2:30–4:00	<b>9</b> <b>ProMatch Orientation</b> 8:15–12:00 <hr/> <b>Communicating – day 2 *</b> 9:00–12:30 <hr/> <b>LinkedIn</b> 9:00–10:30 <hr/> <b>Ace the Interview</b> 1:30–3:00 <hr/> <b>Planning Your Job Search</b> 3:30–4:30	<b>10</b> <b>Career Exploration</b> 9:00–10:30 <hr/> <b>Communicating – day 3 *</b> 9:00–12:30 <hr/> <b>CONNECT! Library Orientation</b> 10:00–10:45 <hr/> <b>Resume Facts</b> 1:00–2:30 <hr/> <b>Informational Interviewing</b> 1:00–4:00 <hr/> <b>Interview Practice: Sandwich</b> 3:00–4:00	<b>11</b> <b>Managing Change</b> 9:00–11:30 <hr/> <b>How to Find Job Leads</b> 1:00–2:30
<b>14</b> <b>Resume Facts</b> 9:00–10:30 <hr/> <b>Real-Time Networking</b> 10:30–12:00 <hr/> <b>Ace the Interview</b> 1:00–2:30 <hr/> <b>Exploring Franchising</b> 1:00–2:30 <hr/> <b>Presenting Accomplishments</b> 1:00–4:00 <hr/> <b>Career Exploration</b> 3:00–4:30	<b>15</b> <b>Drop-in will start at 1:00 today</b> <hr/> <b>CONNECT! Library Orientation</b> 10:00–10:45 <hr/> <b>Interview Practice: Salary Screen</b> 1:00–2:00 <hr/> <b>Team Building – day 1 *</b> 1:00–4:30 <hr/> <b>Who Am I?</b> 1:00–2:30 <hr/> <b>LinkedIn</b> 3:00–4:30	<b>16</b> <b>ProMatch Orientation</b> 8:15–12:00 <hr/> <b>How to Find Job Leads</b> 8:30–10:00 <hr/> <b>Career Exploration</b> 10:30–12:00 <hr/> <b>Managing Change</b> 1:00–3:30 <hr/> <b>Team Building – day 2 *</b> 1:00–4:30	<b>17</b> <b>LinkedIn</b> 9:00–10:30 <hr/> <b>Discover You</b> 9:00–12:00 <hr/> <b>CONNECT! Library Orientation</b> 10:00–10:45 <hr/> <b>Interview Practice: Opening / Closing</b> 11:00–12:00 <hr/> <b>Team Building – day 3 *</b> 1:00–4:30 <hr/> <b>Holiday Party</b> 2:00–4:00 <hr/> <b>Release date for January Workshop Calendar</b>	<b>18</b> <b>Negotiating the Offer</b> 9:00–12:00 <hr/> <b>Planning Your Job Search</b> 1:00–2:00 <hr/> <b>Ace the Interview</b> 2:30–4:00
<b>21</b> <b>Real-Time Networking</b> 10:30–12:00 <hr/> <b>Behavior-Based Interviewing</b> 1:00–4:00 <hr/> <b>Resume Facts</b> 3:00–4:30	<b>22</b> <b>Career Exploration</b> 9:00–10:30 <hr/> <b>CONNECT! Library Orientation</b> 10:00–10:45 <hr/> <b>Interview Practice: PSR</b> 11:00–12:00	<b>23</b> <b>Ace the Interview</b> 9:00–10:30 <hr/> <b>LinkedIn</b> 1:00–2:30	<b>24</b> <b>Happy Holidays!</b> <hr/> <b>Computer Services available</b>	<b>25</b> <b>Happy Holidays!</b> <hr/> <b>CONNECT! Job Seeker Center is <u>Closed</u></b>
<b>28</b> <b>Happy Holidays!</b> <hr/> <b>Drop-in Advising &amp; Computer Services Available</b>	<b>29</b> <b>Happy Holidays!</b> <hr/> <b>Drop-in Advising &amp; Computer Services Available</b>	<b>30</b> <b>Happy Holidays!</b> <hr/> <b>Drop-in Advising &amp; Computer Services Available</b>	<b>31</b> <b>Happy Holidays!</b> <hr/> <b>Computer Services available</b>	<b>1</b> <b>Happy Holidays!</b> <hr/> <b>CONNECT! Job Seeker Center is <u>Closed</u></b>

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*Please join us for a*

# *Holiday Party*

*Come and enjoy  
goodies and a great  
opportunity  
to network!*

*Thursday, December 17th  
2:00pm to 4:00pm*



Job Seeker Center, NOVA Board Room  
420 South Pastoria Avenue  
Sunnyvale, CA 94086



