



Promoting Community Worldwide

IEEE Region 10 EXCOM Meeting 2009 Minutes

Date: Saturday January 10, 2009
Venue: Hotel Royal, Macau

0900 - 0920 Welcome & Introductions

Yong Jin Park, the Region 10 Director, welcomed all the EXCOM members and invitees to this meeting. He stated that IEEE is the world's largest technical society with 368,725 members and Region has 69,113(18.7%) members. The Director introduced EXCOM members of 2008 and 2009 including advisory committee members as well as people in APO. He thanked all the past EXCOM members who had served the Committee for 2008. He mentioned five focus items for his term of office: 1) More benefit to members 2) More higher grade membership 3) More care for sections/chapters 4) More informative R10 homepage 5) Enhancing industrial relations. He also noted 2009 is the IEEE 125th anniversary and Region should put a lot of effort to celebrate it with 3 selected sections as well as Global Student Congress. He reported on the activities of China and India and tight budget of IEEE this year. Yong Jin Park thanked Janina Mazierska and her R10 EXCOM team for the great achievement in 2007-8, with special compliment to the outgoing Committee Members, Miki Yamamoto, Pingzhi Fan, Mahendra Shad, Isao Shirakawa, Lance Fung and Graeme Gwilliam.

0920 - 0930 Review of Program & Agenda

The final agenda was presented and approved as given in these minutes by Kukjin Chun.

0930 - 0950 Financials

Takatoshi Minami reported the R10 budget of 2008. The estimated total 2008 Budget was 575,928 USD from 5 special reserves and income from HQ and others. The expenditure of 2008 was USD 536,427 and the balance of USD 39,501 was deposited to the IEEE 125th Anniversary Reserve for 2009. The total

net worth carried forward to 2009 was USD 553,613 which was the sum of the General Reserve forwarded from 2007(USD 514,112) and the 2008 balance.

Mini Thomas noted the surplus of 2008 SAC budget was also due to strong industrial sponsors.

HQ invested to stock market and lost a lot, while R10 needs to be checked for any investment to stock market.

Hang Bong Kang presented the estimated 2009 budget. Assuming the same income from HQ and with all the committee expenditure, the budget balance was USD -106,903, which is overspending. He wanted to have balanced budget.

0950 - 1005 Awards & Recognition

YW Liu presented a report on the awards given by Region 10 in 2007 and 2008. Four R10 awards in total: The first two are the 'Large and Small Distinguished Sections' awards for 2007, thirdly, the 'Gold' award and finally the 'R10 Outstanding Volunteer Award 2007'.

For 2007, Bombay section has been identified as the winner of the Distinguished Large Section Award and South Australia section as the winner of the Distinguished Small Section Award. South Australia section also won the MGA Distinguished Small Section Award and her Award Plaque has been presented in SC08. Yasuharu Ohgoe is the 2008 Region 10 Gold Award recipient. The R10 Outstanding Volunteer Awardees are Enn Vinnai, R. Asthana and Tapan Saha for 2007 and Deepak Mathur, R. Kannan and H. Sawada for 2008. The '2008 MGA Achievement' award will be awarded to Ramalatha Marimuthu of Madras Section. The '2008 MGA GOLD Achievement' Award will be awarded to Yasuharu Ohgoe of Tokyu Section. Mini Thomas, Prijoe Komattu and S. Gopakumar will be awarded for the '2008 MGA Innovation' Award.

Takatoshi Minami, chair for 2009-2010, stated the mission of the committee and the program which is basically the same as 2008. He explained the timetable for the nomination of each award with the budget. He also mentioned MGA awards, section recognition awards and IEEE awards given from HQ.

1005 - 1020 Educational Activities

Norman Mariun presented the R10 educational activities of 2008. He explained the vision, mission and responsibilities of EAC. He announced the bid for support fund for 2008 activities from R10 sections and 13 programs including 9 technical/ 1 soft skill/ 1 TISP/ 2 student programs were financially supported by EAC. Proadpran Punyabukkana introduced herself and presented a plan for 2009-2010. The EAC would support at least 5 sections for educational programs as well as another 5 sections for technical programs. The EAC also supports 1 TISP

and 1 accreditation program in the region. One EAC award was planned this year.

1040 - 1055 Electronic Communication

Zia Ahmed informed that his Committee covers 3 areas in 2008: email, newsletter and website. He thanked APO for very timely dissemination of R10 information. A new website has been up and running with separate pages for R10 activities coordinators. He showed his concerns in four aspects: 1) Level of support from R10 EXCOM is still less than desirable. More information should be sent to him from EXCOM members. 2) Very simple website, but still not attracting a large number of visitors. 3) Lacks as a forum for live interaction or coordination among R10 Sections and Student Branches (Chat, face book, portals, share point etc.). 4) Current website is based on old technology, which needs to be redeveloped using new technologies such as Web 2.0.

Hidenori Nakazato stated the concept of his new approach in 2009: Attractive information to R10 members by being a portal for IEEE R10 and by clarifying the role of R10 to novices and providing tight links to sections and councils in R10. For implementing the concept, the face-Lift of the front page, more direct links to IEEE services as well as to sections/councils, additional capabilities such as search capability, CFP list sorted by deadlines and site maps.

1055 - 1110 Newsletter

Zia Ahmed noted the role of R10 newsletter and four issues are planned this year. He mentioned the history supplement in 2008 which was done in September, where many of past directors, APO, chairs made their contributions and it received a lot of appreciation. He asked EXCOM members to avoid giving short notices by email for members and to use the R10 Newsletter and website for all their announcements and advance notices.

1110 - 1125 Life Member

Grame Gwilliams reported activities of 2008; Presentation of Life Membership Group information at R10 meeting in Ahmedabad. Visit to Bombay Life member group and Bombay section in the week following the R10 meeting. Filing of Life Member information kit in the APO. Visit to Tencon08 to meet with and help establish a Life Member Group in Hyderabad Section.

JungSun Kim presented plans for 2009. Currently R10 has two Life member affinity group and about 20 sections have more than 10 Life members. The goal of the committee will be to increase affinity groups and to encourage Life membership in R10 as well as to ensure full benefits to Life members.

1125 - 1140 Membership Development

Pingzhi Fan was absent from EXCOM meet and Mengqi Zhou presented the MDC report for him. As of December 2007, IEEE Region 10 holds 67,157 members with 42,380 higher grade members (769 fellows and 3901 senior members). 362 members were elevated to senior members in 2007. A total of USD 31,668 has been granted, mainly to student membership (USD 1 per student).

Mengqi Zhou presented MD goals for 2009: High growth in sections as well as in higher grade members to make R10 a top Region in overall membership and activities. To achieve these goals, section chairs are encouraged to make full use of R10 resources. He will invite section MDC chairs as R10 MD members.

He proposed to encourage sections to form Section Membership Elevation Committee to help member elevate to senior member, senior member to fellow.

1140 - 1200 Women in Engineering

Ramalatha Marimuthu presented the report on WIE in 2008 and plans for 2009. The first R10 WIE congress was successfully held in Chennai as well as the Women's congress in Hyderabad and Gender equal society symposium in Japan. One guest lecture, one Robotics contest and one STAR program were held in 2008 in India. The Sangamam project, which is for transferring IT technology to rural area, especially for women and youth, is in progress in 2008. Five days of training in computer was carried out and three awards were given in 2008.

She planned a WIE day during TENCON 2009 and a program for 125th anniversary celebration along with Sangamam project at six sections as well as WIE affinity groups and website.

1200 - 1300 Lunch Break

1300 - 1315 Industry Liaison

Isao Shirakawa noted the goal of committee which is to promote IEEE activities of the industry and enhance academic-industry collaboration to perform real-time knowledge-sharing to achieve innovations. One of the activities was giving Awards which were the IEEE R10 Academia-Industry Partnership Award and Historical Achievement Award in Electrical Engineering and Computing. For the historical achievement award, the name of the award was changed from IEEE Region 10 Milestone award to IEEE Region 10 Historical Achievement Award, since previous name is confusing with IEEE award from HQ.

Zhing-fa Wang addressed vision of the committee including the creation of

benefits for academia-industry partnership to achieve innovations. The same awards will be granted as in 2008 and he will pursue more industrial promotion by increasing more members from industry and industrial visit during TENCON as well as inviting more distinguished lectures from industry. New committee members were introduced.

1315 - 1330 Regional Section

Norman Mariun presented R10 RSC mission, responsibilities and plans for 2009. He stated the action plan for 2009: To identify inactive chapters; To provide advices and guidelines via training workshop; To create good communication between sections and chapters.

1330 - 1345 Regional Chapter

Deepak Mathur presented goals and plans for 2009. The number of Chapters in R10 is 372 and Student Branch Chapters in R10 is 60. The plan was to identify inactive chapters and to ensure chapter promotion volunteer in each section and to utilize R10 website for chapter formation. He also suggested new ideas for 2009: Support formation of first chapter in newly formed sections with incentives (1 or 2 years old) granting awards to the sections having highest number of chapter formation in that year.

1345 - 1400 Regional Conference

Marzuki Khalid reported RCC activities of 2008 and 2009. He mentioned goals of RCC and proposed actions for 2009 and beyond including establishing clear guidelines of co-sponsorship criteria and finding methods to overcome conference delegate presenter absenteeism. He also proposed a second conference in R10 in conjunction with R10 meet or EXCOM meet, but the proposal was not supported. Copyright was an issue as well as duplicate publication of similar content. Paper generating software with a few keywords is available nowadays and proper paper review should be established for conferences and journals. Local conferences are recommended to invite foreign papers.

1400 - 1415 Technical Activities

Mahendra Shah presented the mission of Technical Activities Committee. He reported technical activities for 2008: The Bombay Section arranged the Colloquium on 4th and 5th Feb 2008 and the Kharagpur Section arranged the Colloquium on 11th December 2008.

Toshio Fukuda presented plans for 2009 including the promoting of Distinguished Lecturer program. He also proposed an R10 executive seminar entitled "Human

Support Technologies from IEEE”.

1415 - 1430 Student Activities / Regional Student

Mini Thomas reported regular SAC activities including student paper/web contests and R10 outstanding student branch awards among 560 student branches and 60 student branch chapters. The vision of 2007-2008 was to strengthening of existing student branches. She explained the R10 GINI(Global Integrated Network of IEEE) which acts as a catalyst in networking and sustaining the student branches of Asia-Pacific. MGA Innovation award 2008 was granted to R10 with the recognition to GINI from MGA. R10 Student Congress was held on 27th – 30th January 2008 at SSN College of Engineering in Madras Section.

New initiatives for 2009 were R10 GINI expansion to 2 new sections and 125th Anniversary Global Student Congress 2009 in Singapore July 16-19 2009 organized by NUS and CEC.

Om Perakash mentioned Microsoft initiative and Presidents' Change the World Competition as well as R10-GINI activities in pilot sections. He also noted that present network is old-fashioned due to top-down approach and it needs to be improved with lateral knowledge sharing

1430 - 1445 Regional Gold Program

Helen Fung reported that the number of affinity group increased to 21. She also mentioned the R10 GOLD Congress in Chennai, Jan. 28-30 and the first GOLD summit in Quebec city, September 2008 were successfully held to develop active GOLD volunteers.

She pointed out 6 items as key activities for 2009: Continue to work on initiatives from 2008, Facilitates experience and expertise sharing among GOLD groups and between GOLD and WIE AGs/SBs, Facilitate formation of new GOLD groups, Establish a R10 GOLD Committee/Working Group, Increase the value of GOLD membership by supporting other local initiatives and Support MGA GOLD Committee initiatives. She suggested to segment GOLD groups into smaller manageable clusters. She also explained IEEE STEP (Student Transition and Elevation Partnership) program which facilitate the transition from student member to young professional by introducing the opportunities and benefits of IEEE membership during the onset of a career.

1505 - 1520 Strategic Planning

Akinori Nishihara presented various business analysis techniques for strategic planning. By using SWOT analysis, he presented strengths, weaknesses,

opportunities and threats for R10. He also suggested a Strategic Planning Session at R10 Meeting in Hanoi for brainstorming, sharing and training. He stated that new technical fields which do not belong to 38 current IEEE Societies should be considered. He raised a question “How we operate R10 in Mega trends era?”

1520 - 1530 Humanitarian Technology Challenge

Amarnath Raja showed IEEE annual report for 2005 for lending many helping hands in case of natural disasters. He stated that unprecedented opportunity for focused collaboration to drive technology-based solutions to some of the greatest humanitarian challenges facing the world. HTC is sponsored by IEEE and UN Foundation. He presented the agenda for HTC at IEEE, Project activities and milestones and President’s sustainability initiative for climate, energy, information and communication. He also addressed the opportunities and challenges from the R10 perspective. He presented the plans and activities from 2009 to 2010, which is to initiate the HTC programme and to bring in awareness of IEEE’s plans and directions by documenting existing work and forming a committee.

1530 - 1540 Special Project

Lance Fung summarized the 2008 activities. He coordinated for SC08 by developing financial model. He also worked on R10 History portal project which is similar to IEEE Global History Network (GHN) which rolled out a new open-content portal. He suggested R10 History portal project may not continue and it can be replaced by GHN and newsletter.

1540 - 1550 Bylaws/Operations Manual

Akinori Nishihara presented that the Bylaws vary according to the Region in IEEE such as Budget approval process and it should be started further under the regulation of the IEEE.

1550 - 1600 Global Professional Activities

YW Liu was appointed as the R10 Representative in the IEEE Global Professional Activities Committee to implement similar benefits of Region 1-6 to Region 7-10 members. The examples of Professional Activities are career management, business services, employment assistance, job related training and qualifications and financial advantage services and public policy. The goal of the committee is to assess the current state and to compile data on member interests and to develop a strategic plan to assist all regions.

1600 - 1620 R10 Advisory Committee

Janina Mazierska mentioned the mission, past Directors of R10 and the history of the Advisory Committee. She addressed that the committee will assist in Anniversary celebrations on all levels, make a push for globalization of IEEE, advise on increase public visibility in R10, increase nominations for IEEE boards and committees and coach future IEEE leaders in R10.

1620 - 1640 Re-confirmation on Financials

Hang-Bong Kang noted that 2009 budget will be overspending with all the requested budget from committees. He asked all EXCOM members for more consideration by reducing their budget to make a balanced 2009 budget. All the EXCOM members are required to send new budget request to treasurer.

1640 - 1720 R10 Annual Meeting 2009 Agenda Discussion

Kukjin Chun presented the agenda for R10 annual meet for 2009 which will be held in Hanoi on February 28, 2009. He asked EXCOM members for selecting topics for training workshop on the second day of the meeting among the following two items: Section/Chapter Operation and Leadership. YJ Park suggested to make an adhoc committee with M. Khalid, YW Liu and A. Nishihara to make decision.

Kukjin Chun also mentioned the schedule for R10 Activity summary to BOD meeting and asked for contribution from EXCOM members.

There was no other business discussed.

1750 Meeting Ends and Adjournment

R10 Director, Yong Jin Park adjourned the meeting and thanked all those who had attended the 2009 EXCOM Meeting.

Prepared by:

**Kukjin Chun
R10 Secretary 2009
(29th January 2009)**

● **Attendees**

Name	Country
Yong Jin Park	Korea
Janina Mazierska	New Zealand
Lawrence Wong	Singapore
Kukjin Chun	Korea
Hang-Bong Kang	Korea
Y W Liu	China
Takatoshi Minami	Japan
Deepak Mathur	India
Marzuki Bin Khalid	Malaysia
Proadpran Punyabukkana	Thai
Hidenori Nakazato	Japan
Helene Fung Hoi-Ying	Australia
Amarnath Raja	India
Jhing-Fa Wang	Taiwan
Jung-Sun Kim	Korea
Menqi Zhou	China
Zia Ahmed	Australia
Norman Mariun	Malaysia
Akinori Nishihara	Japan
Mini Shaji Thomas	India
Om Perakash	Pakistan
Toshio Fukuda	Japan
Ramalatha Marimuth	India
Seichi Takeuchi	Japan
Low Teck Seng	Singapore
Grame Gwilliams	Australia
Isao Shirakawa	Japan
Mahendra Shah	Australia
Lance Fung	Australia
Fanny Su/Ewell Tan	Singapore