



## Section 5 - 5.2: Student Activities Committee

### *Mission (SAC)*

To provide undergraduate and graduate students who have an interest in the IEEE Designated fields or related engineering professions with opportunities for educational, technical and professional development, emphasizing the value of continuing IEEE membership.

### *Membership*

The SA Chair is a two-year term appointed by the Region 10 Director.

### *Responsibilities*

- i. Provide recommendations on overall policy and procedures regarding the IEEE Student Program, Student Services and other activities.
- ii. Provide to IEEE Student members, through programs and services, an awareness of the scope, opportunities, nature and responsibilities of the engineering profession.
- iii. Provide to IEEE Student members opportunities for involvement in the dynamics of the organization and inform students about IEEE activities.
- iv. Provide opportunities for educational, technical and professional development to IEEE Student members.

### *Roles (Job Specifications)*

- i. To serve as the Region 10 Students Activities Chair.
- ii. To support activities of Student Branches (including support to Student Branch Counselor) in Region 10.
- iii. Prepare annual budget for R10 SAC committee and execute the programs as per the budget allocation.
- iv. To organize major annual activities for students in Region 10 (see List of Major Annual Activities) and publicize all activities.
- v. To maintain students activities website for Region 10. ([www.r10sac.org](http://www.r10sac.org))
- vi. To coordinate the R10 Global Integrated Network of IEEE (GINI) activities, stabilize the existing pilot sections and induct more pilot sections to achieve the final goal as per the GINI operations manual
- vii. To make recommendations to Region 10 Director in appointing Regional Student Representative.
- viii. To endorse and make recommendations to Region 10 Director the setting up of new Student Branches, branch chapters and affinity groups.
- ix. Prepare an Annual Report for Region 10 Excom Meeting

- x. To attend MGA Students Activities Committee Meeting/s during the year- to discuss with other counterparts.
- xi. Prepare Interim Reports for Meetings of MGA Students Activities Committee
- xii. To revise and circulate the Branch operations guide periodically to the student branches.

***SAC coordination Committee***

*The SAC coordination committee may consist of the RSAC, RSR, GINI coordinator, a maximum of 3 student representatives from across region 10 selected by the RSAC in consultation with the R10 Director.*

***List of Major Annual Activities***

(More information can be obtained from Region 10 Students Website: [www.r10sac.org](http://www.r10sac.org) )

**Events/contests coordinated by R10**

Student Paper Contests

Undergraduate Contest - Deadline: 31<sup>st</sup> March

Postgraduate Contest - Deadline: 31<sup>st</sup> March

Student Branch Website Contest - Deadline: 15<sup>th</sup> April

Outstanding Student Branch Award Deadline: 28<sup>th</sup> February

Exemplary Student Branch Certificate Deadline: 28<sup>th</sup> February

Larry K. Wilson Award - Deadline: 28<sup>th</sup> February

R10 Outstanding Branch Counsellor and Advisor Award Deadline: 30<sup>th</sup> September

Section Student Congress (Support to sections) Deadline: 31<sup>st</sup> March

Branch Counsellors' congress (section/ Council) Deadline: 31<sup>st</sup> March

**Events/contests coordinated by HQ**

Outstanding Branch Counsellor and Advisor Award Deadline (HQ) : 28<sup>th</sup> February

Outstanding Student Certificate (HQ)

IEEEExtreme Programming contest

Presidents Change the world competition

S-PAC: Student Professional Awareness Conference

S-PAVe: Student Professional Awareness Ventures

S-TAC: Student Technical Awareness Conference

Leadership Workshops

AT&T Award - for a Technical project

***Handing Over Procedures***

- i. The new SAC Chair should meet with the past SAC Chair to discuss the current activities that have been organized for the year along with the deadlines.