

Region 2 Meeting
1-2 March 2008
Harrisburg, PA

1. Note that all presentations are available on the [Region 2](#) web site. The blue highlights in this document are hyperlinks that will take you directly to an item on the Region 2 web site.
2. The list of [attendees](#) is on the web site.
3. The meeting was called to order by Director, Region 2, John Dentler at 1200, 1 March 08. The [agenda](#) was approved. John talked about the state of the IEEE, his vision for Region 2, the team organization, and his view of successes and failures in 07. This is covered in his [presentation](#) and a presentation provided by the [IEEE Hq.](#)
4. He presented the [appointments](#) for the officer and committee chairs which was approved.
5. He discussed the annual IEEE USA meeting. If a section requires funding, [Carole Carey](#).
6. IEEE is running the Terminator program to terminate members who are in arrears in payments. Sections are requested to check for their members that are in arrears via [SAMIEEE](#) and contact them to encourage continuation of membership.
7. A new member level, Graduate student has been created. A member cannot be a student member for more than eight years total.
8. Bill Walsh gave a [presentation](#) on the activities he has been involved in this past year and his vision for Region 2.
9. Mike Cardinale gave a presentation on [Membership Development](#).
10. Joe Kalasky's [presentation](#) on Awards and Recognition included a challenge for each section to put forward at least one member for an award in 08.
11. Holly Cyrus gave a [presentation](#) about Women in Engineering.
12. Carole Carey gave the [PACE](#) status which included presentations on Employment (Wole Akpose), Industry Relations (Joe Kalasky) and Technology Policy (Larry Stern). Carole requested that the sections submit PACE funding requests in a timely manner. She also requested that each of the sections generate an idea for a poster to be displayed at the IEEE USA meeting on any professional programs that they willing to share. Proposed posters are due to her by 24 March.
13. Joe Kalasky, [Industrial relations](#), requested that each section identify a potential industrial partner. The concept is to identify the employer of a section officer and work with that company to give them an appreciation of what the IEEE offers and why they should support their employees as members. The section should send Joe the name of the officer and the company.
14. Jerry Gibbon, Amarjeet Basra and Doug Tipton gave a [presentation](#) on Education topics.
15. Jeff Friedhoffer gave a [presentation](#) about communications tools available for Region 2. He requested ideas on how we can improve communications within the region and sections.
16. Joe Lillie gave a presentation on the new IEEE structure which combined RAB and membership in Member and Geographic Activities ([MGA](#).) One of the topics

was the new IEEE call center. Sections were requested to provide feedback to [Bill Walsh](#) on what services they would like to see the call center provide. Comments are due to Bill by 1 May 08.

17. Parviz Famouri discussed the 2008 [Sections Congress](#) being held in Quebec City in September. The Region 2 meeting will be held before the Sections Congress on 18 September commencing at 0800. Region 2 will pay for section primary delegates and the Region 2 committee members. Sections are encouraged to send additional officers with section funds. John will consider requests to pay for additional attendees on a case by case basis. The sections were asked to identify who was going to attend this meeting as the primary delegate by 1 April. Region 2 committee members were also requested to decide if they plan to attend the meeting by 1 April. Both section and committee members should provide information about attendees to the secretary, [Jeff Friedhoffer](#) by 1 April.
18. Marc Apter discussed updating the bylaws in order to comply with the new MGA structure with comments due by 15 July. The bylaws will be voted on at the next Region 2 meeting on 18 Sept.
19. Moshe Kam, Chair of the Nominations Committee presented a procedure to select candidates for Director Elect 2010. A motion was made and approved for the election procedure. Joe Lille and Dick Gowen were approved as tellers, with Merrill Buckley as an alternative teller if Lille or Gowen was not present at the election. A motion was made and passed, (13 for, 11 against) to select two candidates from the four nominees. A motion was then made to close nomination with the four proposed by the Nominations Committee. Ralph Ford, Carole Carey, Murty Polavarapu, and Jerry Gibbon were the nominees. The election was held on 2 March with Ralph Ford and Murty Polavarapu selected as the two candidates for submission to the Region 2 membership.
20. Shreek Mandayam and Ryan Fillman gave a presentation on [student activities](#). The key point was the upcoming meeting at Penn College of Technology, Williamsport, PA 4-6 April.
21. Joe Burns gave a presentation about [SPAC](#) activity in the Region. Johnstown mentioned that they sponsored and judged College Seniors' projects and gave awards to the top projects. Marc Apter suggested that each section have a similar effort for senior projects including giving awards to the best projects.
22. Dick Gowen, President of the IEEE Foundation gave an interesting presentation about the [Foundation](#).
23. Russ Lefevre, President, IEEE-USA, gave a [presentation](#) about the problems facing the US high tech industry, and also about the Humanitarian Technology Challenge (HTC). IEEE-USA is working on a plan that will include actions by the regions and sections.
24. All area chairs gave presentations about the sections in their areas. Kerry Hartman (Washington Section) was named as a good source for ideas about hands on displays to use for students. [East](#), [West](#), [Central](#), [South](#).
25. The budget for 2008 was discussed and approved.
26. Marc Apter provided two documents, "[Guidelines for Conduct at a meeting](#)" and a [table](#) related to "motions." These are on the web site.

27. Awards were presented to Merrill Buckley for his work on documenting the history of Electrical Engineering in the Philadelphia area and to Gerry Kumnik for 15 years of effort on the Robot Car Race in Pittsburgh. Demitry Grabbe was an entertaining and educational speaker at the dinner.
28. Meeting was adjourned at 11:45 AM.
29. Action items
- a. **IEEE-USA meeting** - Sections requiring funding for the IEEE USA meeting should contact [Carole Carey](#) by 15 March. Each section generate an idea for a poster to be displayed at the IEEE USA meeting on any professional projects that they are willing to share. Proposed posters and presenter are due to Carole by 24 March 08.
 - b. **Teminator** - Sections are requested to check on their members in arrears via [SAMIEEE](#) and contact them to encourage continuation of membership.
 - c. **Awards and Recognition**- Each section to put forward at least one member for an award in 08.
 - d. **PACE** - submit funding requests in a timely manner.
 - e. **Industrial Relations** - each section identify a potential industrial partner and send [Joe Kalasky](#) the name of the officer and the company by 1 July.
 - f. **Communications** - ideas on how we can improve communications within the region and sections to [Jeff Friedhoffer](#).
 - g. **IEEE Call Center** - provide feedback to [Bill Walsh](#) on what services they would like to see the call center provide. Comments are due to Bill by 1 May 08.
 - h. **Sections Congress** - sections identify primary delegate by 1 April. Region 2 committee members decide if they plan to attend the meeting by 1 April. information about attendees to the secretary, [Jeff Friedhoffer](#) by 1 April.
 - i. **ByLaws** -Marc Apter to update bylaws by 15 June. Comments due back by 15 July.
 - j. **Response to requests** – Everyone is asked to respond to requests for information, at least an acknowledgment that request was received. Be considerate of your fellow volunteers.
 - k. **Senior Projects** - section sponsorship of senior projects and give awards to the best projects. Discussion at next Region meeting.
 - l. **SAMIEEE** – Access for Area chairs and WIE chair to SAMIEEE.
 - m. **Section Chapter Interaction** - Section Chairs arrange for someone from section leadership to attend at least one meeting of each technical chapter and affinity group in their section each year.
 - n. **Web Sites** - Sections requested to update their web pages.
 - o. **Continuing Education** – Sections provide [Doug Tipton](#) with name of continuing education leader in section by 1 May.
 - p. **Region Student Web page** - Jerry Gibbon to work with Jeff Friedhoffer on content of Region student web page by 15 April.