**IEEE- Region 4 Fund**

**Grant Application**

August 16, 2017

Please read the “Grant Guidelines” at <http://ieeechicago.org/science-kit-grants/> before completing this form.

Project Title:

Library Name and Address:

Contact information for all interaction with the IEEE-Chicago Section Fund Advisory Committee. *This person will receive all email and correspondence from the IEEE-Chicago Section Fund and will be responsible for passing information to the project team.*

Contact information for the person responsible for managing the project finances.

*This person will receive the grant payments*

What is the proposed duration of the project in months? *It is expected that you will start upon the receipt of your initial grant check and that the duration will not exceed 12 months.*

Describe your existing science kit collection if you have one. *(Up to 100 words)*

Do you currently circulate science kits? **[ ] YES [ ] NO**

Describe the community you serve including demographics, median income, unemployment rate, etc. *(Up to 200 words)*

How will your community benefit from the circulation of science kits? *(Up to 100 words)*

Provide a summary of your project. *(Up to 250 words)*
*This summary should explain how the project fits into the grant guidelines of the IEEE-Chicago Fund, and what you plan to achieve through the successful completion of this project.*

Describe how you will measure your results. *(Up to 100 words)*

Describe how you will assist other libraries in replicating your results. *(Up to 100 words)*

Describe how the collection will be financially sustained in the future. *(Up to 100 words)*

Name and Signature of Library Director:

**Send your completed application and estimating budget to:**

Jay Williams

Grant Application Chair

Science Kits for Public Libraries

jjwilliams@ieee.org