



AGENDA – EMBS Student Chapter Tuesday, Oct. 28, 2003

Attending: Michael Potter, January Gnitecki

The meeting began at 5:37pm.

1. Consideration of Minutes: Thursday, Oct. 23, 2003

- a. The following changes were required: (1) Fazel Farahmand was not in attendance at the meeting; (2) Aimee was misspelled on the second page, (3) March and April lunch lectures were not mentioned.

2. Matters Arising:

a. EMB Week

i. Distinguished Lecturer

The DL was chosen to be Dr. Zhi-Pei Liang from the University of Illinois - his topic is MRI technology. An invitation will be sent out along with the EEF application. Since Dr. Liang's lecture was on MRI, a change to the schedule was made to not duplicate topics. January will be responsible for organizing a Thursday EMB Week event at the Bannatyne Campus which would be effective at drawing medical undergrads. This could include a lecture and tour of lab facilities.

ii. Speaker Invitations

An example of the Invitation Email was shown and modified to include the dates chosen for EMB Week. January also suggested that sponsorship could be arranged with companies in exchange for showcase opportunities. She gave Michael a copy of sponsor benefits for a recent conference she helped organize.

iii. EEF application

The preliminary application was discussed.

iv. Event Timing and Location

It was agreed that EMB Week should continue to focus on Feb. 9-13, 2004. It was confirmed that UMSU had no conflicting events that week.

b. EMB Lunch Seminar

i. "Lecture over Lunch" name change

Michael proposed to name the regular EMBS Student Chapter seminars as "Lecture over Lunch". The idea was approved.

ii. Time/Date - January Gnitecki

January detailed that the next Lecture over Lunch will occur, Nov. 26, 11:30am. Location TBA. The speaker will be January. Michael will arrange lunch and publicity.

3. New Business

a. Web Page (Domain name and Comments)

It was agreed that we should re-register the domain name www.studentembs.com. This bears a \$14 cost. January also agreed to upkeep the EMBS email distribution list.

Use other side if necessary.



4. Next Meeting

The next meeting was left TBA by agreement.

The meeting adjourned at 6:30pm.