

CONSTITUTION

IEEE CONSUMER ELECTRONICS SOCIETY

Article I

NAME and OBJECT

SECTION 1. This organization shall be known as the IEEE Consumer Electronics Society.

SECTION 2. Its object shall be scientific, literary, and educational in character. The society shall strive for the advancement of the theory and practice of electrical and electronic engineering and of the allied arts and sciences, and the maintenance of a high professional standing among its members, all in consonance with the Constitution and Bylaws of IEEE and with special attention to such aims within the field of interest of the Society as are hereinafter defined.

SECTION 3. The society shall aid in promoting close cooperation and exchange of technical information among its members and Affiliates and to this end shall hold meetings for the presentation of papers and their discussion, provide publications, develop standards and, through its committees, shall study and provide for the needs of its members and Affiliates.

Article II

MEMBERSHIP

SECTION 1. Membership in the Society shall be available to those members of IEEE of any grade who are interested in consumer electronics and on payment of the prescribed fee.

SECTION 2. Affiliates may participate in the Society activities, as provided by the IEEE Bylaws, and subject to the applicable IEEE rules and regulations and any additional limitations imposed by the Society Bylaws.

Article III

FIELD OF INTEREST

SECTION 1. The Field of Interest of the Society shall include THE CONSUMER RELATED ASPECTS of leisure, video, and audio electronics; home information and communications systems, and interactive information and display systems. Products included in, but not limited to, these categories are receivers and video signal generation and distribution, projection TV, still and motion electronics cameras, Advanced TV Systems, consumer computing hardware and software, home bus control/security systems, telephones and accessories, electronic games and toys, digital audio systems, home health care electronic devices, home and mobile audio/communications systems, and music electronics.

SECTION 2. The field of interest of the Society may be enlarged, reduced or shifted moderately as the needs indicate with the provision that such revisions shall be processed as an amendment to this Constitution.

Article IV

FINANCIAL SUPPORT

SECTION 1. The Society shall collect from each member an annual assessment or fee in accordance with the IEEE Bylaws and applicable rules and regulations.

SECTION 2. The Society may make registration charges at its meetings, symposia, conferences, and conventions. The registration fee for non-members of the IEEE must be higher than for IEEE members.

SECTION 3. The Society may raise revenues by other means, such as advertising, shows, requests for contributions, and charges for sending out notices to non-Society members, provided such means are consistent with applicable IEEE rules and regulations, and do not encroach on revenue fields of prior established Societies or Sections. Any new revenue means not explicitly covered by IEEE rules and regulations must be approved by the General Manager, before being adopted by the Society.

Article V

ORGANIZATION

SECTION 1. The Society shall be managed by an Administrative Committee (ADCOM), consisting of 15 elected members-at-large plus the Vice-President of International Affairs and ex-officio members as may be prescribed in the Bylaws, plus the immediate past President, his predecessor, the Secretary and Publications Editors as ex-officio members (unless they are already members-at-large).

SECTION 2. Sub-Groups may be formed as provided in the IEEE rules and regulations, and the supervision of sub-group affairs, other than by the ADCOM shall be as prescribed.

SECTION 3. The terms of the 15 members-at-large of the ADCOM shall be for three years, one-third of the members to be elected each year. Ex-officio members shall serve for one year terms. Elected members may serve no more than two consecutive full terms, but may be re-elected to serve after a one year absence from the ADCOM membership.

SECTION 4. The ADCOM-elect shall annually elect a President and a First Vice-President for Operations and Planning from the members-at-large. The President-elect shall appoint, with the approval and consent of the majority of the ADCOM-elect, a Second Vice-President for International Affairs. This Second Vice-President shall be chosen from among any member in good standing of the Society whose principal residence is outside of the United States. The term of office of the President and Vice-Presidents shall be for one year.

SECTION 5. The President shall supervise the affairs of the Society, as directed by the ADCOM and in accordance with the powers and duties as defined herein and in the Bylaws. In the President's absence or incapacity, these duties shall be performed by the First Vice President.

SECTION 6. The ADCOM may utilize the services of IEEE headquarters as Bursar, for all or part of the Society funds, as provided by the IEEE Bylaws and rules and regulations. If any part of the Society funds are received and deposited separately, the terms and conditions shall be in accordance with IEEE policies and subject to any special limitations imposed by the ADCOM.

SECTION 7. The duties and responsibility of the officers shall be defined herein and in the Bylaws as delineated by the ADCOM

SECTION 8. The President, as soon as expedient after election, shall appoint a Secretary and a Treasurer and the standing committees provided by the Bylaws. Committee members thus appointed shall serve

until their successors are appointed or the committee is dissolved. Other special or ad-hoc committees may be authorized by a vote of the ADCOM or at the discretion of the President, and shall be appointed by the President. Such ad-hoc committees shall have a life of two years unless otherwise specified when formed.

SECTION 9. The President shall be an ex-officio member of all Committees of the Society. He is a member of the IEEE Technical Activities Board and shall ensure representation of the Society at such meetings by himself, or by an alternate. If an alternate cannot be found, the President shall present the views of the Society by a letter of proxy.

SECTION 10. The newly elected President, Vice-Presidents, and members of the ADCOM shall resume office on the 1st of January of each year.

SECTION 11. Neither the Society nor any officer or representative thereof shall have any authority to contract debts for, pledge the credit of, or in any way bind the IEEE, except within prior budget approval.

Article VI

NOMINATION and ELECTION of ADMINISTRATION COMMITTEE

SECTION 1. Election of the members of the Administrative Committee shall be by mail ballot by Society members as detailed in the Bylaws.

SECTION 2. Within-term vacancies on the Administrative Committee shall be filled by appointments or election for the unexpired terms by the remainder of the committee.

SECTION 3. Election of ex-officio members of the ADCOM, with voting privilege, may be made by the elected members of the ADCOM on their majority vote.

Article VII

MEETINGS

SECTION 1. The Society may hold meetings, conferences, symposia, or conventions either alone or in cooperation with Sections, Regions, national conventional committees of the Institute, or other technical organizations, but the approval of IEEE headquarters must be obtained in advance.

SECTION 2. Meetings, conferences, or conventions of the Society shall be open on an equal basis to all members of the Institute.

SECTION 3. The Administrative Committee shall meet as required to conduct business and in accordance with the Bylaws.

SECTION 4. The ADCOM shall hold at least one meeting each year for which general notice will be provided to the membership-at-large by publication in the Transactions, newsletter or equivalent. Other meetings of the ADCOM may be called by the President of the Society at his own discretion or upon request of three other members of the Committee. Notice of such meetings must be given at least 15 days in advance.

SECTION 5. Eight elected members-at-large of the ADCOM shall constitute a quorum.

SECTION 6. A majority vote of those members of the ADCOM attending a meeting shall be necessary for the conduct of its business except as otherwise provided in this Constitution or Bylaws.

SECTION 7. Business of the ADCOM may be handled by correspondence, or any other form of communication when in the opinion of the President, matters requiring prompt action can be adequately handled in that manner. A majority vote of the full ADCOM is required to take action in such a case. Telephone actions are to be promptly confirmed in writing by the President.

Article VIII

PUBLICATIONS

SECTION 1. Publications undertaken by the Society shall be subject to IEEE policies and to any further guidance or controls prescribed by the ADCOM or its duly appointed committees.

SECTION 2. The Society shall be responsible for the financial aspects of its publication program.

SECTION 3. The President, with the advice and consent of the ADCOM, shall appoint such Editors as may be required to implement the publication program.

Article IX

AMENDMENTS

SECTION 1. Amendments to this Constitution may be initiated by petition submitted to the Society President by a minimum of twenty-five voting members of the Society, or by a majority of the ADCOM. After endorsement by a two-thirds vote of the ADCOM, the proposed amendment will be submitted to the IEEE Executive Committee via the IEEE Technical Activities Board for approval. If approved by the IEEE Executive Committee, the proposed amendment shall be published in the Society Transactions or newsletter, or by a direct mailing to all Society members, with notice that it goes into effect unless ten percent of the Society members object in writing within 60 days. If such objections are received, a copy of the proposed amendment shall be mailed with a ballot to all voting members of the Society at least 30 days before the date appointed for return of ballots, and the ballots shall carry a statement of the time limit for their return to the designated office. When a mail vote of the entire Society membership is made necessary, approval of the amendment by at least two-thirds of the ballots returned shall be necessary for its enactment.

SECTION 2. Suitable Bylaws, and amendments thereto, may be adopted by a two-thirds vote of the ADCOM in meeting assembled, provided that notice of the proposed Bylaws, or amendment has been sent to each member of the ADCOM at least three weeks prior to such meeting; or a Bylaw or amendment, may be adopted by a two-thirds mail vote of the members of the ADCOM provided a 30-day period is provided for such responses. In either event, the proposed Bylaw or amendment shall be published in the Society Transactions or newsletter, or by direct mailing to all Society members.

SECTION 3. No Bylaw or amendment shall take effect until it has been mailed to the Secretary of the Technical Activities Board of the IEEE, and he has obtained approval of the General Manager of IEEE.

BYLAWS

IEEE CONSUMER ELECTRONICS SOCIETY

These Bylaws provide detailed guidance for the supervision and management of Consumer Electronics Society affairs, in accordance with the Society Constitution. Amendments may be made by means of the procedures described in Article VIII, Section 2 of the Constitution.

Bylaw 1

FEES (REFERENCE ARTICLE IV-1)

An annual fee, determined by the ADCOM, shall be collected from each Society member, as prescribed by IEEE rules and regulations.

Bylaw 2

OFFICERS (REFERENCE ARTICLE V)

1. The administrative and fiscal year for the Society shall be from January 1 through December 31.
2. The president-elect, upon receiving notice of his/her election, shall promptly appoint a Secretary and/or Treasurer. The ADCOM shall be notified of this appointment through inclusion in meeting minutes or by separate notice. The incumbent Secretary and/or Treasurer shall remain in office until successors are appointed and arrange to take over the office.
3. No person shall be elected to the office of President or Vice President for more than two years in succession.
4. The President-elect shall notify the Secretary of the Technical Activities Board of his/her committee chairmen, Secretary and Treasurer by January 15. The Secretary and Treasurer shall take office on January 1. Reappointment of the incumbent Secretary and Treasurer is permissible if the above procedure is followed.
5. Should a vacancy occur in the office of President, the First Vice-President shall assume the office of President until election by the ADCOM can be held.
6. Should a vacancy occur in the office of First Vice-president, the unexpired term shall be filled by election by the ADCOM.
7. A vacancy in the office of Secretary or Treasurer shall be filled by appointment by the President.

Bylaw 3

ELECTION of the ADCOM (REFERENCE ARTICLE VI-1)

1. Nominations Committee – the President-elect, upon receiving notice of his/her election, shall appoint a Nominations Committee which shall consist of a Chairman and four or more members of the Society, not more than half of which may be members of the ADCOM.
2. Nominations – the Nominations Committee shall call for nominations from the Society membership in the first Transactions published after the beginning of the fiscal year. The announcement will also include the procedures for submission of nominations by petition. The Committee shall on or before June 1 provide names of nominees along with biographical sketches to the Technical Activities Department of IEEE for preparation, mailing and tallying of ballots. At

least seven and at most ten names for the five vacancies to be filled must be supplied, in addition to any petition candidates.

3. Petition Candidates – A petition nominating a Society member in good standing and supported by the identifiable signatures of at least 25 voting members of the Society shall automatically place that member's name on the slate, provided such petition is received by the Nominations Chairman no later than May 15.
4. Notification of Election – The Nominations Chairman, immediately upon receiving election results shall notify the newly elected ADCOM members.
5. Election of ADCOM Officers – At the annual meeting held after the election of the ADCOM-elect but prior to year end, the ADCOM-elect shall receive nominations for President and First Vice-President for Operations and Planning from its membership. The ADCOM-elect consists of the continuing and newly elected members-at-large. Election of the President and First Vice-President shall be by secret ballot by those ADCOM-elect members present provided a quorum exists. If a quorum is not present then the nominees' names shall be mailed to the members of the ADCOM-elect for vote by mail ballot. As soon as possible following the election of the President and First Vice-President the President-elect shall submit the name of the candidate for Second Vice-President International Affairs to the ADCOM-elect for approval by a majority vote.
6. The Nominations Committee shall be guided in its selection by proper representation of geographical areas and equitable representation of the various technical interests within the Society.
7. Special committee chairmen who are not elected members of ADCOM, shall be ex-officio members, with vote, for the duration of the office.

Bylaw 4

ADCOM OPERATIONS (REFERENCE ARTICLE VII-3)

1. No meeting of the ADCOM shall be held for the purpose of transaction business unless each member shall have been notified of the time and place of such meeting at least three weeks in advance thereof. Interim ADCOM actions are subject to approval at the next ADCOM meeting.
2. If less than a quorum attends a duly called meeting, tentative actions may be taken which will become effective upon subsequent ratification, either at a meeting or by mail by a sufficient number of members as to constitute a majority. Minutes of such meetings shall be mailed by the Secretary to each committee member, who shall register his/her disapproval of any actions taken at such meeting within thirty days after minutes have been mailed or that person shall be deemed to have approved.
3. The order of business at the annual meeting shall include:
 - 1) Roll call of ADCOM
 - 2) Reading of minutes of previous meeting
 - 3) Reading of communications
 - 4) Report of Officers
 - 5) Report of Committees
 - 6) Unfinished Business
 - 7) Election of President and First Vice-President by the ADCOM-elect for the succeeding year
 - 8) New Business
 - 9) Adjournment

4. The Secretary shall be responsible for keeping the records of the ADCOM. The Secretary shall also prepare and distribute notices and documents, make arrangements for meetings, conduct telephone polls and perform other related duties. The Secretary is also responsible for sending current copies of all ADCOM meeting notices, minutes of meetings and other material of an archival nature to the Secretary of the IEEE Technical Activities Board.
5. The Treasurer shall be responsible for keeping the financial records of the ADCOM, handling all financial transactions, preparing a Treasurer's Report for each ADCOM meeting, assisting with the annual budget and related duties.
6. To ensure a continuously active ADCOM, elected members who have missed two consecutive meetings shall be dropped from ADCOM membership in the absence of extenuating circumstances.

Bylaw 5

STANDING COMMITTEES (REFERENCE ARTICLE V-8)

There shall be established the following standing committees, with duties as outlined:

1. Operations and Planning: Responsible for business and planning activities, including finance, the Technical Activities Board relations, Constitution and Bylaws, forecasting and assessment, conference treasurer's report and resolution of funds by the ADCOM.
2. Nominations: To nominate candidates for the election to offices as stated in the Society Bylaws. In accordance with IEEE Bylaws, the duties of the Nominating Committee shall also include the submission of nominations for the office of Divisional Director to the Divisional Nominating Committee, and the annual solicitation of names of potential candidates to be considered by the IEEE Nominations and Appointments Committee for service on Institute Committees and Boards.
3. Publications: The Publications Committee shall have responsibility for the collection, review, and publication of all papers published in the IEEE Transactions on Consumer Electronics.
4. Membership Activities: To encourage potential members to join IEEE and CES, particularly those attending conferences sponsored by CES. To assist in the formation, and foster the development of local CES Chapters. To encourage IEEE members to apply for transfer to the highest membership grade for which they qualify.
5. Conferences: To coordinate ADCOM involvement with CES conferences, such as the IEEE International Conference on Consumer Electronics (ICCE), planned by a committee appointed by the ADCOM.
6. Awards and Fellow Nominations: To be responsible for Fellow Nominations and other awards as outlined in the Bylaws.
7. Standards: To generate standard publications which reflect the needs and interests of Society members within the broad framework of IEEE standardization.

Bylaw 6

TECHNICAL COMMITTEES

1. The function of a Technical Committee may include but need not be limited to:
 - a) The encouragement and solicitation of sound technical papers within its field of interest for publication or for presentation at meetings as deemed appropriate.

- b) Assistance in planning technical conferences as authorized by ADCOM, and in organizing technical sessions at regional and national meetings.
2. A Technical Committee functions in a specific technical area with a scope to be approved by the ADCOM.
3. The formation or discontinuance of Technical Committees shall be by action of the ADCOM.

Bylaw 7

OTHER COMMITTEES

1. Standing or Ad Hoc Committees may be established and members appointed by the ADCOM as deemed relevant to their special fields of interest.
2. The chairman of each such committee shall be a member of the appropriate advisory and coordinating committee of the Society

Bylaw 8

APPOINTMENT (REFERENCE ARTICLE V-8)

1. It shall be the responsibility of the Society President to promptly appoint the chairmen of the committees set forth in Bylaw 5 after notification of his election as President. The ADCOM shall be notified of these appointments.
2. It will be discretionary with the President to appoint any part or all of any committee or to appoint the chairman only and request the latter to appoint additional committee members.
3. Terms of office for Committee Chairmen, except Nominations and Publications Chairmen, shall be two years, and two consecutive terms may be served. Nominations Chairman shall serve one year. The term of office for Publications Chairmen shall not be restricted.
4. Committee members shall serve for one year, but may be reappointed without limit to number of terms. Committee memberships must be comprised of Society members in good standing.

Bylaw 9

AWARDS PROCEDURES

1. The Awards Committee is responsible for studying the requirements for IEEE awards, and for Fellow nominations. The Committee shall solicit recommendations from the ADCOM, Sections, Chapters, and from the membership through publications of the Society. It will prepare recommendations and initiate appropriate actions in support of awards to Society members, and will maintain contact with the IEEE Awards Committee and Fellow Committee on behalf of the Society.
2. The Awards Committee shall arrange for suitable awards for excellence of technical content or presentation of contributions published in Transactions or presented at a Society conference.
3. The Awards Committee shall investigate all candidates proposed, consulting with the chairman(men) of technical committee(s) associated with the individual's work and with other knowledgeable people.

4. The Awards Committee shall be empowered to act on behalf of the ADCOM in submitting ADCOM Fellow or other honor endorsements to the appropriate IEEE Committees. The Awards Committee shall inform the ADCOM officers of all endorsements before submission.

Bylaw 10

DISBURSEMENTS

1. Disbursement for Society funds shall be on the authority of the Society Treasurer as directed by the ADCOM and in accordance with an approved budget and established procedures and policies of the IEEE. The ADCOM may authorize the Treasurer to disburse funds to defray legitimate expenses incurred by the ADCOM, or by the various committees.

Bylaw 11

INTERNATIONAL AFFAIRS COUNCIL

1. The Second Vice-President for International Affairs shall serve as chairman of an International Affairs Council.
2. This International Affairs Council shall consist of a minimum of 6 members whose principal residence is outside the United States.
3. The Second Vice-President shall appoint members to the International Affairs Council to serve for a one-year term coincident with his own term of office. In selecting members for the council, the Second Vice-President shall attempt to provide a balanced international representation from those countries with active consumer electronics industrial activities.
4. The duties of the International Affairs Council shall be to develop recommendations and policy for approval by the ADCOM that serves the particular interest of members of the Society who reside outside the United States.
5. The International Affairs Council shall meet at the call of the Second Vice-President and conduct other affairs as necessary by correspondence. The council shall hold at least one meeting per year at a time most convenient for international members to attend. For example, in conjunction with the International Conference on Consumer Electronics prior to any ADCOM meeting scheduled for the same period.
6. Following their meeting, the International Affairs Council shall meet jointly with the ADCOM. At this ADCOM meeting the Second Vice-President shall report upon the Council meeting and make any motions for approval by the ADCOM. The members of the International Affairs Council will be invited to comment upon the report and otherwise join in discussion during this ADCOM meeting.