IEEE NZCS Committee Meeting

Held 14 October 2014 at 4:30pm via Skype

Present: Donald Bailey, Sen Gupta, Ramesh Rayudu, Terence Betlehem, Murray Milner, Debraj Basu, Aaron Reid

		Actions
1	**Welcome** Meeting commenced at 4:30 PM, with a welcome from Murray (in Mansoor's absence).	
2	**Apologies** Duncan Hall, Mansoor Shafi Richard Harris, Mengjie Zhang Pawel Dmochowski, Andrew Dawson Callum Neil, Rainer Kunnemeyer	
3	**Minutes of the last Committee Meeting** Minutes of the meeting held on 9 September, 2014 were circulated prior to the meeting.	Minutes approved
4	**Matters arising from March Committee meeting (not covered elsewhere)** • R10 Individual benefits and Services Support Fund (Aaron). Advertising for at AAEE • AGM (27 Nov) Guest speaker Succession planning Chair, Mansoor Secretary, Donald Treasurer, Ramesh Others willing to consider in the same role.	**Aaron** will provide membership development for AAEE **Sen Gupta** will use banners we have. Speaker suggestions to Murray **Murray** will check venue for cash bar etc **Murray** will ask Richard to put out a call for nominations.
5	**Chair report (Mansoor Shafi)** No report	
6	**Secretary report** No report	
7	**Finance Report (Ramesh Rayudu)** • Status of signatories	**Ramesh** will check with bank. **Ramesh** contact MGA for rebate summary breakdown.
8	**Webmaster Report (Richard Harris / Terence Betlehem)**	**Terence** will send details of ComSoc meeting to Richard.

9	**Membership Report (Aaron Reid)** Current membership numbers: 289 Active, 99 Young Professionals members, 45 in arrears.	
10	**Awards (Gourab Sen Gupta)** No report	
11	**Industry Relations Report (Duncan Hall / Murray Milner)** • October event Thursday 23 October 6 PM – panel session with 4-5 industry speakers on engineering challenges. Targeting 30-40 people.	**Ramesh** will enquire with University Caterers
12	**Student Branch and Chapter reports**	
12a	**Massey Student Branch (Debraj Basu)** No report	
12b	**Victoria Student Branch (Henry Williams)** No report	
12c	**Young Professionals (Callum Neil)** No report	
12d	**Women in Engineering (Bing Xie / Damla Guven)** No report	
12e	**Instrumentation and Measurement Society (Rainer Kunnemeyer)** Workshop on 24-25 November (attached flyer) 50 abstracts submitted (27 speaking slots, rest as posters.)	
12f	**Comm / SP / IT Society (Terence Betlehem)** 30 people attended Prof Matthews talk, and another 25 talked today.	
12g	**Power and Energy Society (Ramesh Rayudu)** No report	
12h	**Computational Intelligence Society (Mengjie Zhang)** No report	
13	**General Meetings (for noting)** • Celebrating through Industry (23 October) • Prof Jaafar Elmirghani (11 November, CommSoc chapter) • Ekram Hossain (14 November, CommSoc Chapter) • 2 day I&M Workshop (24-25 November, Auckland) • AGM (27 November) InterContinental Hotel	
14	**Conferences (for noting)** • IVCNZ – 19-21 November in Waikato • ENZCon – 20-21 November in Waikato • Robotics, Automation and Sensing Group – 19 November • SEAL 2014 – 15-18 December, in Dunedin • TALE / AAEE – 8-10 December in Wellington • ICARA – 17-19 February 2015 in Queenstown. (Technical sponsor) • ICST – 8-10 December, 2015 in Auckland. (Technical sponsor)	
15	**Other Business**	
16	**Next Meeting** The next meeting was tentatively scheduled for ***Tuesday 11th November*** at 4:30 pm. Meeting closed at 5:11 pm.	