Minutes of the ExCom Meeting on March 05, 2008

Meeting called to order at 6:02pm
• Approval of Agenda – Approved with no changes
• Approval of last meeting minutes – Approved Feb 6th meeting minutes
• Chapter Reports Schedule

Circuits and System Society:
Mark Hooper presented the slides. The chapter meetings are held on 3rd Monday of the month at the Cadence Design Systems in San Jose. Average attendance is about 22. Bank balance as of 12/07 was $5278.27 with Wachovia Bank. During 2007, they had 6 technical talks, 1 half day short course. CAS also promoted the IEEE International Behavioral Modeling and Simulation Conference (BMAS 2007). For 2008, 7 technical talks and 2 half day seminars are planned. Three IEEE Distinguished Lecturers will be giving talks.

Engineering in Medicine and Biology:
Ken Doniger presented the results. They had nine meetings. Average attendance is about 22+14 guests. IEEE Concentration account bank balance $11,963.

Information Theory, SCU and Power Electronics: No presentations.

• Chair Report – Roxana chairing today’s meeting (instead of Ram Sivaraman)
  o Sale of Wescon site
    MOU has been created, and signed by SCV section. Ram to Follow up with IEEE legal, prior to getting Region and LAC to sign
  o SF Bay Area Officer Training: Allen Earman reporting:
    About 105 people attended. New format seems to work pretty well.

• Vice Chair Report – Roxsana was chairing the today’s meeting.

• Secretary Report – J. Prasad not present.
  Jonathan David was taking the minutes of today’s meeting.

• Treasurer Report – Allen Earman
  Allen showed several slides. A brief summary is given below:
  Bank accounts are low, until we get the rebate check from HQ. Financial Report submitted on time, will need to be amended as soon as the rest of the chapter chairs have SIGNED their reports. Allen demonstrated the new IEEE treasurer’s box. We will be audited again this year. CPMT may also be. Allen reports it unclear if BOTH will be. Based on SFBAC finances we may not get as much of a rebate as we got last year, based on the banquet expenses.

• Area Awards: Roger Hoyt
  Looking for nominee’s for 6 area awards.
  Mahbub sent everyone a package(by email) with all forms that would be needed. Please announce in chapters.
National Inventors Hall of Fame inductee from local area.
Some discussion followed

- **MTT Short Course on April 19th : Mohamed Sayed**
  
  Budget at $1200
  
  Requesting Support of 20 students at $60 each from the section, for $1200.00
  
  Discussion centered on tying it to students.. or to supporting GOLD students.
  
  David Craven moved that we earmark up to $1200 to cover a deficit, if one is realized.
  
  (not tied to student subsidy)
  
  Don Danhoe seconded.
  
  Approved. 7:12pm

  Motion to approved event made by Fred Jones
  
  Seconded by David Craven
  
  Approved 7:12pm

- **Committee Reports**

  - GRID Editor – Paul Wesling- not present
  
  - PACE Chair – Will Lumpkins - absent
    
    Jonathan reported on the new PACE blog
  
  - GOLD Chair—Tokunbo Ogunfunmi - absent
  
  - Nominations and Awards Chair – Dan Oprica
    
    Requesting Support for Award for Atheros - March 14th lunch time
  
  - SAC Chair & University Student Groups – Tim O’Konski and David Craven
    
    Central Area Spring Meeting May 3rd SJSU hosting – Micromouse contests.
    
    We’ll look for posting on the Grid.
    
    They have a Keynote speaker around lunchtime. See John Gale for more info.
  
  - Membership Chair – Slava Mach
    
    Needs a replacement for May meeting. Clay will substitute.
  
  - Educational Activities Chair –
    
    K-12 –Lee Colby
    
    Report on TECH Academy of Silicon Valley – upcoming this summer(June), need instructors!! Discussion on non-profit status
  
  - Webmaster – Min Hua
    
    Need Ram’s presentation on financial reporting to complete the training materials on the website. Status of web site and help to chapter sites.
Senior Member Advancement – Mark Hooper
   Mark gave a status of the senior member candidates.

IEEE Nano Technology Conference:
   In planning for May 20, 2008.
   Add budget, review and approval to agenda for the May meeting.

SVEC
   KRSMurthy presented a Thank you letter from the SVEC for the support, with thank you notes for the Chair, Dan Oprica and Don Donahoe.
   SVEC first journal next year
   SVEC - Dan Oprica: Report on Banquet and Concerns:
   Concerns to be communicated to SVEC – Awardee’s presentations we’re way too late in the program. Issues noted with David’s talk.
   Dan Donahoe & John Gale reported on some of the actions SVEC has already taken to make improvements for next year. Roxsana requested a more complete report on actions at the next Section meeting

IEEE Engineering Milestone Coordinator – Dick Ahrons
   Application approved for planar process. Working on the plaques.
   Not approved (yet) for hp35.
   Discussion of funding for a May 2009 event – we need to start lining up sponsors

Meeting adjourned at 8:12PM

Next Meeting: Wednesday, May 7, Cogswell College Board Room
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