Unapproved Minutes of the Feb 2003 Meeting of Optics-Ed

02/20/2003, RAFT, San Jose.

Attendees:        Proxies:
Bob Dahlgren *    Dick Farnsworth *
Paul Griffiths *  Cliff Monroe *
Sydney Sukuta *   David Fong *
Paul Grossi *     Paul Doherty *
Rich Feldman
Joe Becker *
Ram Sivaraman     * OESC member can vote

Bob Dahlgren opened the meeting with a brief introduction to Optics-Ed.

Motions:

Motion to approve minutes of Fall 2002 Meeting   RD/SS  9/0/0  Pass
Motion to adopt this meeting’s agenda           RD/RF  9/0/0  Pass
Motion to elect Tom Tarter to the OESC          RD/PG  9/0/0  Pass

Paul Griffiths made a presentation on the direction for 2003 and additional coordination.

Key points from the presentation:

• Need for archive of communicated information.
• Put together a living to-do list.
• Where are we headed and the additional coordination we can get.
• The effort to formalize Optics-Ed and the need for an Optics-Ed logo.
• We should try and get affiliated with SJSU and SCU.
• Every member should be a judge or presenter for K-12.
• The members of the Optics-Ed should be active members of a professional society or Teacher’s Union or publicly elected official.

Bob Dahlgren stood in for Edwin El-Kareh, and reported on the organizations that we have asked to adopt us:

• IEEE      Positive response from Ron Kane, invited us to present on 3/5/03.
• LEOS      Lukewarm, but difficult to move forward with non-IEEE members.
• OSA       Does not want to create new groups. We can be part of OSNC.
• CPO       Cannot support. They are themselves a little more than ad-hoc.
• SVEC      Positive response from Stave Kang, invited us to present on 4/27/03.
• SPIE      Very negative response from them.

Sydney Sukuta made a presentation on the upcoming ETOP conference, which will be held on October 6-8 in Tucson. His committee is considering submission of two papers, the manuscript due date is May 1st. An estimate of expenses is as follows, per speaker:

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference Registration</td>
<td>$335</td>
<td>waived?</td>
</tr>
<tr>
<td>SJ-Tucson-SJ America West</td>
<td>$262</td>
<td>as of 2/25/03</td>
</tr>
<tr>
<td>Hilton Conquistador</td>
<td>$189</td>
<td>per night</td>
</tr>
</tbody>
</table>

Not including cabfare/shuttle and meals. The Hilton is the hotel where the meeting will be held, and there are less expensive hotels a few miles away. Travel support might be obtained from the OSA, and the application deadline is August 15th.

TBD Title: Paper #1 (Optics-Ed Vision, Model, and Progress)


TBD Title: Paper #2 (What national societies can do for outreach programs)


Action Items:

- Send a brief outline to SVEC on where we are going Edwin
- Formalize Optics-Ed Edwin
- Find out about the various ed programs at SJSU Joe B
- Funding from SPIE/OSA for science project Paul Griffiths
- Get K-8 involved Paul Griffiths
- Paul to send pdf file of slides to Bob D Paul Griffiths
- Get companies in the area to sponsor prizes for projects Bob D
- Update web site: committee, minutes, flyer, Stanford and Paul’s talk Bob D
- Send Paul Griffiths your “job description” for OESC OESC
- Hand out 2 NanoGrant forms to deserving public schools ALL
- Look for OESC nominations for our remaining open slot ALL
- Look for possible funding, even $100 is helpful ALL
- Get two new people to sign up to the email list ALL

The next meeting is to be held at RAFT on October 2nd, 2003 at 6:00 pm.