

Electronic Communications for Sections

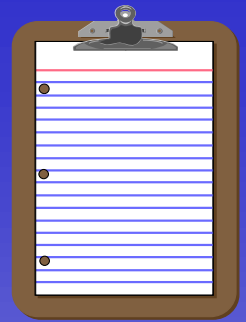


Ben Manning
Chair, Twin Cities Section

Region 4 Area Workshops
September/October, 2001

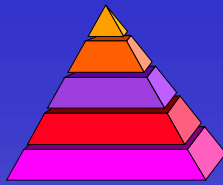


Topics



- **Our Internet Infrastructure**
 - **Section Web vs. Electronic Newsletter**
 - **Chapter Pages**
 - **Online Radiator**
 - **Meeting Calendars**
 - **Effective Email Addresses**

Current Internet Infrastructure



- **Section Website: www.tc-ieee.org**
- **Majordomo email lists for every group**
- **Websites for each chapter**
- **Newsletter on the Web**
 - *email notification with link to website*
 - *Chapter links on the Calendar*

[Local Chapter Links](#)[The Radiator](#)[Archives](#)[Staff](#)[Delivery Options](#)[Meeting Notices](#)[Employment](#)[Marketplace](#)[Officers](#)[Bylaws \(pdf\)](#)[Membership](#)[Awards](#)[Education](#)[IEEE Links](#)[Email Lists](#)[Chapter Development](#)[Feedback](#)

Welcome to the Twin Cities Section of the Institute of Electrical & Electronics Engineers

NEW!

The September [IEEE Radiator](#) is on line. The Radiator is the monthly newsletter of the Twin Cities Section of the IEEE.

NEW!

The IEEE Twin Cities Section Bylaws are on line [here \(pdf\)](#).

NEW!

A new local chapter of the IEEE Engineering Management Society is forming. They have a mailing list that you can access from the [Email list](#) page. The chair is [Greg Burk](#).



Check the new link on the left for chapter/society development.



If you are interested in starting or participating in an on-line forum to discuss technical issues at the IEEE section level, please use the [feedback link](#) on the left to submit your suggestions.



On-line feedback forms have been added to this site. Click the [Feedback](#) link at left to submit comments and suggestions for this Web site or any other Twin Cities Section IEEE programs.

If you would like to contact the Twin Cities Section Webmaster, email to [Twin Cities Section Webmaster](#)

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<http://www.ieee.org/twincities.html>





"Working to Build the Technical Community of the Twin Cities Area"

[Luncheon Registration](#)

[Officers](#)

[Officer Meetings](#)

[Membership](#)

[IEEE Links](#)

[Email Lists](#)

[Feedback](#)

[Calendar](#)



Preliminary Program Schedule

- 08:30 - 09:00 -- Registration
- 09:00 - 10:00 -- Wireless from an ISP Perspective
- 10:00 - 11:00 -- Wireless from an Enterprise Perspective
- 11:00 - 12:00 -- 802.11a - or- Mobile Wireless
- 12:00 - 01:00 -- Lunch
- 01:00 - 02:00 -- Bluetooth Wireless Technology Overview
- 02:00 - 03:00 -- Panel Discussion



The Twin Cities IEEE Computer Society currently has unfilled officer positions and must also recruit candidates for next year's officers. Please consider contributing your time and energy to the Computer Society so that we can continue to offer our programs. Check here for [job descriptions](#) and contact any of the [officers](#) if you have questions. Thanks!

The Twin Cities IEEE Computer Society Invites You to Attend

[A Seminar on Wireless Communications](#)

Saturday, September 29th, 2001 - 8:30am until 3:00pm
at the Radisson South Hotel (I-494 and 100)
Minneapolis, Minnesota ([map](#))

To register, click the link at left.

Cost:	\$40d for full time undergraduate students
	\$60d for Computer Society Members
	\$80d for non-members



Monthly Newsletter for the Twin Cities Section of the IEEE

September 2001

TABLE OF CONTENTS

- [Deadline for October Radiator](#)
- [Monthly Meeting Calendars](#)
- [Chair's Corner](#)
- [EIT 2002 Information](#)
- [SIGAda Announcement](#)
- [Region 4 PACE Update](#)
- [Advertisements](#)
- [Employment](#)

Deadline for submitting articles to the October Radiator

To submit your articles for inclusion in the next Radiator, send them to the [Radiator Editor](#) in HTML, ASCII text or MS Word. The deadline for receiving your articles for the October Radiator is Friday, September 21. [table of contents](#)

Monthly Meeting Calendars

These are mainly recurring meeting schedules, please follow the link to the Chapter page to be sure they have advertised a meeting for this month.

September 2001:

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
6	7	8	9	10	11	12



Monthly Meeting Calendars

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September 2001:

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4 Excom	5	6	7	8
9	10	11	12	13 I&M	14	15
16	17	18 Reliability	19	20 ICNTC	21	22
23	24	25	26	27	28	29 Computer
30 SIGada						

[table of contents](#)

October 2001 (preliminary):

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1 SIGada	2 Excom SIGada	3 SIGada	4 SIGada	5	6
7	8	9	10	11 I&M	12	13
14	15	16 Reliability	17	18 ICNTC	19	20
21	22	23	24	25 Computer	26	27
28	29	30	31			

[table of contents](#)

Twin Cities Section Executive Committee Meetings:



Twin Cities Section IEEE Email Lists

Web Interface to Email Lists - <http://lists.pconline.com/cgi-bin/majordomo.tc-ieee>

This link is a web interface to the Email lists. It allows you to easily search, browse, subscribe, or unsubscribe to the lists in the table below. To send a message to a list, click on the corresponding Email address link. Note that these are moderated lists, so any messages will be forwarded to the list owner for approval before being sent to the entire list.

Organization	List Name	Email Address
Executive Committee	tc-ieee-excom	tc-ieee-excom@majordomo.tc-ieee.org
Radiator Newsletter Notification (closed to posting)	tc-ieee-radnotify	tc-ieee-radnotify@majordomo.tc-ieee.org
Communications and Signal Processing	tc-ieee-spc	tc-ieee-spc@majordomo.tc-ieee.org
Computer Society	tc-ieee-comp	tc-ieee-comp@majordomo.tc-ieee.org
Consultants Network	tc-ieee-cn	tc-ieee-cn@majordomo.tc-ieee.org
Engineering in Medicine and Biology	tc-ieee-emb	tc-ieee-emb@majordomo.tc-ieee.org
Engineering Management Society	tc-ieee-ems	tc-ieee-ems@majordomo.tc-ieee.org
Instrumentation and Measurement	tc-ieee-im	tc-ieee-im@majordomo.tc-ieee.org
Microwave Theory and Techniques	tc-ieee-mtt	tc-ieee-mtt@majordomo.tc-ieee.org
Power Engineering Society	tc-ieee-pes	tc-ieee-pes@majordomo.tc-ieee.org

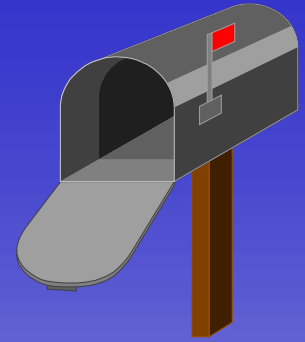
To make subscription requests via Email, send a message to majordomo@majordomo.tc-ieee.org, substituting the list name from above with 'listname' in the following text:

```
subscribe 'listname'
```

To unsubscribe yourself from these email lists, send a message substituting the list name from above with 'listname' in the following text:

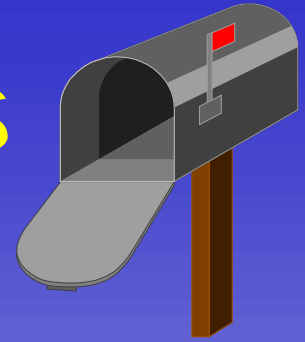
```
unsubscribe 'listname'
```


Majordomo Email Lists



- **Automates email list management**
 - Got us out of database management
- **Had our Website provider implement Majordomo**
 - **Two email lists for each local organization,**
 - **tc-ieee-<name> : list for members**
 - **tc-ieee-<name>-officers : list for organization officer**
 - **Monitored lists: closed for officers, open for members**
 - **Change list ownership each year, as officers change**

Effective Email Addresses



- **Extensive Use of Majordomo**
- **Maintain lists of Unsubscribe's**
- **New addresses from SAMIEEE each month**
- **MS Access to extract addresses with:**
 - embedded @
 - no embedded spaces
 - end in com, edu, org, net, gov, mil, or 'xx'
- **Delete those from Unsubscribe lists**

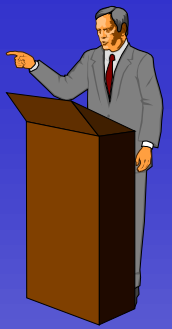
Result



- **Members**
 - 5188 - names
 - 3129 - with email addresses
 - 3032 - with valid email addresses
- **Active (paid up) Members**
 - 3600 - names
 - 2553 - with email addresses
 - 2411 - with valid email addresses

Fewer than 200 Bounces

Summary



- **Effective internet infrastructure**
 - **Balanced section budget**
 - Reduced newsletter costs
 - *Produced surplus*
 - **Increased effective *chapter support***
 - **Increased *community outreach***
 - New chapter formation
 - New IEEE members
 - Participants from outside our section - *Globalization*

Thank You

Twin Cities Section

Poll: Please rate the relevance of this presentation/topic t...

- *[PlaceWare Multiple Choice Poll. Use PlaceWare > Edit Slide Properties... to edit.]*
- Very Relevant
- Moderately Relevant
- Not Relevant

Poll: How would you rate your current section activity/suppo...

- *[PlaceWare Multiple Choice Poll. Use PlaceWare > Edit Slide Properties... to edit.]*
- Very Strong
- Moderate, want to strengthen
- Moderate, ok with current level
- Light, want to strengthen
- Light, ok with current level

Poll: Do you want assistance from R4 in developing this aspe...

- *[PlaceWare Yes/No Poll. Use PlaceWare > Edit Slide Properties... to edit.]*
- Yes
- No

Poll: Do you have any lessons learned/successes you could sh...

- *[PlaceWare Yes/No Poll. Use PlaceWare > Edit Slide Properties... to edit.]*
- Yes
- No