



## Fall 2020 IEEE PES Switchgear Committee Meeting

### PDH Attendance Form

#### Required for Receiving PDH Credits

##### Instructions:

- Complete both pages of this document to provide an overall evaluation of the Switchgear Committee meeting and provide input as to which sessions you attended.
- Email the completed document to Paul Sullivan ([paul.b.sullivan@ieee.org](mailto:paul.b.sullivan@ieee.org)) no later than **Friday, October 23, 2020**.

#### **I certify that I have attended the following sessions as indicated below:**

Monday	8am - 9:45am	1.75 PDH	Yes	No
Monday	10:15am - Noon	1.75 PDH	Yes	No
Monday	1:30pm - 3:15pm	1.75 PDH	Yes	No
Monday	3:45pm - 5:30pm	1.75 PDH	Yes	No
Tuesday	8am - 9:45am	1.75 PDH	Yes	No
Tuesday	10:15am - Noon	1.75 PDH	Yes	No
Tuesday	1:30pm - 3:15pm	1.75 PDH	Yes	No
Tuesday	3:45pm - 5:30pm	1.75 PDH	Yes	No
Wednesday	8am - 9:45am	1.75 PDH	Yes	No
Wednesday	10:15am - Noon	1.75 PDH	Yes	No
Wednesday	1:30pm - 3:15pm	1.75 PDH	Yes	No
Wednesday	3:45pm - 5:30pm	1.75 PDH	Yes	No

Printed Name:

Email:

Phone Number:

#### **Important: Late submissions will not be accepted.**

It is up to the attendees to keep records of the sessions attended. Meeting minutes of sessions are a great way to document attendance.



### IEEE Continuing Education Course Evaluation

Course Title: Fall 2020 IEEE Switchgear Committee Meeting Date Of Event: Oct 5-8, 2020

Instructor: Various - See Meeting Schedule

Please indicate the extent to which you disagree or agree with the following statements:

	Strongly Disagree 1	2	3	4	Strongly Agree 5
A. The course material was organized clearly and logically.					
B. The objectives of the course were satisfied.					
C. The technical content was appropriate.					
D. My knowledge on the topic increased to a level that made attendance worthwhile.					
E. The instructor's speaking voice was clear and easy to understand.					
F. The instructor clearly explained difficult concepts.					
G. The length of the course was about right.					

Please list two major topics from this course:

- 1.
- 2.

What one topic from this course did you find most helpful to your job and why?

Briefly summarize what this course was about in one or two sentences.

What was the primary reason that you took this training? Please circle:

- Job requirement
- Need CEU/PDH credit to renew PE license
- Advance self-learning
- Other

Do we have permission to use your comments in course marketing materials? **Check here for YES**

Please complete the following information to ensure your receipt of the Professional Development Hours (PDHs):

Name (as you would like it to appear on PDH Certificate): \_\_\_\_\_

E-Mail: \_\_\_\_\_

**PLEASE RETURN THIS FORM TO THE LOCAL EVENT COORDINATOR (Paul Sullivan, [paul.b.sullivan@ieee.org](mailto:paul.b.sullivan@ieee.org))**

**NO LATER THAN OCTOBER 23, 2020,**

**TO BE FORWARDED TO IEEE EDUCATIONAL ACTIVITIES STAFF**