

**LVSD Subcommittee
Meeting Minutes
Orlando, FL, USA
April 25, 2018**

Attendance:	
Members:	Affiliation:
P. Barnhart	Underwriters Laboratories
T. Burse	Powell Industries
C. Carne	Schneider Electric
D. Delfino	General Electric
D. Dunne	Schneider Electric
D. Edwards	Siemens Industry, Inc.
M. Flack	Southern Company Generation
K. Flowers	Siemens Industry, Inc.
S. Gohil	AZZ / Central Electric Manufacturing Co.
L. Grahor	Eaton
T. Hawkins	Siemens Industry, Inc.
D. Hrncir	Eaton
M. LaFond	General Electric
J. Mizener	Siemens Industry, Inc.
A. Morse	Siemens Industry, Inc.
D. Moser	ABB
T. Olsen	Siemens Industry, Inc.
R. Rohr	Powell Industries
C. Schneider	Schneider Electric
D. Sigmon	Eaton
P. Sullivan	DuPont
Honorary Members:	Affiliation:
Guests:	Affiliation:
K. Sippel	Eaton (MR)
B. Venne	Rockwell Automation
D. Zia	UL (MR)
B. Armstrong	Meramec Instrument Transformers Co.
B. O'Neil	CE Power
M. Owens	Eaton
T. Blair	Tampa Electric Company (MR)
C. Kennedy	Schneider Electric
J. Lagree	Eaton (MR)
Excused Absence:	Affiliation:
Unexcused Absence:	Affiliation:
D. Mazumdar	Consultant
A. Rowell	Eaton
MR – Membership Request	

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1. Approval of meeting agenda

Agenda was approved.

2. Welcome and member attendance

The meeting was called to order by David Dunne at 3:45 PM. David welcomed the members and guests. 21 LVSD members and 9 guests were present. Quorum threshold was met.

3. Introduction of members and guests

Introductions were made by each LVSD member and guest.

4. Approval of the minutes of the Fall 2017 LVSD meeting

The minutes of the October 11, 2017 meeting held in Portland, ME were previously emailed to LVSD personnel. Approval not required.

<http://www.ewh.ieee.org/soc/pes/switchgear/minutes/2017-2/F17index.html>

5. Update LVSD Roster and LVSD Document Status

An updated LVSD Roster was submitted for review and updating. The updated roster will be posted on the IEEE website.

<http://www.ewh.ieee.org/soc/pes/switchgear/S18Minutes/S18LVSDa1REV0.pdf>

An updated LVSD Document Status and Working Group/Task Force membership list was circulated to LVSD Working Group and Task Force members for updating. The updated document status will be posted on the IEEE website.

<http://www.ewh.ieee.org/soc/pes/switchgear/S18Minutes/S18LVSDa2REV0.pdf>

6. Task Force Status Reports

- C37.17: IEEE Standard for Trip Systems for Low-Voltage (1000 V and below) AC and General Purpose (1500 V and below) DC Power Circuit Breakers
 - 17 member 7 guests
 - Working on PAR
 - 2 Sessions in the Fall 2018
 - PAR request made passed unanimously
- Task Force proposal for Special-Purpose Circuit Breaker Standard for Emerging Technologies
 - Group agreed to open C37.13 for revision
 - Reviewed scope and purpose, and didn't need to change
 - Requested PAR Passed unanimously
 - Keith Flowers Chair

7. Old Business

a. IEEE-SA Patent Policy

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The IEEE-SA patent policy is now reviewed and acknowledged during online meeting registration therefore slides are no longer required to be reviewed during every Working Group meeting. The patents materials are available at <http://standards.ieee.org/board/pat/pat-slideset.pdf>.

8. New Business

- a) Technical paper review coordinator request
 - a. Dean Sigmon gave an update from being a past coordinator
 - b. Dave requested volunteers
- b) Fellow Member Process Coordinator
 - a. Dave requested volunteers
- c) TCPC – Technical Committee Program Coordinator
 - a. ADSCOM – Coordinating technical program, White Papers, represent IEC technical meetings
 - b. Dave requested a volunteer

a. Upcoming Meetings

Fall 2018	October 14 - 18, 2018	Kansas City Marriott Downtown, Kansas City, MO
Spring 2019	April 28 – May 1, 2019	Burlington Hilton, Burlington, VT
Fall 2019	October 6 – 10, 2019	Catamaran Resort, San Diego, CA
Spring 2020	May 4 - 8, 2020	Peppermill Resort, Reno, NV
Fall 2020	October 4 - 8, 2020	Sheraton Sundance Square, Fort Worth, TX

9. Adjourn

The meeting was adjourned at 4:07 PM.

Minutes submitted by:

Dan Hrcir, LVSD Secretary