



IEEE Continuing Education Course Evaluation

Course Title: IEEE PES Switchgear Committee Spring - 2024 Conference – Various Group Meetings

Instructor: Various – See Meeting Schedule ([Switchgear/Next Meeting webpage](#))

Please indicate the extent to which you disagree or agree with the following statements (overall Conference):

	Strongly Disagree 1	Dis-Agree 2	Ok 3	Agree 4	Strongly Agree 5
A. The course material was organized clearly and logically.					
B. The objectives of the course were satisfied.					
C. The technical content was appropriate.					
D. My knowledge on the topic increased to a level that made attendance worthwhile.					
E. The instructor's speaking voice was clear and easy to understand.					
F. The instructor clearly explained difficult concepts.					
G. The length of the course was about right.					

Please list two major topics from this course:

What one topic from this course did you find most helpful to your job and why?

Briefly summarize what this course was about in one or two sentences.

What was the primary reason that you took this training? Please select one:

- Job requirement
- Need CEU/PDH credit to renew PE license
- Advance self-learning
- If Other, provide details:

Do we have permission to use your comments in course marketing materials? **Yes/No**

Please complete the following information to ensure your receipt of the Professional Development Hours (PDHs):

Name (as you would like it to appear on PDH Certificate): _____

E-Mail: _____

**PLEASE COMPLETE BOTH SIDES AND RETURN THIS FORM TO SWITCHGEAR ERP switchgear-erp@ieee.org
NO LATER THAN TWO (2) WEEKS AFTER CONFERENCE
TO BE FORWARDED TO IEEE EDUCATIONAL ACTIVITIES STAFF**



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PDH Attendance Form: Required for Receiving PDH Credits

Instructions:

- Complete both sides of the form.
Turn the completed form in by emailing a copy to switchgear-erp@ieee.org no later than two (2) weeks after the meeting.

I certify that I have attended the following sessions as indicated below:

Table with 5 columns: Day, Time, PDH, Attended (PDH/ 0), Session Name. Rows include sessions from Monday to Thursday with various times and PDH values, including 'Tuesday Lunch', 'STLNA OR Utility Get Together', 'ADSCOM', 'Main Committee Meeting', and 'Thursday Tech presentation'. A 'TOTAL PDH:' row is at the bottom.

Printed Name: _____

Signature: _____ Date: _____

Email: _____

Phone Number: _____

Important: Late submissions will not be accepted.

It is up to the attendees to keep records of the sessions attended. Meeting minutes of sessions are a great way to document attendance.